

# Public Document Pack



## NORTH EAST (INNER) AREA COMMITTEE

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Meeting to be held at the Reginald Centre, 263 Chapletown Road,  
Leeds LS7 3EX on Monday, 17th October, 2011 at 4.00 pm

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### MEMBERSHIP

#### Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
R Charlwood	-	Moortown;
S Hamilton	-	Moortown;
M Harris	-	Moortown;
G Hussain (Chair)	-	Roundhay;
M Lobley	-	Roundhay;
C Macniven	-	Roundhay;

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**East North East Area Leader:**  
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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open	Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on the agenda</b></p>

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 5<sup>th</sup> September 2011.</p>	1 - 8
8			<p><b>AREA COMMITTEE BUSINESS PLAN 2011/12 (EXECUTIVE FUNCTION) (10 MINS)</b></p> <p>To consider a report of the East North East Area Leader on the draft Area Committee Business Plan for 2011/12 for the Area Committee to consider, plus information made on progress made in relation to the priorities in the Community Charter.</p>	9 - 64

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9			<p><b>WELL BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION) (10 MINS )</b></p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the Revenue Well Being Funding for the Area Committee and sets out applications made for consideration by the Area Committee.</p>	65 - 76
10			<p><b>PRIORITY NEIGHBOURHOOD UPDATE REPORT (COUNCIL FUNCTION) (15 MINS)</b></p> <p>To consider a report of the East North East Area Leader updating the Area Committee on progress and projects taking place within the priority neighbourhoods in Inner North East and the work that is taking place.</p>	77 - 102
11			<p><b>ANNUAL REPORT FOR PARKS AND COUNTRYSIDE SERVICE IN NORTH EAST INNER AREA COMMITTEE (COUNCIL FUNCTION)(10 MINS)</b></p> <p>To consider a report of the Head of Parks and Countryside updating the Area Committee on the yearly review of the Parks and Countryside Service in the North East Inner area.</p>	103 - 118
12			<p><b>EAST NORTH EAST HOMES LEEDS CAPITAL PROGRAMME UPDATE (COUNCIL FUNCTION) (10 MINS)</b></p> <p>To consider a report of the Director of Technical Services, East North Homes Leeds on progress on how the capital programme is formulated; progress made on each scheme and spending to date.</p>	119 - 126
13			<p><b>EAST NORTH EAST HOMES LEEDS ESTATE INVESTMENT BIDS (COUNCIL FUNCTION) (10 MINS)</b></p> <p>To consider a report of the Director of Housing Services, East North East Homes Leeds informing the Area Committee of the work carried out by East North East Homes Leeds and the residents Area Panel.</p>	127 - 136

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14			<p><b>WEST YORKSHIRE FIRE AND RESCUE SERVICE - FIRE COVER PROPOSALS (COUNCIL FUNCTION) (10 MINS)</b></p> <p>To consider a report of the West Yorkshire Fire and Rescue Service on fire cover proposals within the West Yorkshire Fire and Rescue Service.</p>	137 - 164
15			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>Monday 12th December 2011 at 4.00pm at the Reginald Centre, 263 Chapletown Road, Leeds LS7 3EX.</p>	

# Agenda Item 7

## NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 5TH SEPTEMBER, 2011

**PRESENT:** Councillor G Hussain in the Chair

Councillors R Charlwood, J Dowson,  
S Hamilton, M Lobley, C Macniven,  
M Rafique and E Taylor

### 18 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the North East (Inner) Area Committee.

He also welcomed Councillor R Charlwood to her first meeting.

### 19 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Area Chairs Forum Minutes of the meeting held on 17<sup>th</sup> June 2011 (Agenda Item 9) (Minute 24 refers)
- Delegation of Environmental Services – Service Level Agreement – Missing Appendices (Agenda Item 12) (Minute 27 refers)

The documents were not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

### 20 Declaration of Interests

The following personal declaration of interests were made:-

- Councillor J Dowson in her capacity as a Director of Groundwork Leeds (Agenda Item 11) (Minute 26 refers)
- Councillor E Taylor in her capacity as Lead Member for Environmental Services (Agenda Item 12) (Minute 27 refers)

### 21 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

### 22 Minutes of the Previous Meeting

**RESOLVED** -That the minutes of the meeting held on 20<sup>th</sup> June 2011 be confirmed as a correct record.

Draft minutes to be approved at the meeting  
to be held on Monday, 17th October, 2011

- 23 Local Authority Appointments to Outside Bodies - Progress Report**  
Referring to Minute 8 of the meeting held on 20<sup>th</sup> June 2011, the Chief Officer (Democratic and Central Services) submitted a progress report in relation to Local Authority Appointments to Outside Bodies.

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That the following two outstanding Outside Bodies appointments be made for the 2011/2012 municipal year :-
  - Community Action for Roundhay Elderly – Councillor C Macniven
  - Chapeltown Citizens Advice Bureau – Councillor G Hussain
- c) That Councillor C Macniven be nominated to sit on the Council's Corporate Carer Group for the 2011-12 Municipal Year.

**24 Area Chairs Forum Minutes**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on a requirement to submit copies of the Area Chairs Forum Minutes to Area Committee meetings.

A copy of the Area Chairs Forum minutes of a meeting held on 17<sup>th</sup> June 2011 were circulated at the meeting as supplementary information.

For the benefit of the meeting, the Chair briefly referred to the issues discussed at both the Area Chairs Forum meetings held on 11<sup>th</sup> May 2011 and 17<sup>th</sup> June 2011 with specific reference to Environmental delegation.

It was noted that a decision had been made to roll out the whole Service Level Agreement (SLA) programme across all ten Area Committee areas as opposed to piloting it in one specific area.

In summary, specific reference was made to the following issues:-

- clarification of the availability of future Area Chairs Forum minutes at forthcoming Area Committee meetings and the need for the minutes to be included within the agenda pack  
*(Stuart Robinson, Governance Services responded and confirmed that future minutes would be included within the agenda pack where ever possible)*
- the concerns expressed that the support team within East North East Area Management was running below par in view of current pressures and vacancies etc  
*(Rory Barke, East North East Area Leader responded and confirmed that the pending restructure would address these concerns. He briefly outlined the temporary interim staffing measures and arising from discussions he agreed to supply Members of the Committee with a copy of key contacts for each of the wards)*



**RESOLVED –**

- a) That the contents of the report be noted.
- b) That the minutes of the Area Chairs Forum meeting held on 17<sup>th</sup> June 2011 be received and noted.
- c) That the East North East Area Leader be requested to supply Members of the Committee with a copy of key contacts for each of the wards for their use pending the implementation of the restructure.

**25 Area Update Report**

The East North East Area Leader submitted a report setting out the format for the Area Committee Business Plan and highlighting progress made in relation to the plan. The report also provided Members with an update on progress of action taken to deliver the priorities set out in the Community Charter.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North East Area Committee Business Plan 2011/12 (Appendix 1 refers)
- Progress in relation to the priorities as set out in the Area Committee Community Charter (Appendix 2 refers)

Sharon Hughes, East North East Area Management presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- clarification of the review process and timescales of the Business Plan
- clarification of how the Business Plan would be publicised within the public domain
- concerns about limited feedback from those organisations who had been previously awarded a well-being grant  
*(The East North East Area Management Officer responded and outlined the current monitoring process. She stated that more could be done with a view to keeping Members informed in this area and agreed to explore the suggestions around photographic material charting the progress of organisations who had received funding)*

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made to deliver the priorities set out in the Community Charter and the intention to produce the Area Committee Business Plan for the October 2011 meeting.
- c) That approval be given to the format of the Area Committee Business Plan in accordance with the report now submitted.

(Councillor S Hamilton joined the meeting at 4.20pm during discussions of the above item)

## 26 Well Being Fund Capital and Revenue Budgets

The East North East Area Leader submitted a report highlighting the major benefits and added value of Capital Well Being Funding in Inner North East Leeds and also providing Members with an update on the current position of the Revenue Well Being Funding for the Area Committee and setting out applications made for consideration by the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- East North East Budget and Expenditure (Appendix 1 refers)
- Inner North East Area Management Capital Budget Information (Appendix 2 refers)
- Inner North East Area Committee Well-Being Budget 2011-12 (Appendix 3 refers)

Sharon Hughes, East North East Area Management presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- to welcome the report and it's findings around spending and leverage, but to accept that more could be done for members of the public in this area
- the need for a 'coin' structure with simple language to be incorporated within the Community Charter showing that for every £1 spent, a figure of £2.40 was achieved through leverage  
*(The East North East Area Leader agreed to look into this suggestion)*
- to note that there will be no on-costs in relation to the Village Caretaker's scheme and that Parks and Countryside were currently drawing up the advertisement
- the need to convey a vote of thanks to the Deputy Leader of the Council and Executive Member for Neighbourhoods and Housing for commissioning this piece of work, together with the valuable contributions received from the Member Well Being Group and support officers
- the need to look at ways of publicising achievements and to address the value from outside funding for future consideration by the Area Committee

### **RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes and welcomes the amount of investment that the Well Being Capital fund had levered in to the area which had also made a real difference to the community in East North Leeds.
- c) That a vote of thanks be conveyed to the Deputy Leader of the Council and Executive Member for Neighbourhoods and Housing for commissioning this piece of work, together with the valuable

contributions received from the Member Well Being Group and support officers.

- d) That the East North East Area Leader be requested to look at ways of publicising achievements and to address the value from outside funding for future consideration by the Area Committee.
- e) That approval be given to the recommendation of the Member Well Being Working Group for the Sugarwell project for £3,000 for Groundwork Leeds to administer in accordance with the report now submitted.

## **27 Delegation of Environmental Services - Service Level Agreement**

Referring to Minute 12 of the meeting held on 20<sup>th</sup> June 2011, the Director of Environment and Neighbourhoods submitted a report on presenting to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team would be steered over the next nine months.

Appended to the report was a copy of the Service Level Agreement for the Delegation of Environmental Services for the information/comment of the meeting.

In addition to the above appendix, copies of Appendices A to G in relation to the Service Level Agreement were circulated at the meeting as supplementary information.

John Woolmer, Environmental Locality Manager for East North East presented the report and responded to Members' queries and comments.

Andrew Mason, Chief Officer Environmental Services was also in attendance.

In summary, specific reference was made to the following issues:-

- the need for the Environmental Locality Manager to be included on the list for major events with a view of increasing the level of activity for cleaning up operations
- the need for the service level agreement to take into account leaf fall around gully cleaning and on clarification of the budget available for the provision of larger bins and improvements  
*(The Environmental Locality Manager responded and outlined the forthcoming process with regards to leaf fall which would involve a dialogue with Ward Members in the coming weeks ahead. He also confirmed that there was a capital pot of money available to replace litter bins and welcomed Members views on trying to secure the best positions for sitting bins in their respective wards)*
- the need for litter bins to be emptied more frequently with a stock take to be undertaken to accommodate this
- the need for officers to look into increasing the level of local businesses sponsoring litter bins

- the need to commend the team who were responsible for the excellent clean up operation resulting from a recent burnt out car and disturbances in Chapeltown

The East North East Area Leader concluded discussions on this issue and paid tribute to Elected Members and officers for the excellent work undertaken in this area since January 2011. He made reference to the success of the workshops and as a result of goodwill, the service was now achieving it's agreed priorities around stage one of the process.

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the Service Level Agreement for the delivery of delegated environmental services in accordance with the report now submitted.
- c) That the Chair be requested to write a letter of thanks, on behalf of the Area Committee, commending the team who were responsible for the excellent clean up operation resulting from a recent burnt out car and disturbances in Chapeltown.

**28 Area Management Performance Reporting**

The Director of Children's Services submitted a report which aimed to support Elected Member involvement with Children's Services locally by helping to strengthen understanding of some key performance information at a local area level. The report also built on previous Children's Services performance reports presented to Area Committees in 2010 and earlier this year.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

Appendix 1 - Proposed Schedule of Information for Area Committee Reporting for 2011/12

Appendix 2 - Note of the Leeds Children's Services Meeting with the DfE: 20<sup>th</sup> May 2100

Appendix 3 - LAC, CPP, New Referrals, and CAF Data by Area

Appendix 4 - Primary & Secondary School Attendance data by Area and Ward

Appendix 5 - NEET and Not Known data by Area and Ward.

Appendix 6 - School Inspection Data by Area

Sarah Sinclair, Deputy Director of Children's Services presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- to welcome the continuing practice of bringing important cases to Elected Members
- clarification why the Common Assessment Framework (CAF) figures initiated by area as at July 2011 were on the low side
- to welcome the improved system in relation to the Common Assessment Framework and to recognise the risks facing the Council

arising from the budget cuts to key services supporting the care of children being looked after

- to welcome the fact that children's pregnancies were on the decline which demonstrated that the new approach to Council services was working
- the need for the Area Committee to be provided, as a comparison, with the equivalent school data attendance figures  
*(The Deputy Director of Children's Services responded and agreed look into this issue in consultation with East North East Area Management )*
- the need for the Area Committee to be provided with information relevant to ethnicity and to recognise the importance of addressing the culture elements  
*(The Deputy Director of Children's Services responded and agreed supply this information to the Area Committee via East North East Area Management)*
- clarification of whether the statistics included Academies  
*(The Deputy Director of Children's Services responded and confirmed that the data did not cover Academies)*

**RESOLVED** – That the contents of the report and appendices be noted and welcomed.

## **29 Consultation on expansion of primary school provision for September 2013**

The Director of Children's Services submitted a report presenting the Area Committee with an update on the work being undertaken across the city to ensure the authority meets its statutory duty to ensure sufficiency of school places in the context of an increasing birth rate.

In particular, the report also drew Members' attention to the proposal directly affecting the inner east following Executive Board's approval to a consultation on a proposal for a new school to be established through a competition in the Harehills on land at Florence Street to open September 2013. Although not located directly in the inner north east, the site was close to the Chapel Allerton ward and could affect choices for families in that area.

Lesley Savage, Children's Services presented the report and responded to Members' queries and comments.

**RESOLVED** –That the contents of the report be noted.

(Councillors C Macniven and E Taylor left the meeting at 5.40pm during discussions of the above item)

## **30 Houses in Multiple Occupation - Planning Workshops**

The Director of City Development submitted a report informing Ward Councillors of three planning workshops to be held in relation to the production of a new supplementary planning document (SPD) addressing the

growth and management of houses in multiple occupation (HMO) concentrations.

The creation of a new SPD was in response to the introduction of an Article 4 direction in Leeds which would come into effect on the 10<sup>th</sup> February 2012.

Appended to the report was a copy of a map of Article 4 Direction area with Workshop boundaries (Appendix 1 refers).

Robin Coghlan, Team Leader (Policy), City Development presented the report and responded to Members' queries and comments.

Discussion ensued on the content of the report with specific reference to the dates of the workshop and the need for the Area Committee to help notify local groups and individuals who might be interested. To avoid duplication, the Area Committee needed to be supplied with a list of the groups who had already been notified by City Development officers.

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee supports the development of the workshops and agrees to publicise this event widely within the Council.
- c) That the Team Leader (Policy), City Development be requested to forward a short explanation about the forthcoming workshops and provide a list of previously notified groups to East North East Area Management for dissemination to Members of the Area Committee.

**31 Date and Time of the Next Meeting**

Monday 17<sup>th</sup> October 2011 at 4.00pm at the Reginald Centre, 263 Chapeltown Road, Leeds LS7 3EX.

(The meeting concluded at 6.00pm)



Report author: Sharon Hughes

Tel: 33 67630

## Report of East North East Area Leader

## Report to Inner North East Area Committee

**Date: 17 October 2011**

## Subject: Area Committee Business Plan

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

This report presents the new annual Business Plan which replaces the Area Committee's Area Delivery Plan (ADP). The report explains the context for introducing a new business plan; including changes to the city and council planning and partnership framework and reviewing the ADP format. A draft plan is included at Appendix A for Members to approve.

## Recommendations

1. That ward members approve the Area Committee business plan for 2011/12.

## **1 Purpose of this report**

- 1.1 This report presents the draft Area Committee Business plan for the Area Committee to consider, plus information made on progress made in relation to the priorities in the Community Charter.

## **2 Background information**

- 2.1 At the June 2011 Area Committee meeting the Delegates Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 2.2 Since then work has been ongoing to create an Area Committee Business Plan which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee and replaces the Area Delivery Plan.
- 2.3 The Business Plan has being developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee are expected to adopt with information beneath to reflect the local circumstances. The proposed format of the plan was approved at the September 2011 meeting of the Area Committee.
- 2.4 The Area Committee Business plan will provide a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.
- 2.5 Changes are being implemented to the partnership framework of the Leeds Initiative and the planning framework for the city in response to the new government programme, including:
  - Central Government removing many its requirements and delegating more flexibility to local areas.
  - Abolishment of Yorkshire Forward, the Regional Development Agency.
  - Reforms to the NHS through the health white paper 'Equity and excellence – liberating the NHS'.
  - The Comprehensive Spending Review setting challenging public service funding reductions.
- 2.6 These changes to the city and council planning and partnerships framework have been progressed over the past few months. In particular an approach to ensure the partnerships structures, strategic plans and performance management arrangements all dovetail into an effective system for delivering real changes across the city. Work is progressing to update the Vision for Leeds, the Council Business Plan and replace the Leeds Strategic Plan with new city wide partnership plans. They are being developed to reflect the current financial context by focusing on a smaller number of priorities for the city and council. These priorities will be supported by action plans and be measured through a small number of indicators. Any future local Area Committee plan will have to take into account and reflect these changes.



2.7 The proposed partnership framework for Leeds Initiative will consist of a main board, five strategic partnerships and a wider network of supporting partnerships and independent partnership activity to deliver the aims of the what will be the Vision for Leeds 2011-2030. The five strategic partnerships with the lead role for developing policy and strategy across each theme and driving the delivery of the new City Priority Plans are:

- Health and Well being Board
- Children and Families Board
- Safer and Stronger Communities Board
- Sustainable Economy and Culture Board
- Housing and Regeneration Board

2.8 The new partnership framework and Vision for Leeds 2011-30 was presented at Executive Board in July and Full Council in July for approval. This will provide a lead for the Area Committee business plan.

### **3 Business Plan 2011**

3.1 In light of the changes city wide following the June Area Committee, Area Management have developed a draft Business Plan for consideration and comment by Members. This is structured around the format which was agreed at the September 2011 Area Committee. The Business Plan is being developed to provide a consistent approach and framework across the City.

3.2 It is proposed that the Area Committee to adopt an annual Business Plan as the document that frames its priorities and actions for the Inner East.

### **4 Corporate Considerations**

#### **4.1 Consultation and Engagement**

4.1.1 Since 2009, the Area Committee approved an annual Community Engagement Plan for the Inner East. This was in addition to an Area Delivery Plan. As a Priority Advisory Function of the Area Committee, Community Engagement work will continue to play a key role in work undertaken in 2011.

4.1.2 To ensure community engagement is embedded and recognised in all aspects of the Area Committee work it is recommended that community engagement planning and actions are included in the new business plan rather than a separate plan.

#### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.2.2 The priorities identified in the Area and Neighbourhood Improvement Plans are developed with consultation with the local community and aimed at addressing the inequalities within the area.

### **4.3 Council Policies and City Priorities**

4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### **4.4 Resources and Value for Money**

4.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

### **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **5 Conclusions**

5.1 The Area Committee requires a document to set out the key priorities for the year that, links to city wide policies and provides a framework for the spend of the Wellbeing Budget.

5.2 The new business plan will support and contribute to changes already being put in place to the planning framework at a city wide level. It will continue to illustrate how the Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

5.3 The new business plan is another step forward in the increasing role and influence of the Area Committee. Further work is needed to strengthen the performance monitoring information available at area level. A draft business plan is outlined at **Appendix A** for consideration and approval.

## **6 Recommendations**

7.1 That ward members approve the Area Committee business plan for 2011/12.

## **7 Background documents**

### 7.1 Area Committee Roles and Functions 2011/12

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**Inner North East Area Committee  
Business Plan 2011 - 12**

**Chapel Allerton  
Moortown  
Roundhay**

## **Inner East Area Committee Business Plan 2011/12**

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For more information about this business plan please contact:  
East North East Area Management  
Tel: 0113 3367644  
Email: [east.noth.east@leeds.gov.uk](mailto:east.noth.east@leeds.gov.uk)

## **Section 1**

### **Executive Summary**

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

An action plan sets out how the priorities for the Inner East Area Committee will be achieved.

There are five priority neighbourhoods within Inner East Leeds, and a strategy has been agreed to ensure that local residents have the opportunity to get involved in shaping service delivery for their community.

Each of the five priority neighbourhoods has an action plan to address the priorities agreed by the council, its partners and local residents. This business plan sets out the framework for improving our priority neighbourhoods.

Finally the plan sets out our commitment to equal opportunities and community cohesion. The council achieved an 'Excellent Standard' for equalities in May 2011, and the Area Committee has a role to play in supporting the council in maintaining this standard.

## Section 2

### Chairs Foreword

Welcome to the Inner North East Area Committee Business Plan,

This plan sets out the work being undertaken by the Inner North East Area Committee to deliver services that meet the needs of local communities. One of the key roles of the area committee is to ensure that local communities are involved in shaping services to meet their needs and be able to play a part in influencing what the council and its partners do.

The challenges facing local government mean that we have to be more responsive and flexible in order to deliver the local improvements needed and meet the challenges.

The vision for Leeds is to be the best city in the UK by 2030. The business plan sets out how the Area Committee plays its part in delivering that vision.

Members of the public are welcome to attend the Area Committee meetings and see the work of the Committee details of the dates and times of the meetings are included in this document.

*Ghulam Hussain*

Cllr Ghulam Hussain  
Inner North East Area Committee Chair



## Section 3

### Area Committee Roles and Responsibilities

There are ten area committees covering the city of Leeds. Area committees are made up of local councillors. This business plan sets out the priorities and focus of work for the Inner North East Area Committee. The plan will be revised and refreshed each year to ensure that the priorities are still relevant.

Their purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter which is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well Being budgets – a budget to be spent on local priorities
- Community centres
- CCTV
- Neighbourhood management co-ordination
- Street Cleansing & Environmental Enforcement Services

### Membership of the Area Committee:

Roundhay Ward	Cllr Ghulam Hussain (Chair) Cllr Christine Macniven Cllr Matthew Lobley
Moortown Ward	Cllr Rebecca Charwood Cllr Sharon Hamilton Cllr Mark Harris
Chapel Allerton Ward	Cllr Jane Dowson Cllr Eileen Taylor Cllr Mohammed Rafique

The area committee meets six times per year:

Date	Venue
20 June 2011	Reginald Centre
5 September 2011	Leeds Civic Hall
17 October 2011	Reginald Centre
12 December 2011	Leeds Civic Hall
30 January 2012	Reginald Centre
12 March 2012	Leeds Civic Hall

## **Function Schedules**

The Area Committee have functions delegated to them by the Executive Board and these are set out in the Area Committee Functions Schedule. Decisions taken by the Area Committees in relation to Executive Functions are subject to call in. The 2011/12 Function Schedule is included in the Council's Constitution (Part 3, Section 3c).

### **Community Centres:**

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- oversee controllable revenue budgets, operational arrangements and the use of the centres;
- agree and implement a schedule of charges and discounts for directly managed centres;
- make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.

Under the current Functions Schedule there are three community centres delegated to this Area Committee, 53 Louis Street (currently on a long term lease to Feel Good Factor), Mandela Centre and Palace.

There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.

The two centres currently managed by Area Management on behalf of the Area Committee both have steering groups established with representatives from the users of the centres on each. Action plans have been developed for each centre which highlights work to be undertaken to further enhance and develop each centre (including increasing usage).

The action plans will be used to monitor improvements to the centres and reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

### **Well Being Fund:**

*To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.*

The wellbeing fund is used to support the priorities identified within the Community Charter. It is administered by the Area Management Team on behalf of the Area Committee.

The Area Committee has a Well Being Working Group with a member representative from each Ward who meets to consider applications made for funding. The group also meet with groups making applications for funding to ask questions and ensure

that the projects meet the needs and priorities identified within the Community Charter and Neighbourhood Improvement Plans.

In addition to considering new applications the group also receive feedback on projects that are ongoing and completed so that evaluations of their impact and outcomes are considered.

The Area Committee receives update reports to each Area Committee meeting with updated budget positions and feedback from the Well Being Working Group. At each Area Committee meeting members will:

- be asked to consider new proposals for wellbeing funding;
- receive updated budget positions;
- receive feedback on completed projects.

See section 4 for more information and budget plan

### **Neighbourhood Management:**

*To agree priority neighbourhoods (through the approval of the Area Delivery Plan); and to agree and monitor Neighbourhood Improvement Plans for the Committee's area.*

The Area Committee have approved funding to continue to support the appointment of a Neighbourhood Manager to support the delivery of the Neighbourhood Improvement Plan and targeting the inequalities within the Priority Neighbourhoods.

The Priority Neighbourhoods for the inner north east have been agreed as Chapeltown (including Scotthalls), Meanwood (including Stonegates estate) and Queenshills (which falls within the Moor Allerton Partnership Priority area).

Neighbourhood Improvement Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.

Community Leadership Teams are also being established for each of the priority neighbourhoods, which offer opportunities for local residents to get involved in shaping their local community and overseeing the delivery of the neighbourhood improvement plans.

Reports will be provided three times a year to highlight achievements and provide performance management information.

### **Environmental Services:**

*To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:*

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*

- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

*To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.*

*To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.*

The Area Committee is establishing a sub group set up with a member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.

Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

#### **CCTV:**

*To maintain an overview of the service in the Committee's area and receive regular information about it.*

The Area Committee will receive an annual report in June to provide an update in relation to CCTV, in addition regular reports will be provided to members via email.

#### **Priority Advisory Functions**

These are the services where the Area Committees have an enhanced role in influencing service delivery.

<b>Role</b>	<b>Summary</b>
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities. See Section 9 for more information
Community Greenspace	This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.  Area Committees will influence the development and use of community parks and be consulted about proposals for

	<p>the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> <p>The Area Committee receives an annual report on the Parks and Countryside Service.</p>
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	<p>This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.</p> <p>The Area Committee receives an annual report from the Divisional Community Safety Partnership</p>
Highways Maintenance	<p>Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p>
Local Children and Young People Plans	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through the Community Charter, Neighbourhood Improvement Plans and extended service cluster plans.</p> <p>Progress is reported to the Area Committee through an annual report from Children's Services and reports on the Neighbourhood Improvement Plans.</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as NHS Leeds at the local level. Adult Services and NHS Leeds are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p>

	The Area Committee receives an annual report from the ENE Health and Wellbeing Partnership.
Area Based Regeneration Schemes and Town and District Centre Projects	Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.
Advertising on Lampposts	<p><b>Function is suspended until April 2012</b></p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income</p>

	that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.
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## Section 4

### Well Being Budget

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March 2011 area committee. It is administered by the Area Management Team on behalf of the area committee. New spending proposals are discussed at the Well Being Member Working Group, and decisions on spending are made by the area committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice e.g. equal opportunities, child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Tables 1 and 2 show how the revenue and capital budgets were spent in 2010/11 and table 3 sets out the spending plan for 2011/12.



Table 1

**INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2010/11**

Neighbourhood Manager post = £35,000 top slice

Capital budget offsetting = £9,700

**Wellbeing by ADP Priority Theme**

<b>Things to Do</b>	<b>Total Project cost/Amount Applied for</b>	<b>Amount Approved</b>
Chapel Allerton Methodist Church improvements	£17,750	£3,750
LCC Youth Services 2010 Summer Holiday Programme	£27,600	£17,800
Leeds Reach Summer 2010 Programme	£4,237	£4,237
208 Squadron	£4,000	£3,200
Three Churches Project	£15,000	£2,000
<b>Sub Total</b>	<b>£68,587</b>	<b>£30,987</b>
<b>Clean &amp; Green</b>		
<b>Moortown in Bloom and Neighbourhood Design</b>	<b>£13,365.43</b>	<b>£8,365.43</b>
Community Payback Team	£15,000	£15,000
Meanwood Valley Urban Farm Environmental Summer Play	£5,750	£5,750
Groundwork Leeds – Stonegate Playspace	£9,639	£7,163
Materials for Probation and Leeds Ahead	£1,000	£1,000
Community Skips Budget	£5,000	£5,000
<b>Sub Total</b>	<b>£49,754.43</b>	<b>£42,278.43</b>
<b>Local Economy</b>		
Chapelton Townscape Initiative - Training Project	£10,000	£10,000
Leeds Ahead world of work and professional services	£5,000	£2,500
Leeds City Credit Union – Chapelton JSC	£5,000	£5,000
Leeds Lights Festive Lights (part)	£10,126.50	£10,126.50
CARA loyalty card	£1,513	£1,500
<b>Sub Total</b>	<b>£31,639.50</b>	<b>£29,049.69</b>
<b>Learning For All</b>		
Young People's Accredited Out of School Activities	£11,605	£8,500
Leeds Ahead Business and Community Projects	£4,500	£4,500
DOJO – Club Panda	£10,000	£8,500
<b>Sub Total</b>	<b>£26,105</b>	<b>£21,500</b>
<b>Safe Neighbourhoods</b>		
Alwoodley Activities Fund	£4,000	£2,000
INE Summer Sports Project	£26,275	£14,650
Operation Buzzer and Trembler Alarms	£4,400	£4,400
Junior YIP Holiday Programme	£5,853	£5,853
Cold Calling Reduction Project	£1,800	£1,800
Beckhill Approach Alleygating	£8,245	£8,245
Romance Academy	£3,000	£999
<b>Sub Total</b>	<b>£53,573</b>	<b>£37,947</b>

<b>Project</b>	<b>Total Project cost/Amount Applied for</b>	<b>Amount Approved</b>
Roundhay Allotments site extension	£3,000	£3,000
BCTV Garden to Eat –Approved £5,000 – no longer required	£12,500	£0
Beckhills Recycling	£4,888	£4,030
Community Voices – Radio Fever	£21,000	£8,950
CANPLAN Open Day and Printing of Plan	£1,325	£1,325
Chapel Allerton Food festival	£1,500	£942.71
2010 Volunteer Thank You Event	£2,000	£2,000
Consultation and Community Engagement	£3,000	£3,000
Leeds Lights Festive Lights (part)	£3,568.50	£3,568.50
Sawanvihar	£9,207	£1,646.30
Chapel Allerton festival	£3,500	£2,500
<b>Sub Total</b>	<b>£65,488.50</b>	<b>£30,962.51</b>
<b>Healthy Living</b>		
Fuel Poverty	£3,000	£3,000
Chapel Allerton Good Neighbours	£3,000	£3,000
MENA Lunch Club	£705	£705
ZEST	£753.70	£753.70
LCC Community Sports	£10,000	£7,401.18
ZEST Summer Health and Wellbeing Project	£1,915.08	£1,915.08
KICK Summer Programme 2010	£7,750	£7,750
Exhale Training	£6,000	£4,000
Zest Meanwood	£5,160	£1,500
<b>Sub Total</b>	<b>£38,283.78</b>	<b>£30,024.96</b>

### Small Grants

<b>Project</b>	<b>Amount Applied for</b>	<b>Amount Approved</b>
Mandela Centre Celebration	£500	£500
Child Seasons Playscheme	£12,500	£500
Football in the Community	£500	£500
Annual Flower and vegetable show	£400	£400
Beckhill Implementation Info Folder	£500	£500
Training courses for PHAB volunteers	£500	£500
Prince Philip Youth Centre	£500	£500
Thursday Luncheon Club	£500	£500
Global Village Market	£500	£500
The Bumps Community Day	£415	£362.26
Maplecroft	£6,000	£500
Zest Health for Life - Urban Sports	£2,750	£500
Leeds Reach	£1,150	£500
Urban Sports - Zest Health for Life	£2,750	£500
Change 4 Life Work With Families	£508.84	£500
Apna Yoga	£500	£500
Chapel Allerton Lights Switch On 2010	£440	£440
Children's Christmas Party Moortown Baptist Church	£655	£455

Independent Somali Women and Children	£500	£250
	<b>Total Allocation</b>	<b>£10,000</b>
	<b>Total Committed</b>	<b>£8,907.26</b>
	<b>Total Remaining</b>	<b>£1,092.74</b>

<b>Ward Pot Funding</b>		
<b>Chapel Allerton</b>	<b>Info</b>	<b>Amount Approved</b>
8 Litter bins for Chapel Allerton ward		£3,200
Plaques x 10		£183.25
Millfield Primary school		£2,000
Gledhows traffic calming	Highways to match fund	£2,500
CA 10 A frames		£2,186.40
Mustard Pot car park sign		£150 approx
2 bins, benches and plaques at NH Park		£3,460
Bonfire Period 2010		£1,000
Waymarker Lighting		£3,400
Waymarker payment to YEDL		£1,141.61
CANPLAN additional funding		£1,175
Youth service caving trip		£500
Beckhills Noticeboard fitting		£217
Football Tournament		£130
New festive light motif x 2		£900
Sikh temple lighting and gate		£392
Streetlighting shortfall plus Regent St additional		£1,227
Dog fouling signs		£1,130.90
St Matthews funding		Approx £200
Waymarker plaque		£220
Reginald Centre opening mugs		£200
CA festival tree lights		£150
SID work Pasture Lane		£73
CA lights switch on		£220
Tree Lights at Mary Seacole		£180
	<b>Total Allocation</b>	<b>£27,105.30</b>
	<b>Total Committed</b>	<b>£26,136</b>
	<b>Total Remaining</b>	<b>£969.30</b>

<b>Moortown</b>	<b>Info</b>	<b>Amount Approved</b>
10 grit bins		£2,071.40
10 grit bin refills		£885.60
10 litter bins		£4,000
Highwoods Fencing		£15,252.40
	<b>Total Budget inc c/f</b>	<b>£22,539.11</b>
	<b>Total Committed</b>	<b>£22,209.40</b>
	<b>Total Remaining</b>	<b>£329.71</b>

<b>Roundhay</b>	<b>Info</b>	<b>Amount Approved</b>
Gledhow Rise Traffic Management Scheme		£5,000

Grit bin x 2		£414.28
Noticeboards		£1,425
Benches x 2		£1,900
Lengthsman		£5,000
Grit bin x 4	Poss to include extra for £354.24 refill	£828.56
Litter bin x 2		£800
Groundwork - Fairy Wood		£2,500
	<b>Total Budget inc c/f</b>	<b>£20,820.32</b>
	<b>Total Committed</b>	<b>£17,453.56</b>
	<b>Total Remaining</b>	<b>£3,366.76</b>
<b>GRAND TOTAL</b>	<b>Total Allocation</b>	<b>£176,980</b>
	<b>Total Budget inc c/f</b>	<b>£368,012.35</b>
	<b>Total Committed inc c/f</b>	<b>£335,365.31</b>
	<b>Total Remaining Carried Forward to 2011/12</b>	<b>£32,647.04</b>

**Table 2**  
**Inner North East Capital Budget Position 2010/11**

Total budget = **£581.5k**

	<b>Committed</b>	<b>Actual</b>
Miles Hill Sure Start Centre	20	20.5
Seven Arts Community Centre	25	25
Gate-It On The Granges Contribution	7	7
North Leeds Bowling Club Fencing	8.6	8.6
Open Door' Project - 225 Lidgett Lane	3.5	3.5
Moortown RUFC	0	0
New Roof - Roscoe Methodist Church	20	20
Scott Hall Sports Centre	15	15
Queenshill Drive Drying Area Project	0	0
North Park Avenue Allotments Project	3	3
Extension of Community Hall	20	20
North Leeds Cricket Nets Ground Development	15	15
Meanwood Methodist Church Disabled Toilets	7.7	7.7
53 Louis Street Disabled Access	6	6
Cowper Street Community Gardens	7	7
Alleys & Ginnels Safety Improvements	51.3	51.3
Meanwood Park Improvements	39.5	39.5
St Andrews Church Comm Project	12.5	12.5
Potternewton Park	5	5
Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
Stainbeck Church Outreach & Development Project*	3.3	3.3
Fieldhouse Drive Improvements	2.4	2.4
Gledhow Valley Lake Disabled Access Path	10.1	10.1
Fencing At North Leeds Cricket Club	15	15
Seven Community Arts Centre	20	20
Deen Enterprises Community Forum Minibus	8	8
Roundhegians Sports - Kitchen Upgrade	2.5	2.5
Lidgett Pk Methodist Church-Room For All	7	7
Moor Allerton Sports Ctre - Carpark Imps	12	12
Woodhouse Cricket Club	6	6

Sugarwell Hill Entrance	5	5
Friends of Wykebeck Valley Woods - Bridge	7	7
<b>Gledhow Rise Traffic Mgt Measures</b>	<b>5</b>	<b>0.6</b>
Toliet Replacement St Andrews Church	10	10
Electrical work at Meanwood Parkside Road	1.1	1.1
Meanwood Valley Footpaths and Gardens	5.9	5.9
Gledhow Towers CCTV	4.4	4.4
Roundhay Park Cricket Wickets (NE Contribution)	7.1	7.1
Disabled Access - North Leeds Bowling Club	7	7
ICT & Comm Equip - 208 Squadron	3	3
Allerton Croft Security	2.9	2.9
Improvements to Community Hall - Roundhay	9.9	9.9
Carrib Care Meals on Wheels	5.1	5
Woodland Trail Activity Project	3.5	3.5
Radio Jcom	8	8
Youth Service Games Hardware	1.7	1.7
The Bumps Playspace	15	15
<b>Heritage Lighting</b>	<b>45</b>	<b>0</b>
Gate at Potternewton Park	4	4
Inner North East Festive Lights	20.2	20.2
Stainbeck Church Improvements	15	15
Meanwood Cricket Club Fencing	6.5	6.5
Community Hall Phase 2	3.6	3.6
Prince Philip Ctre - Ground Improvements	10.1	10
Prince Philip Ctre - Portable Goals	2.9	2.7
Chapel Allerton Allotments Securing Fencing	5.4	5.4
<b>Moortown Baptist Church</b>	<b>5</b>	<b>0</b>
<b>Greek Orthodox Church</b>	<b>5</b>	<b>0</b>
	<b>591.1</b>	<b>531.8</b>
<b>Unallocated Budget remaining (balance tranferred from revenue)</b>	<b>-9.7</b>	

**Table 3**  
**Well Being Revenue Budget 2011 – 12 Spending Plan**

<b>Funding / Spend Items</b>	<b>Chapel Allerton Ward Pot</b>	<b>Moortown Ward Pot</b>	<b>Roundhay Ward Pot</b>	<b>Area Wide</b>	<b>Total</b>
Balance b/f 2010-11 (after financial year end)	6,062.57	6,030.63	17,162.82	83,680.74	112,936.76
Schemes Approved from 2010-11 budget to be spent in 2011-12	4,844.53	619.92	11,200.00	48,182.76	64,847.21
Amount of b/f budget available for new schemes 2011-12	1,218.04	5,410.71	5,962.82	35,497.98	48,089.55
New Allocation for 2011-12	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
Total available for new schemes in 2011-12	11,218.04	15,410.71	15,962.82	167,307.98	209,899.55
Skips				3,000	
Probation & Leeds Ahead Materials				275	
Consultation & Community Engagement				2,000	
Small Grants				10,000	
Community Payback Q1				7,500	
Community Payback Q2				7,500	
Festive Lights 2011				14,106	
Volunteer Thank You Event 2011				2,000	
Neighbourhood Manager Post Staffing Costs 2011-12				35,000	
Roundhay Park Run				1,500	
Cluster Summer Programme Booklet				1,000	
Leeds Reach				3,000	
Chapelton Young People's 10-2 Club				1,250	
Chapelton Football Youth Development Centre				3,250	
Netball Summer Camp				2,325	
Chapelton Playscheme				2,250	
LCC Youth Service (all 3 wards)				12,000	
Meanwood Valley Urban Farm				3,500	
Feel Good Factor				2,705	
LCC Sports Development (Roundhay Park Olympic Event)				2,000	
CHESS Carnival Project				3,150	
Meanwood Playscheme				3,500	
<b>Schemes approved for 2011-12</b>	-	-	-	<b>122,811</b>	
<b>Grand Total Projected Spend 2011-12</b>	<b>4,844.53</b>	<b>619.92</b>	<b>11,200.00</b>	<b>170,993.76</b>	<b>187,658.21</b>
<b>Budget</b>	<b>16,062.57</b>	<b>16,030.63</b>	<b>27,162.82</b>	<b>215,490.74</b>	<b>274,746.76</b>
<b>Remaining Unallocated Budget</b>	<b>11,218.04</b>	<b>15,410.71</b>	<b>15,962.82</b>	<b>44,496.98</b>	<b>87,088.55</b>

## Section 5

### Ward Profiles

#### CHAPEL ALLERTON WARD

##### Ward Members:

##### **Councillor Mohammed Rafique (Labour)**

*Council Appointments inc:* Scrutiny Board (Children and Families), Scrutiny Board (Sustainability and Culture (Chair))

*Appointments to outside bodies etc:*



##### **Councillor Jane Dowson (Labour)**

*Council Appointments inc:* Advisory Executive Member Leeds Admissions Forum, Standards Committee

*Appointments to outside bodies etc:* 11-19 (25) Learning and Support Partnership, Leeds Groundwork Trust, Joint Consultative Committee (Teachers), Leeds Admissions Forum, Leeds Schools Foundation, Pupil Referral Unit Management Committee, Children Leeds Trust Board Member.



##### **Councillor Eileen Taylor (Labour)**

*Council Appointments inc:* Scrutiny Board (Safer and Stronger Communities)

*Appointments to outside bodies etc:* People First, West Yorkshire Integrated Transport Authority,



##### **The ward as a place:**

Chapel Allerton ward is socio-economically and culturally diverse and is situated just north of the city centre. It contains some of the most deprived areas in the city in the neighbourhoods of Chapeltown, Beckhill and Scotthall. However, by contrast Chapel Allerton village has prospered with more businesses moving in, house prices increasing and an explosion of a bar and restaurant culture.

Historically Chapel Allerton and Chapeltown were essentially interchangeable as names for what we now know as Chapel Allerton. In the late 19<sup>th</sup> century the Chapeltown area was probably the most affluent part of Leeds and saw the first signs of the outward spread of residence and development as the city expanded. Many of the large terraced housing and tree lined streets remain, providing arguably some of the grandest properties and street scenes in Leeds.

Recently Chapeltown attracted funding through the Townscape Heritage Initiative (THI) bringing £1.1m of investment into restoring historic buildings along Chapeltown Road within its conservation area.

Buildings have been adapted over the years by successive communities who have settled in the area as places of worship and for a range of social uses. For example,

the Union Chapel on Chapeltown Road became a synagogue and then a Sikh temple, although it is now disused following a period of disrepair and fire damage.

Chapeltown is now the centre of the city's British African-Caribbean community.

The Chapel Allerton part of the ward has become a much sought after place to live, particularly amongst young professionals. It is lively and has a developing arts culture with active involvement from local residents and businesses, supporting keenly by local ward members. Ward Members have been very keen to provide support to the "village" centre through public realm improvements (e.g. festive lights, planting/summer flowers, new railings). They see this is an important contribution to helping the local economy in these difficult times.

There are a large number of active community groups across the ward which are supported by the local ward members.

### **Socio-economic/demographic description of the Ward:**

The resident population of Chapel Allerton ward is 20,889, 2.91% of the Leeds Local Authority living in 10,600 households. The ward can be broken down into three key areas;

#### *Chapel Allerton Village*

- Ranked 78 on the Leeds Neighbourhood Index and covers the wider Chapel Allerton village area
- Contains approximately 6,700 people living in 3,400 households.
- Has a higher than average proportion of working age people.
- Has a diverse ethnic population with 21% of people coming from BME communities.
- 75% of households are in owner occupation and 14% are rented in the private sector. Semi detached housing accounts for 42% of the stock with terraced housing accounting for a further 30%. Just over 52% of properties are classified in Council Tax bands A and B with 31% in C.
- Across the individual domains the scores are generally higher than the averages for the city

#### *Chapeltown*

- Is ranked of 12 in the Leeds Neighbourhood Index - lowest in Inner North East.
- The area is located in the Inner North East and is adjacent to the city centre
- It contains approximately 7,900 people living in 4,400 households.
- The age breakdown shows a slightly higher than average proportion of children and young people.
- The area has a diverse ethnic and cultural population with 60% of people coming from BME communities (predominantly Black Caribbean, Pakistani and Indian). 17% of the population are Muslim and 7% are Sikh.
- 51% of households are in owner-occupation, 21% are renting from the local authority (through an ALMO) and 12% are privately rented. Terraced housing accounts for 36% of the stock and semi-detached housing for a further 32%. Just over 25% of stock is flats or bedsits. 59% of properties are classified in Council Tax Band A and 30% Band B.



- scores are lower than average for the city across all Neighbourhood Index domains but notably for Low Income (**where it is ranked 1**), Environment (where it is ranked 4) and Economic Activity (where it is ranked 14).

#### *Meanwood "6 Estates"*

- This area is ranked 21 on the Leeds Neighbourhood Index and covers the estates of Beckhills, Miles Hills, Potternewton, Sholebokes and Scott Hall Road area and Farmhills and Sugarwells.
- This area contains approximately 6,200 people living in 2,800 households.
- Age breakdown shows a higher than average proportion of children and young people.
- The area has a diverse ethnic population with 22% of people coming from BME communities.
- 50% of households are renting from the local authority (through an ALMO) and 33.5% are owner-occupiers. Semi-detached housing accounts for 36% of the stock, terraced housing for 30% and purpose built flats a further 20%. 75% of properties are classified in Council Tax Band A.
- Across the neighbourhood index the scores are lower than the averages for the city, most notably within the Economic Activity and Low Income domains.
- It should be noted that within the Housing domain the area records a significant number of properties that have been empty for 90+ days (however parts of this area are undergoing clearance as part of a regeneration initiative) and also high levels of housing turnover.

#### **Schools**

- Six primary schools in the area – Bracken Edge, Chapel Allerton, Hillcrest, Holy Rosary and St Anne's Catholic Primary school, Millfield and St Matthew's Cof E – that sit in the CHESS cluster of schools.
- No high schools in the area and so most pupils have to travel out to Carr Manor, Allerton Grange in neighbouring Moortown and Roundhay wards and other secondary schools in the wider area, some travelling as far as Wetherby.
- The Chapel Allerton ward is one of those being significantly affected by the increase in birth rates and is an area in need of an increase in primary education provision. Consultation is ongoing for the expansion of this provision including the expansion of Bracken Edge Primary.
- Miles Hill primary school was on Beckhill Approach, and had 170 pupils. The school was closed in 2007, and demolished in 2008. At the same time the estate children's play area in the former school grounds was closed and the site is still not in use although it has been recently linked with regeneration plans through either the Housing PFI Round 6 or the Affordable Housing Strategy.

#### **Main council facilities (including parks, visitor attractions etc)**

- There are four major parks which are all well used and supported by Members:
  - ◊ Potternewton Park – a spacious and attractive park that has recently benefited from a number of improvements including ... Base for carnival
  - ◊ Norma Hutchinson Park – smaller playground and sports field, previously called Buslingthorpe Recreation Ground it was renamed in 2009 to commemorate the local councillor Norma Hutchinson who died in 2004.
  - ◊ Potternewton Playing Fields
  - ◊ Chapel Allerton park

- Scott Hall Leisure centre – very well used and refurbishment costing £0.5m in 2009 for new changing facilities and gym extension. The centre would still benefit for further investment which Members are keen to see.
- There are three council run community centres in the ward Prince Philip Centre, Mandela Centre and The Palace. Ward members have recently invested some of their Ward Based Initiative funding to provide improvements at Mandela and Palace which are part of the delegated portfolio of the Area Committee. The Area Management team continue to provide significant time in helping develop sustainable activity and centre management arrangements.
- Chapel Allerton and Chapeltown both have their own libraries with the Chapeltown one now being based in the new Reginald Centre
- There are five Children's Centres that serve the area in Chapeltown, Scott Hall, Chapel Allerton, Meanwood and Shakespeare Children's Centre.
- Technorth Family Learning Centre - an Adult Learning Centre run by Leeds City Council. With over 9,000 enrolments every year across a wealth of courses. It also hosts jobs shops and other community events. There has been mention that this site may be considered for closure.

### **Main non-council facilities:**

The area is home to a wide range of community and creative organisations including:

- Feel Good Factor – a very successful local community sector organisation who has attracted investment into renovating a council property in Chapeltown (large terraced house) to base their activity from. They are commissioned by the PCT/NHS to provide local health advocacy, training and advice. Their Chair, Andy Taylor, is an ex-Director of LCC and also is involved in Unity Housing locally. They are supported by local members.
- Northern School of Contemporary Dance, a modern conservatoire dance school recognised as a world-class contemporary dance institution with nearly 200 students. Based in a old synagogue on Chapeltown Road
- Host Media centre – providing good quality office space to new/small businesses. Renovated building which received funding via Yorkshire Forward/EU. Now run by Unity Housing on behalf of LCC.
- Leeds West Indian Centre (now famous for its club nights, particularly the monthly *SubDub*) and Chapeltown Carnival which is second only in size to London's Notting Hill Carnival, and is Europe's longest-standing Caribbean carnival
- East Street Arts at Union 105 (Chapeltown Road)
- Seven Arts Café and Performance Centre in Chapel Allerton Village
- RJC Dance Studios at the Mandela Centre
- Chapel Allerton Hospital is found in the area, and is one of Leeds' main hospitals, though it does not have an Accident and Emergency department.
- Meanwood Urban Valley Farm - a registered charity opened in 1980, spans a 16.5 acre site and is open to visitors every day. The services delivered to the community include, environmental education services to schools, holiday playschemes, employment and training programmes and a leisure resource that is open to visitors every day. The project is supported by the ward members and has been supported through Area Committee funding to deliver a summer activity programme for young people.

- Stainbeck Police Station in Chapel Allerton is the divisional headquarters for the large North East Leeds division, covering as far out as Wetherby.
- Chapel Allerton Lawn Tennis and Squash Club - which is 128 years old.

### **Development/regeneration plans**

There are two priority neighbourhoods in the Chapel Allerton area - Chapeltown & Scott Hall and Meanwood Six-estates.

Despite being situated directly adjacent to each other the two neighbourhoods have a very different physical appearance, notably in housing stock (Meanwood is largely post war estate type and system built properties, Chapeltown significantly older and more diverse). The ethnic make up of the two estates is also different with Chapeltown having a far greater diversity by comparison with Meanwood which is largely White British neighbourhood. However as would be expected in deprived urban estates the issues encountered are similar although the tactics and challenges different.

Chapeltown was a SSCF funded Intensive Neighbourhood Management area and as such benefited from increased funding and from a Neighbourhood Manager coordinating local service delivery and increasing local engagement during this time. In Meanwood, while work has taken place it has not previously had the intensity of coordination and improvement and the immediate issues are more basic relating to crime, ASB and environmental improvement.

However, with the support of local members the Area Committee now funds the Neighbourhood Manager post (Steve Lake) and his remit is to cover the 2 priority neighbourhoods of Chapeltown and Meanwood. He is currently focusing on establishing a “team neighbourhood” approach, building on local tasking arrangements, and establishing resident led Community Leadership Teams.

The area also benefits from a number of additional regeneration plans in various stages of development, these include:

- THI Project being undertaken on improving shop frontages in Chapeltown Road
- PFI Round 6 housing project which is looking to develop Brownfield sites within the Beckhills, part of Meanwood 6 estates.
- Affordable Housing project which is also looking to develop additional properties in the Meanwood 6 estates area.
- A feasibility study examining the potential regeneration of the three LA owned community centres within Chapeltown has recently been completed and is hoped will act to start identifying investment opportunities for these and link them to an overarching community centres strategy.

### **Key Priorities/Areas of Concern**

- High infant mortality rate at 10.9 per 1000 (highest nationally outside London) in Chapeltown (although there appears to be some questioning of the validity of these statistics)
- Continuing the investment momentum along the Chapeltown Road corridor with enforcement on empty/derelict sites along Chapeltown Road where necessary

- Reduce the benefit dependency and worklessness in both areas.
- Reduce ASB and burglary and concern about crime
- Improve the street and open space environment within the Meanwood area
- Improve engagement with young people and provision of accessible services for them (utilising the voluntary sector and high schools)

**Key Successes:**

- Improvements to the long standing derelict spaces on Chapeltown Road and positive momentum for inward investment along this key corridor.
- The new Reginald Centre is now open and offers a wide range of council and health facilities for residents, including a job shop
- The improvement of key relationships amongst the council, police, housing and community sector has seen more effective local working and greater involvement of elected members in helping make a difference – all supported by the work of Area Management.
- A new full time employment outreach post is being created by Unity Housing within Chapeltown to target groups and streets with high benefit dependency and improve information about opportunities. This will directly link to the Jobs and Skills service running from the Reginald Centre and work to support “Team Chapeltown”.
- A series of coordinated clean up and enforcement activities have taken place utilising different services in Meanwood and improving cleanliness.
- A multi agency operation has been running in the Meanwood area targeting ASB and criminal activities and promoting public confidence. This has resulted in a dramatic increase in reporting to the Police and partner agencies and through coordinated responses significantly improved the effectiveness of interventions. The operation has been identified by Safer Leeds as good practice and sits within the local development of a “Team Meanwood” by Area Management.

## MOORTOWN WARD

### Ward Members:

#### ***Councillor Sharon Hamilton (Labour)***

Council Appointments inc: Joint plans panel, Plans Panel (City Centre),

Appointments to outside bodies etc: East North East Homes Area Panel, fostering panel (CIVIC)



#### ***Councillor Mark Harris (Lib Dem)***

Council Appointments inc:

Appointments to outside bodies etc:



#### ***Councillor Rebecca Charlwood (Labour)***

Council Appointments inc: Member Management Committee, Scrutiny Board (Children and Families)

Appointments to outside bodies etc: Moor Allerton Elderly Care



### **The ward as a place:**

The resident population of Moortown is 22,065, 3% of the Leeds Local Authority, and whilst the ward as a whole is relatively affluent, 2 neighbourhoods around the Queenshills, including the Leafields, and Stainbeck Ave continue to experience high levels of deprivation. The ward essentially covers the two areas known as Meanwood (although some of this area is also found in Chapel Allerton and Weetwood wards) and Moortown, although the area further north than the ring road is often referred to as Moortown but is in the Alwoodley ward.

The name Meanwood goes back to the 12th century, and is of Anglo-Saxon derivation: the Meene wude was the boundary wood of the Manor of Alreton. Dwellings and farms near the wood were known by a variety of local names including Meanwoodside until 27 August 1847 when the parish of Meanwood was established.

Captain Lawrence Oates (of the ill-fated Scott expedition to Antarctica) often resided in Meanwood. There is a monument to his bravery located close to Holy Trinity Church and the Lawrence Oates School (closed 1992) was named after him.

A skirmish, between Royalist and Parliamentary forces, also took place in Meanwood, during the English Civil War. It is said that the "Beck ran red", with the blood of the fallen, hence, the place name "Stainbeck".

There are a number of nineteenth-century industrial buildings in Meanwood Valley at the sides of Meanwood Beck as the Meanwood Valley was a place of industry as long ago as 1577 and continued up to the nineteenth century, with the Meanwood

Beck (then much larger) providing water and power for mills (corn, flax, paper) and dye works and tanneries.

The 1841 census listed 144 houses, including 3 large ones, Carr House (Carr Manor), Meanwood Hall and Whalley House (now demolished). Most were stone cottages, now gone, with the exception of a few houses on Monkbridge Road. Hustler's Row remains as a group of 1850 stone cottages, actually named after John Husler, a quarry owner. Most of the houses now are located in council and private estates, including the most recent large development of the Woodleas, just off Tongue Road.

The area is covered by a number of active community groups, mainly based around environmental concerns. They include Friends of Meanwood Park, Friends of Highwoods, Moortown in Bloom and Meanwood Valley Partnership, Friends of Allerton Grange (although the Allerton Grange boundaries both Moortown and Roundhay Wards). There is also a Moortown Community group who are producing a neighbourhood design statement for the area and are also linked in with the Moortown in Bloom group.

### **Socio-economic/demographic description of the Ward:**

Moortown ward is broken down into three distinct areas, which whilst none are deprived as a whole do have pockets within them that include the Queenshills in the Carr Manor area and Stonegates in the Meanwood area.

#### **Carr Manor**

- Ranked as 67 on the Leeds Neighbourhood Index across the individual domains the scores are generally higher than the averages for the city.
- The area is located in the Inner North East. It is bounded by the Ring Road to the north, Scott Hall Road to the east, Stainbeck Lane to the south before cutting back up through Meanwood.
- It contains approximately 8,000 people living in 3,500 households.
- The age breakdown shows a higher than average proportion of older people.
- Within the low income domain the area has a slightly higher than average proportion of older person households that are in receipt of LA administered benefits.
- The area has a diverse ethnic and cultural population with 25% of people coming from BME communities; 6% of the population are Jewish, a further 6% Sikh, 5% Muslim and 3.5% Hindu.
- Owner-occupation is the predominant tenure although 13% of households are renting from the local authority (through an ALMO).
- Semi-detached housing accounts for 66% of the stock with purpose built flats accounting for 18%.
- Almost 32% of properties are classified in Council Tax Bands A and B and a further 53.5% in Band C.

#### **Meanwood**

- Ranked 62 on the Leeds Neighbourhood Index, the lowest in Moortown ward but still across the individual domains the scores are generally higher than the averages for the city.

- The area is located in the Inner North East. It is bounded by the Ring Road to the north, Parkside Road to the west, cutting down to Green Road and along to the junction of Meanwood Road and Grove Lane, then along Stainbeck Road before cutting up to take in the Parklands to rejoin the Ring Road.
- It contains approximately 6,700 people living in 3,000 households.
- The age breakdown broadly reflects the averages for the city with a diverse ethnic population with 18% of people coming from BME communities.
- Owner-occupation is the predominant tenure although 16% of households are renting from a housing association or other registered social landlord.
- Semi-detached housing accounts for 50% of the stock with detached housing accounting for 20% and terraced housing a further 16%.
- 40% of properties are classified in Council Tax Bands A and B and 40% in Band C.
- It should be noted that in the health domain it has a higher than average incidence of circulatory disease mortality.

### **Moortown Central**

- Ranked 91 on the Leeds Neighbourhood Index the area performs above the city averages in all domains.
- The area is located in the Inner North East. It is bounded by the Ring Road to the north and stretches down through central Moortown as far as Allerton Grange.
- It contains approximately 7,900 people living in 3,200 households.
- The age breakdown shows a much higher than average proportion of older people.
- The area has a diverse ethnic and cultural population with 21% of people coming from BME communities. Almost 12% of the population are Jewish and over 6% are Sikh.
- Owner-occupation is the predominant tenure although 10% of households are renting from private landlords. 57% of the stock is semi-detached housing, 22% purpose built flats and a further 14% is detached housing.
- Almost 75% of properties are classified in Council Tax bands C – E. Although it should be noted that within the housing domain the area records a significant number of properties that have been empty for 90+ days and also high levels of housing turnover.

### **Schools:**

- There are four primary schools in the area – Carr Manor, Moortown, St Urban's and Immaculate Heart of Mary Catholic Primary School.
- There are also two high schools Carr Manor and Cardinal Heenan Catholic High, this and the catholic primary school reflect the long standing catholic community in the ward. Both high schools have been rebuilt and redeveloped under the Private Finance Initiative.
- Pupils also travel to Allerton Grange High school, which is just across the ward boundary in Roundhay ward.
- Moortown ward is affected by the rise in birth rates and the current proposal is to change the age range of Carr Manor High School from 11 to 18 to 4 to 18, and establish the primary provision on land adjacent to the school with effect from September 2012.

## **Main council facilities (including parks, visitor attractions etc):**

There is only one major park in the area - Meanwood Park.

- It covers approximately 29 hectares, and has large open areas and mature trees. Meanwood Beck runs through it, crossed by many small footbridges. The southern end has a children's playground, recently redeveloped, a new older children's playground and an area with picnic tables.
- The Park does suffer from a large number of professional dog walkers in the area and the recent implementation of the Dog Control Orders met with negative feedback from them.
- The Meanwood Valley Trail passes through Meanwood Park. It is believed that the artist John Atkinson Grimshaw based some of his fairy paintings in Meanwood Park.

There are however a number of other green spaces in the area including:

- The Meanwood Valley, which acts as a green corridor linking countryside to the inner city and Meanwood Park in the north of Moortown ward is one of Leeds' best loved open spaces.
- Playing fields at Carr Manor and King Alfred's, which are subject to discussions for improvements through section 106 monies.
- Moorland Rise, Parkside and Stonegate Road allotments which are all well used and an important resource for the local community.
- There are no council run community centres in the ward but just outside in Weetwood ward is Meanwood Community Centre. The WNW area management team are currently under discussions with Meanwood Valley Baptist Church about taking the centre over as they run their church services and other activities from there.
- There is also a children's centre at Carr Manor Children's Centre.

## **Main non-council facilities:**

- Moortown ward has seven places of worship with both a synagogue and catholic church, which reflects its longstanding Jewish and Roman Catholic communities, these are; Immaculate Heart of Mary RC Church, Moortown Baptist Church, Moortown Methodist Church, Meanwood Methodist Church, Meanwood Valley Baptist Church, All Nations Community Church and Sinai Synagogue.
- The area has two main shopping centres at Meanwood junction and Moortown corner. The shopping centre at Meanwood has just seen the opening of a Waitrose shopping centre and three new bars which is helping to improve the area and increase its desirability. The rest of the shops, and some of those at Moortown corner, however have seen better days. Near to Moortown Corner is a large Marks and Spencer Simply Food supermarket, serving the wealthy North Leeds population.
- Moortown has a number of none council community venues that can be rented, including Meanwood Cricket Club and Meanwood Working Men's Club, but the largest and most well used is the Marjorie and Arnold Ziff Centre at Moortown. The centre opened in 2005 and is the hub of all major Jewish activities in the city. Marjorie Ziff was this year made an MBE for services to the community in Leeds. The 81-year-old has served the city's Jewish community



for nearly 60 years alongside her husband, Arnold, who died in 2004. Their charitable donations have supported dozens of local and international groups, including Leeds Jewish Blind Society, Leeds Metropolitan University and the Royal College of Music. The building also houses the local Jewish radio station Radio JCom, who have been supported through Area Committee Well Being funding in the past to help them become established.

- Moortown is also home to St Gemma's Hospice for the terminally ill. It is situated to the south of Moortown Corner on Harrogate Road. They have many charity shops around Leeds, assisting funding for the hospice.
- Numerous sporting clubs exist in Moortown ward including Moor Allerton Sports and Social Centre has bowls, tennis and indoor activities, a Rugby Union football club and two cricket clubs. The Meanwood Cricket Club has existed since 1870, and their present ground since 1895. The cricket club won the League Cup a record six times 1989-2002, appearing in eight finals in the space of 12 years - and also claimed a League and Cup double in 1998

#### **Key priorities and regeneration plans:**

- Part of the Moor Allerton Partnership (MAP) priority neighbourhood area falls within the Moortown Ward and now having a particular focus and action plan have been developed to tackle inequalities which are seen on the Queenshill Estate.
- Offices of the Leeds Jewish Housing Association, who have plans to redevelop the area for the benefit of its clients.
- Plans are being submitted for the former Yorkshire Bank site for redevelopment which will attract a significant section 106 amount to be used to provide improvements to the Kind Alfred's Field site (Stonegate Road) subject to agreement and consultation.

#### **Key successes:**

- Relationship with Waitrose and sponsorship of Festive Lights
- Meanwood Park, improving and aiming for Green Flag status, recently having has the Children's playground renovated and heritage lighting installed through the park.

## ROUNDHAY WARD

### Ward Members:

#### **Councillor Ghulam Hussain (Labour)**

*Council Appointments inc:* Licensing Committee, Corporate Governance and Licensing Committee, North East (Inner) Area Committee Chair, Scrutiny Board (Regeneration)

*Appointments to outside bodies etc:* Leeds Faiths Forum, Leeds Racial Equality, ALMO – Area Panel Inner North East Council



#### **Councillor Christine Macniven (Labour)**

*Council Appointments inc:* Scrutiny

*Appointments to outside bodies etc:*



#### **Councillor Matthew Lobley (Conservative)**

*Council Appointments inc:* General Purposes Committee, Member Management Committee, Scrutiny Board (Sustainable Economy and Culture).

*Appointments to outside bodies etc:*

*(note: was unsuccessful Conservative parliamentary candidate in 2010 general election for NE Leeds)*



### The ward as a place:

The population of Roundhay Ward is 22,837. Although the ward as a whole is largely affluent and prosperous (e.g. neighbourhoods of Roundhay, Oakwood and Street Lane), two neighbourhoods around the Lincombe and Brackenwood areas continue to display higher levels of deprivation.

The word 'Roundhay' comes from 'Rond-haeg', a round hunting enclosure or deer park and was first mentioned in about 1153. It was formerly a hunting park for the DeLacy family of Pontefract Castle. Later on coal and iron ore were mined and a smelting furnace is recorded in 1295. Once these were exhausted (woodland had been burned for fuel) the area turned to farming, with a small township until 1803.

In this year the park estate was bought by Thomas Nicholson, who commenced an extensive programme of landscaping and also built himself a grand Mansion House. This area is now known as Roundhay Park the “jewel in the crown of Leeds” and the toast of the city after joining four other parks in being awarded the prestigious Green Flag award. Roundhay Park comprises over 700 acres of parkland, lakes and woodland.

After the Second World War housing continued to fill in available spaces, with smaller residences built in the grounds of larger ones, and large houses being converted to flats, a process which still continues today, often bringing with it the kind of issues associated with HMOs.

Oakwood is home to the Oakwood Clock, a large clock that was built in 1904 by Potts and Sons to the design of Leeming and Leeming and is sited at the bottom end of Roundhay Park; it was first designed as the centrepiece of Kirkgate Market, Leeds. After the design of Kirkgate Market was revised it was considered that this clock would no longer be suitable for the building, and the idea to place it in Oakwood came about. The clock is now in a bad state of repair and a survey that was carried out last year put the cost of renovation at around £100k. It is hoped this funding can be allocated from the section 106 funding from the proposed new Tesco store on Roundhay Road. It's an issue that Cllr Kendall is particularly keen to try and find a solution for.

### **Socio-economic/demographic description of the Ward:**

The area is broken down into four super output areas, two are more deprived than the other two. Compared to the rest of the city the ward is not deprived but does still have pockets that are worse and areas that are more prosperous.

#### Brackenwood and Gledhow

This area is ranked 65 on the Leeds Neighbourhoods Index. Across the individual domains the scores are generally higher than the averages for the city, the only exception being the health domain where the score is slightly lower than the average for the city.

It contains approximately 6,000 people living in 2,500 households.

The age breakdown broadly reflects the averages for the city.

It should also be noted that in the education domain the area performs less well in terms of achievement at the foundation stage.

The area has a diverse ethnic population with 16% of people coming from BME communities.

Owner-occupation is the predominant tenure although 19% of households are renting from the local authority (through ENE Homes ALMO). Semi-detached housing accounts for 48% of the stock, purpose built flats 18% and detached housing 15%.

43% of properties classified in Council Tax Bands A-B and 49% in Bands C-E.

#### Oakwood and Gipton Wood

- This area is ranked 63 on the Leeds Neighbourhood Index. Across the individual domains the scores are generally slightly higher than the averages for the city.
- It contains approximately 7,800 people living in 3,000 households.
- The area has a diverse ethnic and cultural population with 32% of people coming from BME communities (predominantly Indian and Pakistani). 12% of the population are Muslim and almost 5% are Sikh.
- 78% of households are in owner-occupation. Semi-detached housing accounts for 50% of the stock with detached housing accounting for 20%.
- Just under 66% of properties are classified in Council Tax Bands B and C.

#### Roundhay

- This area is ranked 88 on the Leeds Neighbourhood Index. The area performs above the city averages in all domains although it should be noted that within the environment domain it records high levels of reporting for graffiti.
- It contains approximately 6,100 people living in 2,300 households.

- The area has a diverse ethnic population with 20% of people coming from BME communities.
- Owner-occupation is the predominant tenure. Almost 70% of the stock is semi-detached housing, and a further 13% is detached housing.
- Almost 73% of properties are classified in Council Tax bands C – E.

### Roundhay Park

- This area is ranked 87 on the Leeds Neighbourhood Index. The area performs above the city averages in all domains although it should be noted that within the housing domain the area records a significant number of properties that have been empty for 90+days and also high levels of reporting for graffiti.
- The area is located in the Inner North East and is bounded to the north by Shadwell Lane, to the east by the Ring Road, to the south by Roundhay Park itself before cutting up through Roundhay.
- It contains approximately 5,900 people living in 2,600 households. T
- Age breakdown shows a slightly higher than average proportion of older people.
- The area has a diverse ethnic population with 15% of people coming from BME communities. Over 8% of the population are Jewish.
- Owner-occupation is the predominant tenure although 14% of households are renting from a private landlord. 33% of the stock is semi-detached housing, 24% purpose built flats and a further 22% is detached housing.
- Over 44% of properties are classified in Council Tax bands D-H.

### **Schools**

- Roundhay ward is served by 5 primary schools Roundhay School, Gledhow Primary School, Talbot Primary School, Kerr Mackie Primary School and St. John's Church of England Primary School.
- There are also two high schools: Roundhay and Allerton Grange (which is on the border with Moortown).
- There is also the East Specialist Inclusive Learning Centre on the eastern edge of the ward.
- Roundhay High School is a 'high-performing' 11 – 18 comprehensive school with technology specialist status. In 2004, it celebrated its centenary, which coincided with the transformation of its buildings and facilities by a massive rebuilding and investment programme. It is one of the most over-subscribed schools in Leeds and was judged by Ofsted in late 2007 as a 'fully comprehensive and inclusive school which provides an outstanding education for its students.'
- The ward is affected by the rise in birth rates, particularly because the schools in the area are for the main already oversubscribed. This is an issue that ward members, particularly Cllr Loble, are concerned about.
- The current proposal being consulted on is to change the age range of Allerton Grange School from 11-18 to 4-18, and establish the primary provision on land adjacent to the school with effect from September 2012, and, to build a new site on the former Braimwood School site creating another through school linked to Roundhay High School.

### **Main council facilities (including parks, visitor attractions etc)**

- Roundhay Park is a grand, Victorian park, over 700 acres (2.8 km<sup>2</sup>) of parkland, lakes and woodland and the only major park in the area. It includes scented

gardens for the blind, National Plant Collections, Canal Gardens, the Monet and Alhambra Gardens, plus Tropical World which attracts visitors all year round. In 2005 the Friends Garden was opened, located alongside Canal Gardens and the Rainbow Garden. The Upper Lake is maintained as a wildlife area, and the larger Waterloo Lake is used for fishing. Roundhay Park also provides the venue for many special events including sporting events, flower and animal shows, music festivals/concerts and a bonfire and firework display. Facilities at Roundhay Park also include tennis courts, skateboard ramps, sports pitches, bowling greens, a sports arena, a golf course, and fishing. A lakeside cafe overlooks Waterloo Lake: it was damaged by fire in 2007 but restored and re-opened in 2008.

- The Park is also home to The Mansion built in 1811, The Mansion stood empty for many years following the departure a catering firm. However, events and catering company 'Dine' were appointed by Leeds City Council to run The Mansion, and in 2009, after substantial refurbishment and gaining a civil ceremony licence, The Mansion re-opened to the public. The venue now contains a restaurant and cafe, a visitor's centre and also hosts private functions.
- The other more community serving greenspaces in the area include Gipton wood, Gledhow Valley, The Bumps playspace (refurbished last year to a high standard) and Gledhow Valley, Lidgett Lane and Roundhay Allotments. Local residents have established "Friends of" groups to promote and protect most of these parks and green spaces of Roundhay ward including Roundhay Park and Gledhow Valley Woods. These voluntary groups are work together with the Council and other agencies to protect and enhance the natural beauty of these areas. Ward members are well connected to the groups and supportive.
- Sports/Play pitches – adjacent to Roundhay Park is a vast complex of sports pitches (mainly football and cricket) known as Soldiers Field, These are very well used, particularly on Saturday afternoons and Sunday mornings.
- Roundhay Planning Forum is another local voluntary group who were set up to produce a Roundhay Design Statement, which is now almost ready. They also get involved in other planning issues from a community perspective.
- There is a library in the ward situated in Oakwood.
- There is a community centre at Brackenwoods (most other venues are based around local places of worship) and Open Door.
- There is one children's centre in the area linked to Gledhow Primary School.

#### **Main non-council facilities:**

- There are seven places of worship in Roundhay ward, predominantly Christian; All Nations Community Church, St. Edmunds CE Church, Roundhay Methodist Church, Lidgett Park Methodist Church, St. Andrew's URC Church, Roundhay Evangelical Church, Society of Friends (Quakers) and Sinai Synagogue. Other religions are served by places of worship in surrounding wards.
- The area around the Oakwood clock is the site of the very successful Oakwood Farmers' market. Held on the third Saturday of the month since March 15, 2008 it is organised by local residents in conjunction with *Roundhay Environmental Action Project*. It is only the second farmers' market in Leeds to receive FARMA accreditation due to its true local nature. Regular stalls and 'feature' stalls provide a range of local products including: jams, meats, eggs, chocolates, bread and wide range of locally grown fruits and vegetables. Seasonal holidays are celebrated with local musicians, artists and performers.

- The main shopping areas in the ward are at Oakwood and Street Lane. There are several public houses, banks and shops along Street Lane. The Flying Pizza Italian Restaurant (where the ward's most (in) famous resident Jimmy Saville can often be spotted) is also on Street Lane. At the opposite end of the park at Oakwood Clock, there are two supermarkets, a Co-op and a Tesco. Away from Street Lane, various areas of Roundhay have other local amenities (corner shops etc.).
- Roundhay is home to Leeds Carnegie RUFC, were originally founded after the merger of the Headingley and Roundhay Rugby Union Clubs and the Roundhegians who were originally the old boys association of Roundhay School but now operate as a Rugby Club for the whole of Roundhay. They play at their Chelwood Drive ground at the West end of Roundhay, near Moortown. Leeds Golf Club is situated within Roundhay Park and is the home to Del Verde Mediterranean restaurant.
- Other sporting and activity venues in the area include Gledhow Sports and Social Club, North Leeds Bowling Club, North Leeds Cricket Club, 208 Squadron Air Training Corps and the White Rose Cane Club based at Roundhay Park.

### **Key successes**

The Oakwood shopping district has recently been allocated funding of £400,000 capital from the Council's Town and District Centre scheme. This aim of the scheme is to increasing the economic vitality of the district centre through having an impact on business activity. The Oakwood scheme includes improvements to the environmental appearance of the area and improved car parking facilities.

The Bumps play ground was redeveloped in 2010 part funded through play builder and the Area Committee Wellbeing Funds. The local ward members are very proud of the scheme which provides alternative play utilising the even levels of land on the site. The area which was subject to ASB and poor public perceptions has brought the local community together and delivered a very positive outcome.

Area Committee Wellbeing funding has enabled festive lights to be installed in both the Oakwood and Street Lane shopping parades aimed at attracting shoppers and supporting the local business community. Ward Members are pleased with the outcome and Area Management are supporting ward members in holding annual switch on events to promote community cohesion and local businesses.

There are no LCC community centres within the ward so the local ward members are very supportive of other buildings in the local area, over the past 5 years local community groups have received Well Being funding to improve buildings and facilities that are accessed by a wide range of the community including:

- North Leeds Bowling Club - £15.6k for new fencing and disabled access
- North Leeds Cricket Club - £30k for new fencing and nets
- 208 Squadron - £6.2k for ICT equipment to set up accredited qualification scheme
- St Edmunds Community Hall - £13.5k to improve community hall
- Roundhay Park - £7.1k for new all weather cricket track/wickets
- St Andrews Church Hall - £22.5k for improvements and new toilets
- Lidgett park Methodist Church - £7k building improvements

- Wellbeing funding has also supported the Roundhay Planning Forum to produce a Neighbourhood Design Statement for the area to supplement the city's LDF.

### **Key Priorities/Areas of Concern**

- The Open Door project is a community building (owned by LCC) on the shopping parade on Lidgett Lane, initially funded through West Yorkshire Police paying the peppercorn rent and utilities bills. The facility was open to support tackling ASB in the area and to provide a building for various local partners to deliver services from.
- Planning applications have been submitted for the redevelopment and extension of the Tesco site on Roundhay Road there has been mixed response to the development with concern that it will negatively impact on the smaller businesses in the Oakwood Centre. The scheme is currently awaiting progress from Tesco's, the ward members have identified that they wish to see the section 106 monies spent on further enhancing the public realm in the Oakwood Centre including the renovation of the Clock which has recently had a survey completed on it paid for by Wellbeing funds.
- Work is ongoing to pilot a village caretaker in the Oakwood area to try an approach to better environmental management of Oakwood "Village". This is something often found in parish councils where a small budget would help pay for the employment of a local person that would perform small scale estate caretaker type duties to help with the upkeep/appearance of the neighbourhood. A trial has been agreed, to be funded by local Wellbeing (£5k for the year) and working with Parks and Countryside to employ him/her and assess the impact/worth with Ward Members.

## Section 6

### Priorities and Actions for 2011/12:

The table below outlines the Area Committee priorities and actions for 2011/12 along with progress made to date in relation to each. The Area Committee priorities will be reviewed annually. This is what the Area Committee will do based on the new integrated locality working design principles and follows outcome based accountability methodology. Baseline data and performance measures will be agreed with partners and set out in the progress reporting to the Area Committee.

<b>Priority</b>	<b>How will this be achieved?</b>
<b>Provide as many opportunities as possible for people to get jobs or learn new skills</b>	<p>Deliver new initiatives to target NEETS (Not in Employment, Education or Training);</p> <p>Work with schools clusters to improve attendance and behaviour;</p> <p>Provide job and training advice through local job shops and provide outreach sessions at local venues</p> <p>Link IGEN, clusters and partners in Meanwood and Chapelton to identify and work with NEET's as part of Neighbourhood Improvement Plan</p>
<b>Make better use of our community buildings</b>	<p>Improve the community centres that we manage by completing heating improvements and seek to further improve and enhance them;</p> <p>Support other community buildings in the area to have increased usage and support the groups using them to develop further.</p>
<b>Fight crime and antisocial behaviour, with a particular focus on reducing burglary rates</b>	<p>Provide residents with support, advice and equipment to help them prevent burglary;</p> <p>Work together with partner organisations such as the police to tackle local concerns regarding community safety and anti social behaviour.</p> <p>Link partners together in Priority neighbourhood's case managing identified nominal's of ASB and informing community of outcomes.</p> <p>Develop a partnership approach for ASB in the Stonegate estate</p>
<b>Improve the local</b>	Deliver a scheme through community payback to



<p><b>environment and our parks and open spaces</b></p>	<p>undertake environmental improvements; help to improve local allotment sites;</p> <p>Work with residents and local groups to make sure our streets and open spaces are kept clean;</p> <p>Take enforcement action where there are problems, ensuring litter bins do not overflow, working better with local businesses and schools, litter picking and street sweeping where it is needed.</p> <p>Improve to parks and play areas and improve green spaces</p>
<p><b>Promote healthy lifestyles and tackle health inequalities</b></p>	<p>Deliver projects to target health issues through local health and well-being groups;</p> <p>Provide a range of activities for children and families during the year;</p> <p>Help older peoples and healthy living groups providing activities such as luncheon clubs through advice and funding;</p> <p>Promote the 'Change for Life' campaign in our local communities to offer practical advice on healthier life styles.</p>
<p><b>Listen to the views of local people in our decision making and support local events that people together</b></p>	<p>Provide a range of ways for residents and partners to have their say about local priorities, including the development of Community Leadership Teams to oversee the neighbourhood improvement plans for our priority neighbourhoods;</p> <p>Support local community events across the area throughout the year;</p> <p>Work with local providers to deliver a range of activities for young people and families during the year.</p> <p>Set up TRA groups in areas where representation is low.</p>
<p><b>Support volunteering within our local communities</b></p>	<p>Provide information on getting involved with volunteering at all our events and support the European Year of the Volunteer;</p>

	Host an annual event to thank our voluntary organisations and celebrate the work that they do.
<b>Encourage public services to work together with local residents to improve our most deprived neighbourhoods</b>	<p>Use our local budget to help community groups and voluntary organisations to deliver projects to improve the area;</p> <p>Have clear actions set out in the neighbourhood improvement plans on how we will improve our most deprived neighbourhoods; through the Community Leadership Teams make sure that our local residents play a part in improving the local area.</p>
<b>Work with local businesses to support a flourishing local economy</b>	<p>Provide sponsorship opportunities for local businesses to promote their services;</p> <p>Work with investors to support the regeneration of the area;</p> <p>Promote local district centres to reduce the number of empty shop units;</p> <p>Encourage new business enterprise in deprived areas of the inner north east.</p>

## Section 7

### Priority Neighbourhoods

The Area Committee has agreed to establish and support five priority neighbourhoods in the Inner East area with effect from April 2010. These are:

- ✓ Chapeltown (inc. Scothalls)
- ✓ Meanwood (inc. Stonegates)
- ✓ Moor Allerton (inc. Queenshills)

These priority neighbourhoods have also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams

Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.

**Neighbourhood Managers:** To support the development of new arrangements and the implementation of action plans for each priority neighbourhood, the Area Committee fund two Neighbourhood Manager posts within the Area Management team to report to the Area Committee. This is an annually reviewable funding agreement, with in principle agreement for 3 years.

**Neighbourhood Improvement Plans (NIPs):** The Neighbourhood Managers are responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for each of the priority neighbourhoods. Each NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP will include:

- An introduction;
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on
- Map of the area;
- A summary of neighbourhood index analysis and where available annual neighbourhood surveys.
- A framework for roles and responsibilities in delivering and overseeing the NIPs;
- Action Plan;

**Community Leadership Team:** The Area Committee aims to introduce a Community Leadership Team for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents;
- To support and develop existing civic roles of residents in the neighbourhood;
- To oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee;
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed;
- To provide opportunity for public debate on agreed local priorities;
- To provide a mechanism for local consultation to be steered through;

**Local management team:** Local management teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team will take responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.

## Section 8

### Partnership and Integrated Working:

Locality Working is about working better with a wide range of services, organisations and residents to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people.

Area Committee will nominate champions for partnership roles to support the locality agenda.

#### 2011/12 Area Committee Champions

Cllr Ghulam Hussain	Environmental Champion
Cllr Sharon Hamilton	Health and Well being Champion
Cllr Eileen Taylor	Community Safety Champion
Cllr Christine Macniven	Children's Champion
Cllr Mohammed Rafique	Area Employment, Enterprise and Training Partnership

East North East Leadership Team: The team will be established in September 2011, chaired by a member of the corporate leadership team, and oversee the development and successful implementation of local integrated services that improve outcomes in east north east neighbourhoods.

The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

## Section 9

### “Working Together” Community Engagement Strategy 2011 - 12



### Introduction

This strategy sets out how the Area Committee will ensure residents across the inner north east area have opportunity to influence priorities set out in the Area Delivery Plan and other responsibilities delegated to the Area Committee.

It sets out how services will interact and build good relationships with residents across the neighbourhoods of inner north east Leeds to identify and tackle issues that require services to plan and work together.

It is not a strategy for how individual services will engage with their own clients on delivering their own business objectives; although there will often be a cross over which provides opportunity for key partners to sign up to the strategy

There is a strong tradition of partnership working in the inner north east area; the strategy seeks to build on that. It sets out a formal structure to how engagement will

work in neighbourhoods, roles to be shared amongst partners and how the strategy will support development of a “team neighbourhood” approach to working in priority neighbourhoods.

The strategy will inform a forward plan for each ward which will set out a programme of partnership engagement for the year. This is not to say that this is everything that will happen, but provides a framework on which further local activities and events can be developed as opportunities and need arise.

## **Background**

Area Committees in Leeds have a number of roles that have been delegated by Executive Board. One of those roles is “Community Engagement”. The role is formally defined as follows:

*Overview of local engagement activities linked to improvement of local services and Area Delivery Plan priorities.*

Area based community engagement plan to be produced setting out minimum standards including:

- Community profile – update of local intelligence twice a year with information about local stakeholders and how to reach local communities
- Calendar of planned communication and engagement activities - including information in About Leeds for all households, minimum of one ward based engagement event per annum linked to priority setting and themed discussions at Area Committees
- Additional activities with particular neighbourhoods and communities linked to Area Delivery Plan priorities
- Annual report to Area Committees and Executive Board to give overview of progress.

In 2010 – 11 a new Community Engagement Strategy was approved and adopted by the Area Committee; prior to this the Community Engagement Strategy was based around holding three community events per year in each ward.

The new approach was adopted to address concerns regarding the number of residents attending events and the volume of resource required to facilitate the events. It was recognised that new approaches and methods of engagement were required to ensure that a true representation of the local community was achieved.

The new engagement strategy adopted in 2010 included the development of a “community leadership team” for each priority neighbourhood. This is to help provide that facility and support residents’ civic role within their neighbourhood. The new strategy also builds-in the ability for local public meetings to be called to discuss specific hot issues where that is considered the best way forward to listen and act on public concerns and build public confidence.

The new approach enable a wider cross section of the community to be reached which represented the demographical make up of the area using new approaches, making the most of what is already out there.

What the existing arrangement and pilots have shown is that holding event/meeting led engagement alone will only reach those able and willing to come along. The capacity of local services to attend and hold such events are limited and so therefore are the opportunities for residents to have a say on how priorities are agreed.

- **How will we engage?**

The engagement strategy takes advantage of the number of existing opportunities where services/organisations already bring together residents that could potentially be used as mechanisms for discussion, debate and consultation. With a little planning, some moving round of dates and filling of gaps where necessary the following list could provide a good platform for local engagement:

- ⇒ School /Youth Councils
- ⇒ Good Neighbour Schemes/Luncheon Clubs
- ⇒ Disabled groups
- ⇒ Parent Associations/Children Centre Parent Groups
- ⇒ Tenant and Resident Associations
- ⇒ Police and Communities Together (PACT) Meetings
- ⇒ Community galas/school and church fairs

These were added to the community events and development of “community leadership teams”, continued development of resident networks and priority neighbourhood surveys the strategy ensures that:

- (a) all residents have an opportunity to have say if they choose to in an accessible and un-intimidating way
- (b) there is a measurable, representative response to consultation
- (c) residents feel confident that services are listening to their views and they are influencing decisions on how improvements are made
- (d) the role of the elected member as a community champion is strengthened
- (e) residents are able to call for public meetings to be held to discuss a particular local problem/issue that normal processes do not seem to be resolving and expect appropriate staff to attend

This strategy sets out how that will be achieved.

### **Community Leadership Teams in Priority Neighbourhoods**

The strategy includes the establishment of new Community Leadership Team (CLT) for each of the five priority neighbourhoods. The purpose of the CLT will be to:

- ✓ bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents
- ✓ support and develop existing civic roles of residents in the neighbourhood
- ✓ oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee



- ✓ report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed
- ✓ provide opportunity for public debate on agreed local priorities
- ✓ provide a mechanism for local consultation to be steered through

Membership will be restricted to local councillors and residents only. The Area Committee appoints the Chair annually. The core membership will consist of:

- local Governing Bodies to nominate a parent or community governor resident in the area
- local tenant and resident associations to nominate a local resident
- Community Champions – selection to cover a range of skills and background
- youth councils and/or school councils to nominate local young people
- Good Neighbour and Elderly Action groups to nominate local older people
- local Children Centres to nominate a local parent from their advisory boards
- further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.

The CLT meetings will be open to the public to attend and will be split into 2 parts:

- (a) Business meeting (45 mins) – covering responsibilities such as monitoring the NIP
- (b) Open meeting (45mins) – providing opportunity for discussion on an agreed local priority plus a “have your say” item at the end

Although the whole meeting will be open to the public to attend, the business meeting part will be restricted to discussion between the agreed membership through the Chair. This is to help ensure all members feel able to contribute with an equal voice and that business can be conducted within a manageable timeframe. This will allow more time for the second part of the meeting to be opened up to others present to contribute through the Chair. This part will be themed on a particular local priority identified in the NIP and enable relevant organisations to be present where appropriate.

The inaugural meeting of the Chapeltown Community Leadership Team will take place in March 2011 and the Meanwood meeting shortly after this.

### **How It Will Fit Together**

The strategy will have 3 main strands to it:

1. Improving everyday engagement between local staff and residents
2. Influencing the planning and improvement of services to tackle local priorities
3. Improving accountability for promised actions

The delivery of the strategy will be coordinated at ward level through an annual ward engagement programme.

**Each ward would expect to see the following minimum partnership led community engagement during 2011/12:**

2 x community engagement events a year to fit in with the ADP planning cycle (formats to be agreed with relevant ward members to maximise attendance and local relevance)

Police and Community Together (PACT) meetings every 4/6 weeks; with invited guests from partner agencies depending on priority issues raised by residents – with feedback on issues agreed at previous meeting

On top of this would be:

- (a) the commitment to organise public meetings as required to deal with localised hot-topics on a case by case basis (including consultation on big issues). Such meetings would have a clear lead agency and appropriate attendance from relevant staff and be chaired by an agreed local councillor.
- (b) support to community galas, school fairs and other events held during the summer months; with opportunities taken to consult, provide information and build community relations.

**In priority neighbourhoods the following additional engagement would take place with residents:**

4 x meetings of new Community Leadership Teams to oversee engagement, neighbourhood improvement plan progress and report to Area Committee. To incorporate an open meeting focusing on a key priority and a “have your say” item.

1 x community conference (as part of one of the above CLT meetings) which brings together front-line staff and residents to share information, build relationships and plan improvements for the coming year.

**Strands of the Community Engagement Strategy:**

Aim	Local Strategy	How This Will Be Done
To improve everyday engagement and relationships between local staff and residents	(i) Development of a Team Neighbourhood approach in priority neighbourhoods in order to build the capacity of frontline staff in responding to residents. (ii) Provide ways for residents to raise issues with local staff and find out what is available in their area.	<ul style="list-style-type: none"> <li>▪ Crime and Grime and Preventative Tasking</li> <li>▪ Training and induction programmes for local staff on cross cutting issues</li> <li>▪ Harness new technology to build working relationships and knowledge</li> <li>▪ Neighbourhood Managers to develop Team Neighbourhood approach in priority neighbourhoods</li> <li>▪ Development of Community</li> </ul>

		<p>Champion roles</p> <ul style="list-style-type: none"> <li>▪ Development of Community Leadership Teams for priority neighbourhoods</li> </ul>
<p>To increase the influence of residents in the planning and improvement of services to tackle local priorities</p>	<p>(i) Engage and involve residents at key parts of the service planning cycle to help identify local priorities and perceived weaknesses in order to improve how services plan and work together to tackle problems. The cycle will be:</p> <p><i>Autumn (Oct/Nov)</i>– identify priorities for the next year that will see promises for actions developed by services</p> <p><i>Winter (Jan/Feb)</i> –consult on the draft list of proposed promises, identify specific local actions for each.</p> <p><i>Summer (Jul/Aug)</i> - provide information on what is being done and available locally to meet promises and gather feedback on the Community Charter.</p>	<ul style="list-style-type: none"> <li>▪ Community engagement events: <ul style="list-style-type: none"> <li><i>Autumn</i> – participatory activity enabling residents to review last year’s promises and decide which should remain and add new ones against each ADP theme.</li> <li><i>Winter</i> – participatory activity that enables residents to comment on the proposed promises for action, prioritise them through allocation of “money” and identify specific local actions they want to see.</li> </ul> </li> <li>▪ Targeted work with representative groups: Similar activity as set out above to be undertaken with existing local mechanisms that bring together different groups of residents that ensure a representative sample of the community has been engaged. This will include: <ul style="list-style-type: none"> <li>Young people – School/Youth Councils</li> <li>Older People – Good Neighbour/Elderly Action networks</li> <li>Parents – through Children Centre and School parent networks</li> <li>Disabled people – method to be agreed</li> </ul> </li> <li>▪ Resident Networks: Same as above but using resident networks where they exist to undertake consultation and gather views e.g. “friends of” groups.</li> <li>▪ Summer galas and community events/fairs: <ul style="list-style-type: none"> <li>Support the variety of events held throughout summer in communities including school and church fairs. Using the events to help build community relations, provide information on what is available and gather feedback on the Community Charter. Attendance where possible by local services to be coordinated through the tasking network and</li> </ul> </li> </ul>

		<p>financial support to events encouraged through the Small Grants Scheme.</p> <ul style="list-style-type: none"> <li>▪ Use of the Citizens Panel to consult and engage on an annual basis through questionnaires on key themes.</li> </ul>
To improving accountability for promised actions	(i) Provide clear and timely information to residents in response to priorities they have helped set, including what is to be done, progress made and how resources have been allocated.	<ul style="list-style-type: none"> <li>▪ Public facing version of the Area Delivery Plan – publish an annual Community Charter and a quarterly progress report.</li> <li>▪ Development of Community Leadership Teams for Chapeltown, Meanwood and Moor Allerton priority neighbourhoods</li> <li>▪ Utilise resident networks to communicate progress</li> <li>▪ Feedback sent to all residents who attend consultation events etc.</li> <li>▪ Improved access to information through the development of web based information</li> </ul>

## **Section 10**

### **Commitment to Equalities and Cohesion:**

Building on and simplifying the existing legal framework the Equalities Act 2010 requires public bodies to have:

- Due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity, and;
- Foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011.

Area management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change principles and also incorporate equalities screening.

All projects funded by Area Committee Well Being funding must demonstrate:

- Equality and diversity issues have been considered in the planning of the project;
- How equality and diversity issues have shaped the project delivery;
- What the impact of the project will be on different groups;
- How the project will promote good community relations between different groups, and;
- How barriers that might prevent different groups involvement will be overcome.

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**Report of East North East Area Leader**

**Report to Inner North East Area Committee**

**Date: 17<sup>th</sup> October 2011**

**Subject: Well Being Fund Capital and Revenue Budgets**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. This report provides members with an update on the current position of the revenue budget for the Inner North East.
2. Applications made for funding are included in the report for member's consideration.

**Recommendations**

3. Members are asked to note the contents of this report and;
4. Consider the applications made for funding for the following projects and make a decision in relation to each as set out in the report;
  - Talbot Fold – LCC Parks and Countryside £1,200
  - Isis Project – Black Health Initiative £5,000
  - Community Engagement - £1,000

## **1. Purpose of this report**

- 1.1 The report also provides members with an update on the current position of the Revenue Well Being Funding for the Area Committee and sets out applications made for consideration by the Area Committee.

## **2. Background information**

- 2.1. Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2. The Area Committee have nominated a representative from each ward to form a Well Being Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects funded.
- 2.3. The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the community charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed. An update on the projects funded and outcomes is provided on an annual basis to the Area Committee and discussed in the Well Being Member Working Group.
- 2.4. The current budget position for the Revenue Well Being Budget is provided at Appendix 1 for Members information.
- 2.5. Community organisations can apply for a small grant to support small scale projects in the community, these are approved by ward members. Details of spending for small grants are included in Appendix 2.

## **3. New Applications for Consideration**

### **3.1. Talbot Fold – LCC Parks and Countryside £1,200**

- 3.1.1. The project is to undertake remedial work to land to the rear of Talbot Fold to deter anti social behaviour and to encourage the community to make better use of the land. The land is currently laid out with shrub beds and borders attract people to hide in, gather and generally cause mischief.
- 3.1.2. The local ward members and residents of the surrounding properties have meet with officers from the Park and Countryside Service to discuss what action can be implemented to help deter people from gathering whilst still managing to retain the green space for genuine users to enjoy.



3.1.3. The project will see the large shrub bed is to thinned and in places removed. The wooden knee rail removed leaving grass and trees only.

3.1.4. The total cost of the project is £2,200 with the labour costs of £1,000 being provided by Parks and Countryside. The remainder of the costs being sought from the Area Committee are for materials, equipment hire and tipping charges.

### 3.2. Isis Project – Black Health Initiative £5,000

3.2.1. The aim of the project is to provide, factual information on the preparation of the foods the communities targeted eat/purchase and healthier options on food budgeting

3.2.2. By being equipped with the above the trainees will be able to decrease the potential of disease which are prevalent within the communities targeted e.g. Diabetes, High Blood Pressure, Various Cancer(s) and address obesity issues within the African/African Caribbean and Dual Heritage Communities (both settled and newly arrived) within the area.

3.2.3. The project will comprise of :

- 7 x Group sessions comprising of minimum of 6, maximum 8 people
- 42 x Immediate beneficiaries min/ 56 max
- 42/56 x Household beneficiaries which has a ripple effect on the health of the total household

3.2.4. The breakdown of costs for the project are as follows:

Facilitation of the cooking/budgeting workshops	£ 600.00
Ingredients (cultural ingredients are more expensive e.g. halal meats; ackie etc)	£1,500.00
Kitchen Hire – including all utilities/equipment etc.	£ 500.00
Food Hygiene accreditation	£1,440.00 (£30 p/p)
Publicity materials/Admin support	£1,000.00
Take home information e.g. African/African Caribbean Food on a Budget/Healthy Preparation booklet	£1,500.00
<b>Total Costs</b>	<b>£6,540.00</b>

3.2.5. The total cost of the project is £6,540 with a grant being obtained from MacMillan Cancer Support of £1,540, the remainder is being sought from the Area Committee

### **3.3. Community Engagement - £1,000**

3.3.1. At the start of the financial year the Area Committee set aside £2,000 for community engagement including the production and distribution of the Community Charter. To date £1,400 has been committed and used from this budget.

3.3.2. During recent meetings and discussions regarding community issues in Chapeltown it has been agreed to re-establish a Chapeltown and Harehills forum. It is suggested that an additional amount of £1,000 is set aside to be used towards the establishment of the forum and for community engagement activity across the inner north east for the remainder of the financial year.

## **4. Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.

4.1.2 The Well Being Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.2.2 Not applicable in this instance.

### **4.3 Council Policies and City Priorities**

4.3.1 The Well Being Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the inner north east.

### **4.4 Resources and Value for Money**

4.4.1 Not applicable under this section

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The decisions made in relation to Well Being Funding are subject to call in

### **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **5. Recommendations**

5.1 Members are asked to note the contents of this report and;

- Talbot Fold – LCC Parks and Countryside £1,200
- Isis Project – Black Health Initiative £5,000
- Community Engagement - £1,000

## **6. Background documents**

Area Committee Roles and Functions 2011/12

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Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Balance b/f 2010-11	6,062.57	6,030.63	17,162.82	81,078.98	110,335.00
Schemes Approved from 2010-11 budget to be spent in 2011-12	2,344.53	619.92	11,200.00	44,977.76	59,142.21
Amount of b/f budget available for new schemes 2011-12	3,718.04	5,410.71	5,962.82	36,101.22	51,192.79
New Allocation for 2011-12	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
Total available for new schemes in 2011-12	13,718.04	15,410.71	15,962.82	167,911.22	213,002.79
<b>2010-11 Schemes to be paid for in 2011-12</b>					
Chapel Allerton Methodist Church Improvements (Sept 10)				2,988.92	
208 Squadron Air Training Corps Internet Network (Mar 11)				3,200.00	
Three Churches Youth & Intergenerational Project (Sept 11)				2,000.00	
Moortown Community Group (project delayed)				5,000.00	
Groundwork Stonegates Playspace (Apr 11)				7,163.00	
Chapel Allerton Loyalty Card Scheme - Remainder to be spent 11/12				760.84	
Leeds City Credit Union - Chapeltown JSC Q2 (Apr 11)				2,500.00	
Leeds Ahead Business & Community Projects Q2 (Jul 11)				2,250.00	
WYP Cold Calling Reduction Project - R & M Materials				1,200.00	
INE Community Projects - Roundhay Summer Sports Camps				3,500.00	
INE Community Projects - Streetwise Soccer Event (Jun 11)				950.00	
INE Community Projects - Streetwise Soccer Event First Aid				65.00	
INE Community Projects - Zest Health for Life				450.00	
INE Community Projects - Dance at Stainbeck				275.00	
INE Community Projects - Boxing				550.00	
INE Community Projects - Netball				720.00	
INE Community Projects - Queenshills				1,101.00	
Chapel Allerton Youth Project - Romance Academy (Apr 11)				999.00	
Roundhay Allotments Extension (June 11)				2,543.96	
Roundhay Allotments Extension (remaining budget)				456.04	
CANPLAN Open Day & Printing of Plan (Apr 11)				1,325.00	
ZEST Family Projects Q2 (May 11)				700.00	
ZEST Family Projects Q3 (Sept 11)				800.00	
Chapel Allerton Good Neighbourhoods				3,000.00	
Skip - Gledhow Valley Allotments - 4 March 2011				110.00	
Skip - 8 Devonshire Close - 11 March 2011				110.00	
Skip - Scott Hall Avenue - 18 March 2011				260.00	
8 Litter Bins	3,200.00				
Bonfire Period 2010 - Income from Activities Fund	- 1,000.00				
Mustard Pot Car Park Sign (City Signs)	185.00				
Chapel Allerton 20mph Zone (Gledhows) (Mar 11)	-				
Chapel Allerton 20mph Zone (Gledhows) (remaining)	-				
Dog Fouling Signs	1,000.00				
Youth Capital Grant Funding Refund	- 1,040.47				
Grit Bin Refills (remaining balance)		619.92			
Gledhow Rise Traffic Management Scheme (on hold)			5,000.00		
Grit Bin (West Park Close)			400.00		
Grit Bin (Junction Oakwood Lane & Wetherby Rd)			400.00		
Grit Bin (Athington Rd / Montague Place)			400.00		
Village Caretaker			5,000.00		
<b>Total of schemes approved in 2010-11</b>	<b>2,344.53</b>	<b>619.92</b>	<b>11,200.00</b>	<b>44,977.76</b>	



**Approved 2011-12 Schemes**

Skips				3,000.00
Probation & Leeds Ahead Materials				1,000.00
Consultation & Community Engagement				2,000.00
Small Grants				10,000.00
Community Payback Q1				7,500.00
Community Payback Q2				7,500.00
Festive Lights 2011				14,106.00
Volunteer Thank You Event 2011				2,000.00
Neighbourhood Manager Post Staffing Costs 2011-12				35,000.00
Roundhay Park Run				1,500.00
Cluster Summer Programme Booklet				1,000.00
Leeds Reach				3,000.00
Chapelton Young People's 10-2 Club				1,250.00
Chapelton Football Youth Development Centre				3,250.00
Netball Summer Camp				3,045.00
Chapelton Playscheme				2,250.00
LCC Youth Service (all 3 wards)				12,000.00
Meanwood Valley Urban Farm				3,500.00
Feel Good Factor				2,705.00
LCC Sports Development (Roundhay Park Olympic Event)				2,000.00
CHESS Carnival Project				3,150.00
Meanwood Playscheme				3,500.00
Burglary Reduction Initiative - Trembler Alarms				1,950.00
Burglary Reduction Initiative - CASAC Target Hardening				5,000.00
Chapel Allerton Arts Festival 2011				2,500.00
Planting & Watering of Barrier Troughes at Chapel Allerton	909.60			
Supply and Install Metal Bench on Stonegate Road		850.00		
Chapelton Junior Playscheme				2,250.00
Meanwood Summer Activty Project				3,500.00
Motorcycle Barriers Chandos Gardens			2,000.00	
Easterly Road Shops			1,500.00	
Fairy Woods			2,500.00	
Sugarwell Hill Project				3,000.00
Banstand Allotments Sign	233.00			
CA Lights switch on	1,500.00			
Oakwood Christmas Tree			500.00	
<b>Total of schemes approved in 2011-12</b>	<b>2,642.60</b>	<b>850.00</b>	<b>6,500.00</b>	<b>139,456.00</b>

**Grand Total Projected Spend 2011-12**

<b>4,987.13</b>	<b>1,469.92</b>	<b>17,700.00</b>	<b>184,433.76</b>
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**208,590.81****Budget**

<b>16,062.57</b>	<b>16,030.63</b>	<b>27,162.82</b>	<b>212,888.98</b>
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**272,145.00****Remaining Budget**

<b>11,075.44</b>	<b>14,560.71</b>	<b>9,462.82</b>	<b>28,455.22</b>
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**63,554.19**

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## Inner North East Small Grants

Small Grants	Project	Actual spend
INE.11.03.SG	Girls Community Netball Programme	500.00
INE.11.04.SG	Leeds Carnegie Basketball	325.00
INE.11.05.SG	Namaskar Project	500.00
INE.11.08.SG	West Yorkshire Police Off Road Cycles	500.00
INE.11.02.SG	Holiday Club October 2011	500.00
INE.11.10.SG	Reginald Terrace Park Opening	500.00
INE.11.09.SG	Stonegate Green Improvement Project	500.00
INE.11.11.SG	Free2BMe	500.00
INE.11.07.SG	The Leeds Gathering	500.00
INE.11.12.SG	Beam and Load Testing for Static Trapeze	500.00
<b>Total</b>		<b>5,325.00</b>

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**Report of East North East Area Leader**

**Report to Inner North East Area Committee**

**Date: 17<sup>th</sup> October 2011**

**Subject: Priority Neighbourhood Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton and Moortown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. To provide an update to the committee on the progress and action being undertaken by the Neighbourhood manager in the priority neighbourhoods within the Inner NE Area.
2. To provide an update on any positive and negative issues that have arisen in these neighbourhoods in the last three months.
3. Provide the committee with feedback and identify any significant pieces of work which are progressing or issues which need the committee to consider to support this work.

**Recommendations**

4. That the committee note the progress to date and the updates to the action plans in the appendix.

## **1 Purpose of this report**

- 1.1 The aim of this report is to update the committee on progress and projects taking place within the priority neighbourhoods in Inner NE and the work that is taking place.
- 1.2 It is further the aim of this report to provide a refreshed Neighbourhood Improvement Plan (NIP's) for the priority neighbourhoods and allow the committee to comment and examine these plans.

## **2 Background information**

- 2.1 The Neighbourhood Improvement Plans were agreed at the Inner NE Area Committee Meeting in June 2011.
- 2.2 This paper forms one of the agreed updates to be provided to this committee throughout the annual cycle.

## **3 Main issues**

### **3.1 Neighbourhood Management key achievements**

- The Challenge and Support group who have been developed in partnership with Childrens Services, School Clusters and West Yorkshire Police are nearing full development in the Chapel Allerton and Stonegate areas. New partners have been invited to attend and have come forward including representatives from Carr Manor High School, Childrens Social Services, Positive Activities for Young People, Childrens Centres and IGEN. In addition links have been developed with Signpost, the DV and Hate Crime MARAC and the cluster attendance and NEET action plans. This has brought about a reduction of ASB in the Meanwood area of nearly 50% over the last twelve months and has seen a large increase in community confidence in local agencies. It is intended to bring a more detailed paper on this work to the next committee meeting.
- In Meanwood the Beckhill House continues to develop and there are a range of partners using this facility including Leeds Youth Services, Connexions, School Clusters, ENEHL and local VCS delivery partners amongst others. In particular the Youth Club has started to progress rapidly on Friday nights and is showing very positive signs. There remains a gap in provision around employment and skills for adults in the community which is difficult to identify an opportunity to resolve given the financial uncertainty within Employment and Skills and the gap in delivery while the DWP Work Programme is rolled out at a local level. This remains an unresolved issue. Environmental and Community safety work in the Stonegates area has mirrored the early approaches taken in Chapel Allerton and has seen a reduction in ASB and an increase in community confidence in this area. This is likely to be further increased following the recent eviction from a property on the estate and the publicity which will send a suitable message to the estate as a whole. There has been a NEET Sweep of the Meanwood area completed and the new Connexions service based at the Beckhill House promises to show improvements as will linking this work to other delivery partners through 'Challenge and Support'. There has been continued work and advertisement around the

Environmental Services although there has since been a reduction in the quality of the service in this area which is being monitored and addressed through interventions by partners. The alley gating project on Beckhill Approach has also been completed and a detailed analysis of the impact of this will be undertaken during the next 6 months. It is also noticeable about how much youth and family provision is being offered in this area and how much this has improved over the last couple of years. This summer saw a full six week programme of activity (which is in the process of being evaluated) with partners reporting positively on the uptake and popularity of these provisions.

- Chapeltown has seen a difficult summer with some negative issues, in particular the troubles following the shooting in August and some small scale disturbances that took place due to a local heightening of community tensions. Given this however that has been some positive outcomes. From a local partnership perspective, the environmental works following the disturbances and both pre and post carnival involved the full range of local agencies and were exceptional both in the effectiveness and in the community impact of seeing such a rapid response. This was noted and evidenced through positive comments and compliments received from the local community. It was also noticeable how the local partners, (Streetscene, Police, ENEHL, EAT, Probation all saw the joint necessity of the work and linked together extremely effectively under the coordination of the Neighbourhood Manager, this could be considered Team Neighbourhood in action. There have also been a series of community meetings looking at linking together the Harehills and Chapeltown communities more effectively in the future and this project is already showing significant promise. In other work the Groundwork empty shop unit painting has been completed and the consultation for the ceramic wok on Chapeltown Road completed, the Mobile site has seen significant improvement and works have started on rebuilding the Jyoti shop unit which has been derelict for over 10 years. There has been a series of successful CAB and LCC work done around benefits checks at the Reginald Centre and on the first of these 60% of people attending were actually found to be under claiming. These are now running monthly from the Reginald centre. The Uhuru Project between CYDC and Employment and Skills is starting to show promise with several of those engaged starting to use the Reginald Centre although still the soft outcomes around aspirations are the majority of successes. The Job Shop continues to work well with over 26 successful job outcomes in June 2011 alone. In addition, following the tragic death of a child in a car accident, the local partners including the ENE AMT but also, the school clusters, Police and Parks and Countryside worked alongside the ward members and community to run a celebration event for her. Over 1500 people attended this and proved a huge success and improved links between the community and local agencies and staff.

### 3.2 Team Neighbourhood Update

- In Meanwood the Team Neighbourhood model is starting to complete, there is a effective and popular management team in place (BIG), preventative tasking (through challenge and support) , Health and Wellbeing Tasking and have started to gather names for the Community Leadership Team in this area. It was hoped that we would also have a new Tenant and Residents group for the area but this has been delayed. We are also looking to develop a team extranet for this area in

partnership with the local school cluster and the management team (and eventually the CLT). This is in its early stages however it is hoped to be in a position to report back positively on this early in the new year.

- In Chapeltown there has been progress but in truth the summers issues has created delays. There has been an initial management meeting and further are scheduled in, preventative tasking (again through Challenge and Support) is in place, health Tasking (Chapeltown Health and Wellbeing group) is also in place and developing, but given the community tensions and meetings the CLT has been delayed to ensure that it did not create any confusion. This has now been resolved and it is anticipated that a further meeting of this group can be scheduled in for October, possibly with a Community safety focus in the run up to Bonfire Night and darker nights.

3.3 Overall there have been some significant improvements in working practises which have been developed and are being implemented in this area. In particular the work in the Stonegate estate which was visited recently by the Chief Constable who has recommended that the team approach in place to tackle issues of crime and ASB is something he would like to recommend to other areas of West Yorkshire. In addition, the Challenge and Support approach highlighted above is one which is starting to show promise and some case studies will be examined and highlighted as part of an initial evaluation.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Consultation and engagement for this process is completed through the Community leadership Teams in development, attendance and consultation through community groups and through the BIG group in Meanwood.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Equality and Diversity are monitored through the NIP's and in identifying inequalities and looking to resolve these, this information forms a crucial part of all work in priority neighbourhoods.

### **4.3 Council Policies and City Priorities**

4.3.1 The work links directly to overall city wide plans through the Vision for Leeds.

### **4.4 Resources and Value for Money**

4.4.1 This project looks to better integrate and streamline existing resources creating an integrated approach to issues with associated improvements in value for money.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The decisions made in relation to this post (given the Well Being funding and delegated function) are subject to call in

### **4.6 Risk Management**

4.6.1 Not applicable in this instance.

## **5 Conclusions**

5.1 The approach being taken in both of these priority neighbourhoods is working and progress is being made. In particular, the work in Meanwood is proving successful and popular with both residents and partners.

## **6 Recommendations**

6.1 That the committee note the contents of this report and the updated NIP's in the appendices.

## **7 Background documents**

7.1 Area Committee Roles and Functions 2011/12

7.2 Chapeltown and Scott Hall NIP

7.3 Meanwood NIP

7.4 Moor Allerton NIP

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## **Chapelton & Scothalls Priority Neighbourhood**

### **Improvement Priorities 2011/12**

- 1. Reduce the number of people receiving JSA in Chapelton and Scott Hall**
- 2. Reduce the number of people receiving in work benefits**
- 3. Continue to improve the infant mortality rate within Chapelton**
- 4. Continue to reduce the issues of fly tipping and waste issues in Chapelton and Scott Hall**
- 5. Continue to support work with young people, in particular relating to Community Safety issues.**

## Action Plan

### Reducing number of people claiming JSA and in work benefits in Chapeltown

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Improve access to employment and training advice in Chapeltown.</b>			
Develop partnership between CYDC and Jobs & Skills engaging with people out of work and training at the Mandela Centre.	Feb 2011 – ongoing	CYDC / Jobs and Skills	Over 25 people have so far accessed the provision although conversion to the main Job Shop at the Reginald Centre is not where it should be.
Work with above partners to embed this project and create a sustainable project, possibly through utilising the Job Club approach	May 2011	CYDC / Jobs and Skills	The project can continue to be sustainable after removal of the Jobs and Skills staff.
Promote the Job Shop at the Reginald Centre (along with other services) which has proved very successful and popular with clients.	Oct 2011 - ongoing	Jobs and Skills	Ongoing and successful to date, over 75 successful job outcomes to date/
Involve the Unity Outreach Worker in promoting the role of the Job Shop in addition to the Tenants into work scheme which Unity are operating again.	April 2011 – ongoing	UNITY	Employment worker and future jobs fund workers in post and developing role. Successfully developed 5+ job outcomes and training at the Scott Hall Square development to date.
Develop links between ENEHL and Jobs and Skills to provide a link through sign up and Annual Tenancy Visits to book residents in for sessions at the Reginald Centre Job Shops.	June 2011	LCC AMT / ENEHL / Jobs and Skills	Agreement in place for HSO's to be trained by Employment and Skills, date to be confirmed.
<b>Promote new business opportunities in Chapeltown</b>			
Identify the support mechanisms in place both locally and city wide and provide information to "Sharing the success"	Feb 2011	LCC AMT / STS	<b>Complete – information provided</b>
Design booklet advertising the services available and promote locally through shops, community centres and Reginald Centre Cm Serv and Job shop	April 2011	LCC AMT	Complete – information printed and links made
Identify space in the Reginald Centre for regular new business start up worker from "Leeds Chamber of Commerce" to run weekly surgeries from Reginald Centre.	April 2011	LCC AMT	Complete – surgery space available every Tues pm
Run outreach service for new businesses and enterprise each week at the Reginald centre	April 2011 – ongoing	Leeds Chamber of Commerce	Anecdotal measures, successful to date.
Assist where required with the UNITY Enterprise / StS ERDF funding bid for new enterprise worker and centres within Chapeltown. Bid will provide new business incubator units and local expertise in setting up news businesses.	July 2011 should hear on outcome of bid	UNITY Enterprise / StS	Await outcome of the bid.

## Reducing infant mortality

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<u>Poverty and low income</u>			
Carry out an audit of organisations involved in the delivery of financial Inclusion work and to increase publicity of current provision	Apr 2010	NHS Leeds	Audit report completed
Using financial Inclusion audit, produce a resource of service provision and publicise widely to frontline workers	May 2010	NHS Leeds	Initial article completed
To help publicise and promote the uptake of Healthy Start Vouchers. To carry out a mapping exercise of retailers in Chapeltown that accept HS Vouchers. Increase retailer involvement in scheme. Increase awareness and uptake of scheme among the public.	May 2010 and ongoing	NHS Leeds and Chapeltown Health and Wellbeing Partnership	Initial article complete, promotion work ongoing
Generate training opportunities for frontline staff around financial Inclusion eg Let's Talk Money, illegal money lending.		NHS Leeds / Chapeltown Childrens Centre / FGF	Running two 'Lets Talk Money' sessions
Raise awareness of fuel poverty and warmth initiatives with care and repair and through identifying and marketing materials to private landlords via Care and Repair.	June 2010	ENE AMT / Care and Repair	Completing Mapping exercise, September edition of landlords newsletter to incorporate advert for fuel saving grants. Monitor uptake of these.
Improve streamlined working between LCC Cm Serv and CAB and help give people the financial support and advice they require.	Jan 2011	CAB / LCC OSC	Meeting to discuss taken place and joint working / role shadowing to take place between agencies. Surgeries to take place at Reginald Centre as required and improve links between the two agencies.
<u>Infant mortality</u>			
Support Delivery of the MEPC programme of work	Commenced Apr 2010	NHS Leeds	Packs bought and distributed to key partners. <b>Complete</b>
Obesity to ensure that all work around nutrition and mother health is linked with IM workstreams.	May 2010	NHS Leeds / Feel Good Factor / Chapeltown CC	Midwives from Chapeltown CC to set up 4 week healthy living programme, FGF to deliver healthy eating talk
Link the MEPC work to ESOL to engage people where language is a barrier	May 2010	NHS Leeds / Chapeltown CC / Leeds City College	<u>Complete</u>
Promotion of healthy start vouchers as outlined in section above. In addition packs have been developed for including localised information about where to use these vouchers and have been distributed to GP surgeries, Health centres, Childrens Centres, WHealth and wellbeing networks and local organisations	Jul 2010	NHS Leeds	Will evaluate success by Feb 2011 to assess success of promotion. Successfully evaluated and being rolled out in other areas. <u>Ongoing</u>
Chapeltown CC now going to become a vitamin outlet for the Healthy	Sept 2010	Chapeltown CC	Monitor uptake through Infant Mortality

Start Vouchers.			group
Chapelton CAB running monthly benefit calculator courses at the Reginald Centre.	Aug 2011	Chapelton CAB	Initial surgery well received and successful, now running monthly.
<u>Promote healthy, active lifestyles and health diet in Chapelton</u>			
Implement the Change For Life project in Chapelton	Apr 2010 and ongoing	NHS Leeds and all partners	Promotional material developed and rolled out through all local partners
Develop Allotment space at Leopold Street and Newton Lodge Grove to teach people about healthy food and health lifestyles.	Apr 2010 expected completion Oct 2010	ENEHL (Newton Lodge Grove) and Feel Good Factor Community garden (Leopold Street)	2 improvements started, 1 completed to date and 1 ongoing.
Junior YIP Healthy Cooking project providing healthy cooking information to young people in Chapelton	May – July 2010	NACRO	Project completed 30+ no young people engaged
Promote the NHS Health Check for those aged 40-74	Ongoing	NHS Leeds / Feel Good Factor	Increase in take up of services

### **Reduce fly tipping and waste issues in Chapelton and Scott Hall (and Misc Environmental Improvements)**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<u>Reduce Waste Issues in Chapelton.</u>			
Monitor hot spots and coordinate activities through the Ward tasking meetings	Ongoing	ENE AMT	Improvements in environment
Improve community awareness of waste removal services	Ongoing	ENE AMT / Streetscene and partners	Increased uptake of LA services
Complete clean up and community information exercises to target identified areas of concern.	Ongoing	Streetscene as part of operation Champions	Visible improvements in the environment following operations.
Monitor condition of streets in priority areas and ensure regular contact with LCC	Ongoing	Streetscene / EAT	Improvements in Streetscene through CLT
Series of clean up operation to be completed pre, during and prior to carnival.	Aug 2011	ENE AMT / Streetscene / ENEHL / Probation	Complete – successful intervention
Remove waste deposition and pre-emptively identify potential incident sites and remove waste material, clean streets to improve public confidence.	Aug 2011	ENE AMT / Streetscene / ENEHL / Probation	Complete – successful intervention
<u>Improvements to buildings and green spaces within Chapelton</u>			
Improvements to the play ground to the rear of the JSC Building	Consultation complete, completion by Jul 2011	Parks and Countryside	1 x improvement to green space and improved play area. Consultation completed, phase one to

			commence autumn 2010. <b><u>Complete although waiting for November for tree planting.</u></b>
Create long term improvement to green space to rear of Hindu Temple Site, Chapel Road area	January 2011 – ongoing	LCC AMT / Highways / LCC Planning Compliance / LCC EAT	Initial improvements undertaken, reduction in fly tipping on site and improvements in ASB in locality. Works ongoing to pursue land owners. Notices to be served on owners and works with community to monitor the site.
Create a long term plan for traffic issues on Chapel Road, unadopted highway	Mar 2011 – ongoing	LCC AMT / LCC Highways	Research and work being undertaken to identify options to reduce need to serve notice to owners of the land. Research complete and public meeting to be arranged to advise community of findings and potential outcomes.
<b><u>Improvements to Chapeltown Road</u></b>			
Work with planning enforcement to take action against owners of buildings and land around Chapeltown. A number of notices are being served in Sept / Oct 2010 in particular against the owners of the Mobil and Jyoti sites which have been identified and prioritised as issues.	Commenced Apr 2010 now ongoing	LCC Planning / LCC Regeneration	Jyoti has been served with a Completion Notice and intends to continue with extension works, building has started and is due to complete Nov 2011. Mobile has been served with a section 215 notice works have now been completed to an acceptable standard. Old Gurdwara and Hindu temple sites to be targeted through Planning Enforcement to further improve the aesthetics of this area of Chapeltown Road.
Empty Shop fund project Shop frontages to be painted and improved in line with shop keepers consultation along Chapeltown Road	Groundwork	Groundwork Leeds / LCC Regeneration / ENE AMT	Improvements to 2 shop frontages to date, a further 8 to be completed by July 2011. - <u>Complete</u>
Complete the partnership Banners project promoting Chapeltown Road alongside local community groups and services	January 2011 – 2 years	Groundwork / CYDC	£10K Funding bid applied to lottery and for and approved, designs completed and planning complete. To erect on site summer 2011. <u>Complete</u>
Complete a community ceramic piece on wall fronting Chapeltown Road.	May 2011 start	Groundwork	£10K funding bid approved and now seeking contractor and to provide brief to LCC AMT and ward members. <u>Funding approved, designs completed and works due to commence Autumn 2011.</u>
Turning the corner to design and complete a community mural piece	Oct 2010 – July 2011	Groundwork	Consultation complete, designs

on the shutters of the Barnardos building			completed and now painting work to start. TBC
Monitoring of street condition and WYPS to complete improvements and sweeps as identified and required.	ongoing	ENE AMT / Streetscene / WYPS	Improved aesthetic on Chapeltown road.
<b>Private Landlords</b>			
Identify any private landlords who are consistently breaching Environmental legislation and target for EAT activity.	Mar 2011	LCC EAT / ENE AMT	Partial, identified an initial land lord and trialling approach to be taken.

### **Community Safety Issues – Disorders and Youth Issues**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b><u>Community disorders and Anti Social Behaviour</u></b>			
Develop ASB matrix meeting to target and measure partnership activities against identified nominals	August 2010	LCC AMT / WYP	Complete operating effectively
Develop ASB meeting further to incorporate a “Challenge and Support” element by developing links with schools, Childrens Centres and Social Services	April 2011 – ongoing	LCC AMT / WYP	Ongoing, have engaged with Safer Schools officers, Childrens Centres and some elements of social services. Will strengthen further as team develops. Measure through successful interventions and partners feedback. <u>Ongoing but very positive partner feedback and interventions appear to be successful.</u>
Target ASB hotspots as identified through Tasking intelligence and community feedback through Neighbourhood Tasking	Ongoing	LCC AMT / WYP	Ongoing
Target hot spots and seasonal issues with operation Champion partnership operations to increase confidence and reduce disorders	Ongoing	LCC / AMT	Operate a minimum of 5 operations per annum in the Chapeltown area, 3 completed to date.
Develop and involve partners in developing activities to solve individual problems and incidents	Ongoing	LCC AMT and Tasking Partners	Monitor through tasking and ASB Meetings
<b><u>Community Confidence - Improvements</u></b>			
Run operation Confidence in Chapeltown to inform residents of activities being undertaken in the area	Quarterly – ongoing	WYP	1 completed to date this financial year. Target of 4.
Attend and provide feedback on operations and provide opportunity for involvement from community through Partnership Community Engagement meetings and TRA meetings	Ongoing	WYP / Housing Providers / LCC AMT	Regular
Respond to requests for intervention from community members and	Ongoing	All Tasking Partners	Monitor through case involvement

build and develop partnership feedbacks to issues			
Ensure clean up operations and response to essential community repairs completed following disturbances	Aug 2011	ENE AMT	Complete - Successful
<b>Youth Issues</b>			
Develop project to increase confidence of young people through involvement in Conflict Resolution Training	Dec 2010	LCC AMT	Complete – project developed
Seek £20K funding for project to train and pay local people to deliver sessions to young people in Chapeltown	March 2011	LCC AMT / CYDC	Complete – funding approved
Apply for funding for the above Conflict Resolution project to the Home Office Guns and Knife Crime	April 2011	LCC AMT / CYDC	Project developed as above involving all local providers led by CYDC as managing agent. Will deliver annually to 500 young people in the Chapeltown area and project will last 2 years minimum. <u>Complete – Funding approved</u>
Develop an engagement project plan to utilise local groups to engage with hard to reach young people and serve as positive role models in the community	May 2011	LCC AMT / Strategic Gang Reduction Group	Complete – project plan developed
Identify and apply for funding for above project	May 2011	LCC AMT / Strategic Gang Reduction Group	Complete - Lottery funding identified and outline proposal submitted. <u>Complete - Initial rejection but following feedback from lottery has been resubmitted.</u>

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## **Meanwood Priority Neighbourhood**

### **Improvement Priorities 2011/12**

- 1. Continue to improve the environment, in particular fly tipping, noise nuisance and waste issues.**
- 2. Continue to improve the Community safety aspects, in particular relating to acquisitive crimes and community disorders**
- 3. Reduce the NEET and Persistent Absenteeism rates**
- 4. Continue to work around the cancer mortality rate**
- 5. Reduce the Incapacity and JSA claimaints in this area**

## Action Plan

### Continue to improve the environment, in particular fly tipping, noise nuisance and waste issues

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Reduce waste deposition issues in Meanwood</b>			
Monitor Grime hotspots through ward tasking to monitor hotspot areas.	Ongoing	6 weekly meetings per annum	LCC AMT and Partners
Highways issues within the Beckhill estate. These continue to be a cause for concern and are identified and flagged to Highways through local housing staff and BIG members for action	Ongoing	LCC AMT and BIG partners	Repairs completed as required
Monitor condition of streets in priority areas and ensure regular contact with LCC Streetscene to tackle issues	Ongoing through CLT and BIG	ENE AMT	Improvements in Streetscene
Put in place 3 recycling sites in the Beckhills to reduce the amount of rubbish left out in bags.	Complete by Aug 2010	LCC Recycling	3 sites across the Beckhill estate, <u>Completed May 2011</u>
Deliver leaflets to streets following successful enforcement actions.	Initial leaflet Oct 2010.	ENE AMT	Partial, initial leaflet developed and first one to be delivered in area Oct 2010.
Audit of work undertaken in Stonegates estate alongside partners and plan of action in place to improve fencing, clear green spaces and ginnels and alter	August 2010 and Nov 2010	WYP / LCC AMT / Unity / Leeds Federated Housing / WYPS	Plan developed and works started by all partners to rectify issues. <u>Ongoing.</u>
Ensure WYPS have a site office within the Meanwood area for them to continue the clean up, strimming and environmental improvement works that have started.	March 2011 – ongoing	LCC AMT / ENEHL	Potential block identified but waiting for the next flat to become vacant.
Monitor litter picking and tree cutting on Beckhill estate	Ongoing	LCC AMT	Ongoing but situation improving here.
Involve Young offenders on environmental improvements including defensive planting in the Stonegate estate	June 2011 – Ongoing	Leeds Fed / WYP	Fencing repair works completed and on the Stonegate estate and Stonegate Green improvements on site now and completing.
Clearing of vegetation and canopies of the demolition properties and improvement in the green spaces around – temporary fix to improve immediate aesthetic	July 2011	LCC AMT / LCC Regeneration	<u>Complete</u> – significant improvement
<b>Green space improvements in Meanwood</b>			
Potternewton Lane verges to be cut back and cleared of fly tipping. Monitor as still fly tipping in area, to be targeted by ENEHL and LCC EAT	April 2011 – ongoing	ENEHL / LCC EAT	Monitor
Potternewton Crescent green space to be cleared and a maintenance agreement developed for long term improvement	Complete	WYPS / ENEHL / Parks and Countryside	Partial improvement, site cleared but maintenance agreement outstanding. <u>Complete.</u>

Meanwood Road Bandstand Allotments, improve the site, increase opportunities for new uptake on sites and link in with Probation to reduce re-offending. Work to commence on clearing initial plots Sept 2010 and potential funding for a two year project to be confirmed the same month.	Sept 2010	WYPS / LCC Allotments / ENE AMT	Improvement of the site Increased uptake of plots Probation working to up skill offenders Development work with plot holders. <u>Phase 1 complete.</u> Needs re-visiting however.
Improvement works to the Stonegate Green, Green space with Leeds federated housing and Groundworks delivering improvements. Intention to improve passive visibility and remove footpaths creating safer area for residents.	June 2011 – August 2011	Groundwork Leeds / Leeds Federated Housing	Project completed and improvements made. Waiting confirmation of start date from Groundwork – <u>on site Autumn 2011.</u>
Probation developing a programme of work in the Stonegate estate to improve the aesthetics of the estate and reduce the concern felt by the community.	July 2010 – ongoing	WYPS	Phase 1 improvements completed and phase 2 linked to the above master plan for the Stonegate estate. <u>Complete</u>
Environmental audit of Stonegates completed and improvements commenced	July 2010 – ongoing	LCC Streetscene / LCC EAT / Unity / Leeds Fed	Improve the aesthetics of the estate. Reduce local concern among community. <u>Phase 1 complete. Phase 2 complete.</u>
Improve fencing to properties across the Stonegate estate	April 2011 – August 2011	UNITY / Leeds Federated Housing	Plans developed, - Complete
Advertise the results of successful enforcement actions in the Meanwood area through flyers and leaflets.	Ongoing	LCC EAT / LCC AMT	2 delivered to date and popular with partners and residents.

### Continue to improve the Community safety aspects, in particular relating to acquisitive crimes and community disorders

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Reduce ASB in the neighbourhood</b>			
Target local perpetrators of Crime and ASB through the Chapel Allerton Challenge and Support Group and Ward tasking	Apr 2010 ongoing	WYP	Reduction in ASB calls and public concerns. Ongoing but evidence indicates positive impact – <u>Significant reduction in ASB (48%) in this area.</u>
Develop targeted action plan for nominal's and operate with local partners to take enforcement action	May 2010 and ongoing	WYP	Reduction in ASB calls and public concerns. Ongoing but evidence indicates positive impact. <u>Significant reduction in ASB (48%) in this area.</u>
Increase the effectiveness of youth provision in the area, in particular over time look to improve the numbers attending the new youth provision at Beckhill House although not conflicting with any existing provision. Role for all agencies to support Youth Services there due to concern from parents relating to the location.	Mar 2011	Youth Services / All BIG Partners	Monitor numbers attending the provisions. Significantly improving now, Friday night group working very effectively now.
Monitor and incorporate activity for nominal's in the Potternewtons and	Commenced wider	WYP / ASBU / ENEHL / RSL	Reduced ASB calls and concerns of

Stonegate parts of the wider Meanwood area through ASB Action Plan	remit July 2010		victimisation – <u>Action Plan and partnership group developed.</u>
Link peripheral nominals to local youth activity being developed through the Youth Activities section	Ongoing	All local agencies	Increased uptake in youth provisions in the area.
Action plan for ASB Nominals mirrored on CA approach developed and being implemented for Stonegate estate.	Dec 2010 and ongoing	WYP / Unity / Leeds Fed / LCC AMT / Safer Leeds / EAT / WYPS	Ongoing but successful, WYP report less ASB in the area due to effective partnership activities. Has been recognised by CC West Yorkshire as best practise example of partnership working.
Incorporate new partners into the ASB Meetings for the ward to develop this into a “Challenge and Support” meeting rather than just punitive action and to make sure that activities of support and more punitive responses are complimentary.	Apr 2011	LCC AMT / WYP	Ongoing but new partners joined including Safer Schools Officers, Childrens Centres and CAF team. Working to further develop this. Now have Childrens Social care, IGEN and schools representatives at the table and very popular with partners and effective in work.
<b><u>Reduce acquisitive crime</u></b>			
Gating project for Beckhills outlined above is expected to have a positive impact on acquisitive crime.	Funding bids developed and submitted Sept 2010	ENE AMT / Safer Leeds	Gating order consultation in place, Planning permission received and expected completion July 2011. <u>Complete</u>
Target perpetrators of acquisitive crime for ASB initiatives to deter offending including work with tenancy enforcement and ASB ward group as appropriate	May 2010 ongoing	WYP / ENEHL / ASB Unit	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently relating to clearance properties in Beckhill estate.
Run operations to identified hot spots to target victims and potential victims, raise awareness and provide target hardening where possible	Apr 2010 Ongoing	WYP / Safer Leeds / ENEHL / ENE AMT	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently relating to clearance properties in Beckhill estate. Have tried to reduce target on voids through increased security and cutting back of vegetation to open up area.
Burglary reduction and target hardening initiative in Meanwood, targetting identified priority streets.	March 2011 – June 2011	WYP / ENEHL / CASAC/ Safer Leeds/ LCC AMT	Evidenced reduction in burglary within the estate. Initial indicators show significant reduction in offences. Chapeltown issues seem to have meant fewer police in Meanwood over August 2011 ad there has been a slight rise in Acquisitive offences.
Monitor the statistics regarding Acquisitive Crime through Neighbourhood tasking.	Ongoing	WYP / LCC AMT	Respond to issues as they appear throughout the year.

<b>Improve public confidence</b>			
Gating projects and improvements to streetscape will have positive impact over public confidence as outlined in sections above.	As above	ENEHL / ENE AMT / Safer Leeds / WYP	As above
Improved information about activities and communication with local partners through operations	Ongoing from Apr 2010	All BIG Partners	8 No operations per annum to improve communications.
<b>Increase the activities on offer for young people in Meanwood</b>			
Open, set up a management committee and agree funding for the 17-21 Beckhill Avenue community provision. Issues relating to agencies willing to manage this property and some funding issues to get this property running have been evident. Networks Cluster leading on development of this property. Need to develop resident involvement through including parents in steering committee.	Oct 2010 - ongoing	ENEHL / ENE AMT / Carr Manor High School	Property opened and in use, Youth club and Breakfast Club operating there and a key facility for the planned Summer activities. Being evaluated at this time but very popular and well attended also incorporates families and Health messages.
Youth Services to act as lead partner in ensuring that cross ward activities are still available for all young people.	May 2011	LCC Youth Services	Ongoing.
Target activities between WYP and Youth Services to target individuals at risk of taking part in ASB with other activities.	May 2010 and ongoing	WYP / Leeds Youth Service	Reduced rate of offending and increased attendance at youth provision. <b>Ongoing</b>
Youth Services to look at cross boundary staffing issues to improve the knowledge about activities taking place in all areas.	May 2011	Leeds Youth services	Update through BIG meetings

**Reduce the NEET and Persistent Absenteeism rates – (Actions to be developed through the BIG group in consultation with Extended Services)**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b>Develop initiatives through BIG group to improve school attendance</b>			
Schools to identify those people who suffer from poor attendance and target through internal structures, attendance team and also through challenge and support group.	Aug 2011 – ongoing	Childrens Services / ENE AMT	Is just starting but promises to greatly improve links between school behaviour, out of school behaviour and resolution of family issues.
Partners to inform and information share with schools about pupils who are creating ASB in their locality. It has been identified that many of these have attendance issues and partners can resolve these.	Aug 2011 – ongoing	Childrens Services / ENE AMT	As above, starting to show promise.

**Reduce NEETs in the Meanwood area**

NEET Sweep to take place on all those identified as NEET or where status is Not Known have been contacted and visited at their homes and status updates taken place and advertising of Connexions Service taken place	May 2011	IGEN	Complete – all visited.
Connexions to start a weekly session at the Beckhill House linking in with schools and Leeds Youth Services	May 2011 – Ongoing	IGNE / Connexions / Childrens Services	In place and ongoing
IGEN in place on Challenge and Support group and referrals being made to them for NEET young people engaged in anti social activity.	July 2011 – Ongoing	IGEN / LCC AMT / Childrens Services	In place but too early to evidence success.

**Reduce Cancer Mortality rate in Meanwood**

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Cancer Mortality Issues</b>			
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Feb 2011 ongoing	NHS Leeds. Childrens Centres, Primary School, ENEHL	Leaflets designed and funding agreed to print. Will promote local smoking cessation champion.
Promote local smoke cessation services, To identify and promote the services through existing frontline staff in Meanwood for them to promote to their customers	Feb 2011 ongoing	NHS Leeds	Increase in numbers attending sessions
Identification of a local Stop Smoking Champion	Mar 2011	ZEST	Complete - Identified
Start discussions with local retailers regards attitude to cigarette sales and potential to change displays.	Feb 2011	NHS Leeds	Retailers engaged with – awaiting numbers so far.
Illegal tobacco sales, to discuss with Meanwood Health and Wellbeing Group and BIG group the links between this and criminality and see whether opportunities exist for a partnership push to tackle this issue.	Feb 2011	All local partners	Action plan developed and implemented.
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Feb 2011 ongoing	NHS Leeds. Childrens Centres, Primary School, ENEHL	No Leaflets distributed No Centres and staff promoting service
<b>Promote healthy lifestyles</b>			
ZEST and Healthy Living Network will promote activities and healthy eating opportunities with parents and young people in Meanwood	Mar 2010 Ongoing	NHS Leeds	Reduced child obesity within Meanwood
Implement the Change For Life project in Meanwood.	Feb 2010 and ongoing	NHS Leeds	Implementation and advertising campaign
Promote the Change for Life campaign through all partners in	May 2010 and	NHS Leeds / BIG Partners	All agencies use the Change for Life

Meanwood.	ongoing		branding and advertise
Train ENEHL Housing Staff to identify and understand mental illness and who / where to signpost them to.	Aug 2011	NHS Leeds / ENEHL	Agreement in place, training date to start.
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**Reduce the Incapacity and JSA claimants in this area**

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b><u>Improve access to services within Meanwood</u></b>			
Identify local service providers to deliver local employment based activity, linking to local centres.	May 2011	LCC AMT / Jobs and Skills / Job Centre Plus	This had been arranged however the contractor to deliver was not commissioned through the work programme and still waiting on replacement. <u>Unable to proceed as no resource available</u>
Look to develop a Job Club working in the area, research effectiveness of these in other areas of the city and identify local partners or volunteers to develop this within the Meanwood area.	May 2011	LCC AMT / BIG Partners	Meeting arranged alongside Jobs and Skills to develop this. <u>Unable to proceed as no resource available.</u>
Link Jobs and Skills and ENEHL (and other housing providers eventually) to promote and advertise the Job Shops and training services available at the Reginald Centre through annual tenancy visits and sign ups of new tenants.	May 2011	ENEHL / LCC Jobs and Skills	To develop but need a service to identify to people.





**Moor Allerton Partnership (MAP)  
Neighbourhood Improvement Plan Priorities 2011/12**

- Priority 1:** Improve access to services and increase volunteering opportunities to help address employment and income deprivation and provide people with better skills.
- Priority 2:** Develop a range of responses to improve the health outcomes for local population.
- Priority 3:** To improve the local environment, including green spaces and highways.
- Priority 4:** To improve facilities and activities for young people to help reduce levels of anti-social behaviour and improve educational attainment.
- Priority 5:** To engage with the community and get them more actively involved in their area to help to develop and sustain cohesive communities.
- Priority 6:** To improve community safety and work to tackle current local issues.

## MAP neighbourhood improvement plan (NIP) 2011-12

**Priority 1:** Improve access to services and increase volunteering opportunities to help address employment and income deprivation and provide people with better skills.

Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Improve and promote volunteering opportunities.	Business and Culture	All Area Management	Spring 2012	Agreed to hold a promotional event outside Sainsbury's in the spring. To produce a leaflet outlining the different opportunities in the area. All to get info to Nicola to produce. To produce displays for centres, inc children's centre.	More people volunteering – all to provide baseline numbers of people volunteering in their organisation.
Provide support to vulnerable and low income families.	Health and Wellbeing	N'thcall JC+ Youth Services Children's' C Area Management	Ongoing	Gizza job sessions – to look at running again. Monthly outreach from JobCentre+. Money sessions and Debt counselling to be on offer. Fuel poverty work at children's centre – to roll out elsewhere.	Improvement in stats in economic domain.
Improve access to services and promote current services – to map current provision and id gaps.	Business and Culture	Janet Smith Area Management	Ongoing	Mapping to be done by Dec 2011. Provide a standard display and booklet on support. To include websites and list of places where information can be got out to people.	

**Priority 2:** Develop a range of responses to improve the health outcomes for local population.

Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Conduct a health needs assessment in the area.	Health and Wellbeing	Adult Social care - Janet Smith	By Dec 2011	Better information on health problems and resources in the locality.	Improvement in health stats.
Provide a range of opportunities for people to lead healthy lifestyles.	Health and Wellbeing	Children's Centre ALMO Alwoodley Cluster	Spring 2012	To look at running a health fair.	Numbers of people in attendance
Work with the NHS to address smoking, substance abuse, domestic violence and alcohol	Health and Wellbeing	NHS	Ongoing	New strategy on alcohol – to try and get some work done in area.	

issues.					
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**Priority 3:** To improve the local environment, including green spaces and highways.

Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Carry out environmental audits with ENEHL and when set up resident group and work with service providers, probation team and local residents to address issues.	Communities	ENEHL	Ongoing	Notes from the walkabouts to be sent round to all on MAP group and input requested where necessary to complete action. Members also to help promote.	All actions on walkabouts addressed.
Carry out Operation Champions in area.	Communities	WYP	Ongoing		
Promote environmental services and recycling.	Communities	EATs	By Dec 2011	To work through new Area Committee delegations to make sure this happens and include cleaning of shop fronts and parades.	
Improvements to greenspaces, including High Woods, Alderton Bank allotments and Saxons allotments.	Communities	Area Management			

**Priority 4:** To improve facilities and activities for young people to help reduce levels of anti-social behaviour and improve educational attainment.

Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Improvement in school attendance.	Children	Schools / Alwoodley cluster		Transition projects to help children move into secondary schools.	
Work with Alwoodley Children's Centre.	Children			Support parents and carers to access support as outlined above.	
Address anti-social behaviour at shopping parades.	Communities	Police / youth service		Groundwork project to investigate. Youth Service to use mobile bus on a Thursday night to try and address.	
To address the lack of facilities in the area – possibly through the mobile bus.	Children	Youth Service		To identify areas where young people congregate for youth service to target.	
Increase activities for both boys and girls and audit and promote those	Children	All AMan		To produce a leaflet of provision.	

already available.				
Consultation with young people to look at how activities for young people in the area can be best increased.	Children	Youth Service via mobile bus		Youth Service to speak to young people about what other provision they would like.

**Priority 5:** To engage with the community and get them more actively involved in their area to help to develop and sustain cohesive communities.

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Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Support community events which bring people together.	Communities	All / Gala cttee		Moor Allerton Gala – gala successfully organised	
Ensure continuation of services from Open House.	Communities	All		Temporary arrangements in place until 31.3.11 Explore long term position.	
Organise a consultation event Oct/Nov 2011 to identify resident priorities in the area and meet with local groups eg TRAs.	Communities				
Queenshills tenant group to set up Autumn 2011.	Communities	ENEHL	Autumn 2011	Meeting being held to progress.	Group up and running.
Improve community communication	Communities	Area Management		To audit what currently in place and how to get out stories. To address Digital Exclusion.	

**Priority 6:** To improve community safety and work to tackle current local issues.

Action	ADP priority	Lead org	Timescales	Outcomes	Measures
Police to id hotspots and make sure residents confident in practices.	Communities	WYP	Ongoing	Through tasking	
To address priority crime in area; drug dealing and vehicle crime on the estate.	Communities	WYP	Ongoing		



Report author: Sean Flesher  
Tel: 3957451

**Report of The Head of Parks and Countryside**

**Report to North East Inner Area Committee**

**Date: 17<sup>th</sup> October 2011**

**Subject: Annual Report – for Parks and Countryside Service in North East Inner Area Committee**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton		
Moortown		
Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. The report provides an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.
2. It highlights the current progress towards LQP status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. The report details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and expected improvements in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.
5. It provides a perspective on actions contained in the area delivery plan.

**Recommendations**

5. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised

## **1 Purpose of this report**

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee ensuring that the benefits of the revised roles are secured.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment needs to attain LQP standards and to retain them.

## **2 Background information**

### **Service Description**

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space.
- 2.2 This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 96 allotment sites, over 800km of PROW, and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.3 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).

### **Description of Delegated Function/Enhanced role**

- 2.4 The enhanced role for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities.
- 2.5 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this role seeks to enhance this engagement.

### 3 Main issues

#### Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Inner Area Committee:

<b>Asset</b>	<b>Quantity</b>
Community parks	4
Playing Pitches:	
Cricket	5
Football	26
Rugby League	1
Bowling greens	6
Playgrounds	9
Multi-use games areas	3
Skate parks	3

#### **Community Parks**

- 3.2 Analysis from the 2009 residents survey was carried out relevant to the 9 community parks in the area which are;

<b>Site Name</b>	<b>Annual Number of Visits</b>	Total Annual Visits to North East Inner Community Parks is 2.6m approx.
Chapel Allerton Park	440,089	
Meanwood Park	1,617,690	
Norma Hutchinson Park	91,693	
Potternewton Park	408,751	

- 3.3 The residents survey provides significant insight into the users of community parks, demographics of users, how they get there and what they do. A detailed insight of each community park is given in appendix 1. The key analysis points are;
- Approximately 71% of visitors are adults with 29% children and young people.
  - There are a wide range of reasons for visiting but nearly all visitors at some point go for relaxation or exercise. Enjoying the surroundings and for using play facilities are also very popular.
  - Nearly 80% of visitors travel to the park on foot of which 55% take less than 10 minutes to travel there.
  - Of the 20% who visit by car 78% take less than 10 minutes to get there.
  - 32% of visitors go to community parks either every day or on most days, whilst 64% go at least once a week.
- 3.4 Parks and Countryside provide annual pitch hire for sports teams in the area. The table below shows the number of teams with current bookings playing on pitches in the area; (*note this excludes clubs who have a long term lease in place*)

Age Group	No of Teams
Open Age	16
Juniors	34

### Volunteering in the Parks and Countryside Service

3.5 Since the last report to Area Committees the service has focused resources for a community outreach team to increase the number of volunteers and value of activities which take place with the following key actions;

- Seeking a large increase in corporate volunteering due to enhanced marketing and communication.
- Continued and improved involvement with the many “in bloom” groups in Leeds.
- It is an ambition is to have a volunteer group for every community park.

3.6 It is estimated that volunteers across all groups contribute 739 days of voluntary work in the north east inner area over a 12 month period. The tables below give details of works undertaken in north east inner since December 2010 and the active groups in the area committee;

#### Work undertaken by volunteers working with the Rangers;

Site	Group / Organisation	Task
Potternewton Park	Youth Offending Service	Scraping Footpath Weeding
Roundhay	Leeds Parks Volunteers	Weeding Chelsea garden

#### Summary of the groups who are active in the north east inner area committee or who carry out work within the area;

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Gledhow Valley Woods	40	360
Friends of Potternewton Park	2	0
Friends of Roundhay Park	30	96
Meanwood Valley Action partnership	30	0
Leeds Parks Volunteers	4	78
Leeds Voluntary Footpath Rangers	6	130
Leeds Wildlife Volunteers	12	216
<b>Total</b>	<b>124</b>	<b>880</b>

#### Existing in bloom groups within the north east inner area;

In Bloom Group	Number of Volunteers	Estimated Volunteer Days
Moortown	12	240
<b>Total</b>	<b>12</b>	<b>240</b>

### Events

3.7 The bookings and licensing team has introduced improvements to the application process for events that occur on parks. They are providing greater assistance in



helping community groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the area committee so far in 2011;

Site Name	Month	Event	Total
Buslingthorpe Walk	February	BCTV	1
Chapel Allerton	August	Faceless arts company	1
Gledhow Valley Woods	May	Airienteers	2
	June	Friends of GVW funday	1
Kirkstall / Roundhay	September	Briggate Morris Dancers	1
Meanwood Park	April	BBC Filming	1
	May	Airienteers	2
		Meanwood Valley Trail Race	1
	July	BTCV Welly Wanging	1
Hope 11 - Churches Funday		1	
Potternewton	August	Leeds Carnival	1
		Leeds Reggae	1
Roundhay	February	Airienteers	1
	April	ADRA	1
		Filming - The Actors Centre	1
	May	Brass - Filming	1
		Fun fair (SP)	1
		Grass Track	3
		Martin House DBR	1
		Naming Ceremony	1
		Our Project - Fun Run	1
		Wedding blessing	1
		June	Airienteers
	Band in the Park		2
	BMF Sports Day		1
	DePuy UK team fun day		1
	Farmers Market REAP		1
	ITV Filming - Red or Black		1
	Leeds Montessori Sports Day		1
	Pants in the Park		1
	Rhay Sch Fun Run		1
	Walk 4 Skin		1
	Yorkshire Cancer Centre		1
	July	Band in the Park	3
		Getaway Girls Sports Day & Picnic	1
		Rachel Dean "Mathilde" (Dance)	1
		Red Bull	1
		Space Hopper	1
	August	Band in the Park	1
		British Cycling Holiday Programme	1
		FPWR walkathon	1
		Funfair (AE)	1
		LCC Sport Development sports day	1
		Mini Breeze Event	1
The Big fun run		1	

Site Name	Month	Event	Total
	September	Airienteers	2
		Leeds Childrens Hosp Appeal Sponsored Walk	1
		Mela	1
		Reunite Walk	1
		Take Heart	1
		Xtra Mile Triathlon	1
	October	Animal ArkAid - Sponsored Walk	1
Scott Hall Playing Fields	August	(9th - 11th) Breeze event	1
Wyke Beck	July	Groundwork	1
<b>Total</b>			<b>63</b>

### Community Parks – Leeds Quality Park Status

3.8 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.9 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*

- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.24.*

3.10 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the North East Inner Area Committee;

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Chapel Allerton Park	2010								Yes
Meanwood Park	2008								No
Norma Hutchinson Park	2009								Yes
Potternewton Park	2009								Yes

**Notes** – Assessments due in 2011 are currently taking place but have not yet been recorded in full so no data will be shown in this report.

**Key:**

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.11 From this table, there are 3 parks identified that meet the Leeds Quality Park Standard in the area, with 1 not reaching the standard. This is an increase of 2 passes since the last Area Committee report.

3.12 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Chapel Allerton Park	7.9	7.8	8.4	6.4	8.0	7.0	6.7	7.4	7.8
Meanwood Park	8.0	7.6	8.7	6.0	7.8	7.7	6.4	6.1	7.9
Norma Hutchinson Park	6.3	6.3	7.7	6.0	7.1	6.6	6.6	6.3	6.3
Potternewton Park	7.3	6.6	8.3	5.1	7.8	7.4	5.9	5.4	6.9

**Key:**

Generally meets LQP expectations	7.0 - 10	
Generally below LQP expectations	0.0 – 6.9	

This table broadly correlates with the professional audit undertaken for the Leeds Quality Parks assessment set out in paragraph 3.10. In particular scores and visitor numbers are higher for the parks that meet the LQP standard. There are however issues identified with the range of facilities, facilities for families and the sports facilities.

**Playing Pitches**

- 3.13 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (North East Inner)	2006 (North East Inner)
Fair to very good	79.9%	77.2%
Poor or very poor	20.1%	22.8%

The results show a slight increase in those rating facilities of fair or higher standard. This data is related to the table set out in paragraph 3.12.

**Fixed Play**

- 3.14 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (North East Inner)	2006 (North East Inner)
Fair to very good	83.2%	85.5%
Poor or very poor	16.8%	14.5%

Results show a small reduction in those rating the facilities as fair or better.

- 3.15 Improvements to community parks during 2011 are as follows;

- Potternewton Park – Landscaping works.
- Meanwood Park – Improve access works completed.

- 3.16 The following play areas have been refurbished during 2011;

- Reginald Terrace – New playground and ball wall.

- 3.17 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Meanwood Park	£10,000	
<b>Total to achieve LQP</b>	<b>£10,000</b>	
Average annual reinvestment		£13,219
<b>Total reinvestment to 2020</b>		<b>£118,971</b>
<b>Overall Total Investment to 2020</b>		<b>£128,971</b>

3.18 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below;

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.19 Planned improvements in community parks for the next 12 months are;

- Meanwood Park – It is anticipated that funding will be secured for refurbishment of the tennis courts, infrastructure works and drainage.
- Prince Philip Centre – As part of a larger investment it is expected that the MUGA will be resurfaced during the course of 2012.

3.20 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites;

Fixed Play Type	No.	Total Replacement Cost £'s	Required Average Annual Spend £'s
Play Areas	9	1,080,000	108,000
Multi Use games Areas	3	270,000	27,000
Skate Parks	3	270,000	27,000
<b>Totals</b>		<b>1,620,000</b>	<b>162,000</b>

#### Area Committee funding for additional on site gardeners

3.21 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.

Analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence through site based gardeners. In addition, the service has observed an increase in the

number of residents using parks and open spaces which is backed up by the residents survey data.

The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

3.22 The following table summarises actions identified in the Area Delivery Plan (2008 – 2011) and a commentary from a service perspective;

Ref.	Action	Comments
A5	Support Parks and Countryside to develop Meanwood Park to its full potential	It is anticipated that planned improvements can go ahead with the securing of funding in 2012.
E3	Support the provision of allotments	
H1	Encourage 'in bloom' activities to increase in communities.	The service continues to provide dedicated officer support to local in bloom groups

3.23 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2009/10 Actual	2010/11 Actual	2011/12 Target	2012/13 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% (Target 21%)	23% (Target 23%)	26.2%	29.4%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	7.37 (Target 7)	N/A	N/A	7
New	The percentage of parks and countryside community parks which meet LQP status	n/a	33.9%	40%	47.5%

## 4 Corporate Considerations

### 4.1 Consultation and Engagement

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### 4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This report does not have an impact on equality and diversity. Further information is available on analysis of the residents survey 2009 specifically regarding equality issues on request.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks.
- 4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **4.4 Resources and Value for Money**

- 4.4.1 The central government's Comprehensive Spending Review has had significant impact on local government budgets and it is anticipated that the budget allocation for Parks and Countryside will continue to be very challenging.
- 4.4.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt .

### **4.6 Risk Management**

- 4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

## **5 Conclusions**

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. The principle consultation through the residents survey to 35,000 households is scheduled to take place again in 2012.

5.4 A programme of activities is planned for which updates and reports can be provided to the Area Committee to help inform, consult and influence community green space management.

## **6 Recommendations**

6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **7 Background documents**

7.1 The following table gives details of background documents;

Report Title	Date
Area Committee Roles for 2008/09	Executive Board, July 2008
Parks and Greenspace Strategy	Executive Board, February 2009
Fixed Play Strategy	Executive Board, September 2002
Local Area Agreement	Full Council, July 2008
Playing Pitch Strategy	Executive Board, October 2003



## Appendix 1: Detailed Residents Survey Information

### 1.1 Total Number of Annual Visits

	Community Parks	Other P&C Sites	Total
North East Inner	2,558,223	8,367,686	10,925,909

### 1.2 Reasons for Visiting – respondents select their five main reasons (The 24 choices have been grouped in this table)

Reason	Chapel Allerton Park %	Norma Hutchinson Park %	Meanwood Park %	Potternewton Park %	North East Inner Total %
Exercise	76	100	98	88	<b>94</b>
Play	59	43	45	78	<b>53</b>
Dog walking	17	0	23	19	<b>20</b>
Enjoy the surroundings	59	0	70	44	<b>60</b>
Family outings	28	29	39	53	<b>39</b>
Relaxation	100	71	100	100	<b>100</b>
See Wildlife	17	0	37	25	<b>30</b>
Sport related	28	29	21	25	<b>23</b>
Other	10	14	3	6	<b>5</b>
Events	14	0	2	50	<b>13</b>

### 1.3 Age Profile of Visitors

Site	Age 20 – 39	Age 40 – 59	Age 60+
Chapel Allerton Park	31%	52%	17%
Norma Hutchinson Park	33%	33%	34%
Meanwood Park	50%	34%	16%
Potternewton Park	46%	33%	21%
<b>North East Inner Total</b>	<b>45%</b>	<b>37%</b>	<b>18%</b>

## How visitors get to the parks and how long it takes to get there

### 1.4 Visitors on Foot – Journey Time

Site	% of visitors on foot	Less than 10 mins	10–20 mins	20-30 mins	30+ mins
Chapel Allerton Park	85.7%	71%	29%	~	~
Norma Hutchinson Park	100%	86%	14%	~	~
Meanwood Park	73.5%	59%	27%	13%	1%
Potternewton Park	83.9%	73%	19%	4%	4%
<b>North East Inner Total</b>	<b>78.7%</b>	<b>65%</b>	<b>25%</b>	<b>8%</b>	<b>2%</b>

### 1.5 Visitors by Car - Journey Time

Site	% of visitors by car	Less than 10 mins	10–20 mins	20-30 mins
Chapel Allerton Park	14.3%	100%	~	~
Norma Hutchinson Park	0%	~	~	~
Meanwood Park	23.5%	77%	23%	~
Potternewton Park	16.1%	60%	40%	~
<b>North East Inner Total</b>	<b>19.5%</b>	<b>78%</b>	<b>23%</b>	<b>~</b>

### 1.6 How long do visitors stay. (Detailed information on each community park is available on request).

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
Less than 30 Minutes	9%	16%	19%	31%
30 minutes to 1 hour	30%	46%	47%	46%
1 to 2 hours	40%	28%	29%	4%
2 to 4 hours	19%	3%	0%	0%
4 or more hours	2%	1%	2%	2%
Do not visit	0%	6%	3%	17%

**1.7 How often do visitors go. (Detailed information on each community park is available on request).**

	Summer	Winter
Every Day	11%	6%
Most Days	21%	11%
Once or Twice a week	31%	22%
Once every two weeks	22%	20%
Once a month	16%	27%
Seldom or never	0%	14%

**1.8 Information taken from comments made in the survey.**

Site	General satisfaction comments	What would make you stay longer or encourage more use	Any other comments
Chapel Allerton Park	<p>Good tennis courts.</p> <p>Generally other good comments on a wide range of items.</p> <p>Path between top of park and childrens play area requested.</p> <p>Some graffiti issues on play area.</p>	<p>Café Facilities.</p> <p>Better childrens playground.</p> <p>Requests for additional seating and picnic areas.</p>	<p>Comment on dog fouling and removal of dog bins.</p> <p>Lower end of park could be put to better use.</p>
Norma Hutchinson Park	<p>Some flower beds requested.</p>	<p>Flood lighting for play and ball park areas</p>	~
Meanwood Park	<p>Lack of satisfaction with playground (New playground installed since survey).</p> <p>Concern over levels of dog mess.</p> <p>A number of visitors appreciate the non formal areas of the park.</p>	<p>Numerous request for café facilities.</p> <p>Toilets open during day.</p> <p>More benches and shelter.</p> <p>New playground (Completed since the survey).</p>	~
Potternewton Park	<p>Dog fouling is a consistent issue.</p>	<p>Better control of dogs.</p> <p>Catering facilities/ice</p>	~

<b>Site</b>	<b>General satisfaction comments</b>	<b>What would make you stay longer or encourage more use</b>	<b>Any other comments</b>
	Better path infrastructure.	cream van.	



Report author: Tony Butler
Tel:

**REPORT OF: DIRECTOR OF TECHNICAL SERVICES, EAST NORTH EAST HOMES LEEDS**

**REPORT TO: INNER NORTH EAST AREA COMMITTEE**

**DATE: 17 OCTOBER 2011**

**SUBJECT: EAST NORTH EAST HOMES CAPITAL PROGRAMME**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

## 1 Purpose of this Report

The purpose of this report is to update the Inner East Area Committee on East North East Homes Leeds Capital Programme about how the capital programme is formulated; progress made on each scheme and spends to date.

## 2 Background information

2.1 There are a number of ways in which properties are identified for the Capital Programme:

**Keystone** - East North East Homes Leeds uses the asset management database known as Keystone to identify properties, which do not meet the Governments Decent Homes Standard.

At certain times during the year, Keystone is interrogated to identify all the properties, which fail the Standard. This is then analysed in detail to ascertain what particular elements within each property are causing it to fail.

Once lists of failing elements have been gathered, these are then costed and a budget is proposed for that particular type of work. This process usually takes place at the end of the calendar year to give East North East Homes Leeds an indication of how much potential work is required and how much funding we may require to

complete the following years work. It is done again towards the end of the financial year to give East North East Homes Leeds a clearer picture of what is required.

The reason for doing this more than once is that information is constantly changing within Keystone due to ongoing works being completed, stock condition surveys taking place, and elements and properties falling out of decency.

**Surveyor Visits** - East North East Homes Leeds have a surveyor's referral system in place, which is activated when a maintenance surveyor visits a property and deems that a particular element, i.e. a kitchen or windows, cannot be repaired. This is then 'referred' to the Home Improvement Team with a detailed reason why a repair is not possible, and a set of photographs evidencing the failing element. A decision is then made as to whether improvement works are required through the Capital Programme.

- 2.2 East North East Homes Leeds Capital programme commenced 1 April 2011. There are 13 areas that capital spend has been allocated to, the schemes are detailed below along with progress made on each scheme.

Overall, the Capital Programme is projected to outturn at £19,048k against available resources of £16,922k, which represents an over commitment of £2,126k. However, it should be noted that it is anticipated that efficiency savings of £557k will be generated throughout 2011/12 reducing the over commitment to £1,569k. In addressing the over commitment, any unused resources within the Capital Programme will be identified in a timely manner and redirected to reduce the over commitment.

There are 13 areas of work that capital resources will be funding:

**Windows / Doors** - A window and door replacement contract is planned to start September/October this year but it is currently waiting to go out to tender. Approximately 86 properties will benefit from new windows and approximately 400 properties will benefit from new doors, the contract is made up of Decent Homes failures and referrals from officers.

**Fire Safety Work** - In recognition of ALMOs commitment to fire safety, all ALMOs have signed a Fire Concordat agreement with West Yorkshire Fire & Rescue, which sets out a 5-year plan of improvements.

There is approximately three years remaining of the agreement therefore a 3 year programme is currently being formulated of all work that needs to be carried out during this time. The work mainly consists of replacing doors in multi storey flats; this includes any communal door and individual flat doors. A contractor has not been identified for this work as yet.

There is also a programme of work underway consisting of removal of cages in 10 blocks of 3 storey walk up flats and replacement of communal and entrance doors in the Moortown area. The contractor carrying out this work is Kingfisher windows.

**Heating, Energy Efficiency & Anti Damp** - The Total Heat contract was let at the start of the financial year and the contractor installing the central heating systems is

British Gas. Properties, which are failing the Thermal Comfort criteria under Decent Homes, are being targeted for central heating along with properties identified by the gas engineers. The team are also taking referrals from medical cases and elderly and vulnerable tenants, 300 properties are to benefit from this contract.

A programme of cavity wall and loft insulation is planned to start within the next couple of months, the contractor carrying out this work is Miller Pattison. They are currently undertaking surveys to determine the number of properties, which can benefit from this work.

**Defective Houses** - Budget has been set aside for work under Defective Houses but a contract for this has yet to be identified.

**Community Safety** - A contract to install security lighting and intruder alarms has been let to City Services. The work proved to be highly successful last year therefore it was agreed to run the scheme again this year. This work is a more responsive contract where customers contact East North East Homes Leeds to request the installation of either lights or an alarm, or both. Priority is given to those customers who have been subject to crime, or are elderly or vulnerable.

**Electrical** - This area of work contains two schemes, Planned Tenanted and Void Rewires, both schemes commenced April 2010. Both schemes are reactive work therefore; addresses are added as and when identified. The contractor carrying out his work is Construction Services.

The electrical mains contract at the three Shakespeare multi storey blocks is underway and progressing well and is almost a third of the way through the contract. The contractor carrying out this work is SEC.

**Re-roofing** - Construction Services have been awarded the re-roofing work. There are approximately 60 properties in the scheme and work started last week.

**Multi Storey Works & Lift Replacement** - The contract for replacing the lifts at Brecon Court & Rise commenced early August and is progressing well. The contractor carrying out this work is City Services.

**Kitchens & Bathrooms** - A contract to replace kitchens has been let to Construction Services and this is due to run throughout the year. All kitchens, which are causing Decent Homes failures, have been passed to the contractor, along with referrals from officers. It is planned to replace almost 300 kitchens this year. Additionally, Construction Services will be carrying out a bathroom replacement contract, although addresses are still to be identified for this.

**Environmental & Other Remedials** - A budget for fencing has been identified, but works have not yet commenced on this contract. A contractor has not been allocated to this work as yet.

**Miscellaneous & Planned Expenditure** - This area of work contains the Partnership Team Area Panel budgets, asbestos removal, random works and

Capital repairs budgets. In addition, a budget has been set aside for works to some sheltered housing and a further budget identified for remedial works to garages.

**Equipment & Modifications** - Major and minor adaptation work comes under this area of work. There are five contractors who carry out the major adaptation work, Mears, Excel, C & L, City Services and Care and Repair. Construction Services carry out the minor adaptation work. This scheme is progressing well.

**Empty Property Strategy** - This area of work contains the works undertaken to void properties being undertaken by Construction Services. The conversion scheme at Brander Road and the demolition work at Lincombe Drive are also within this area of work.

### **3. Corporate Considerations**

3.1 There are no corporate considerations in this report

### **4. Consultation and Engagement**

4.1 East North East Homes Leeds Board approved the 2011 / 12 Capital programme. Consultation process was conducted with East North East Homes Leeds Area panels, and residents that are part of the individual schemes.

### **5. Equality and Diversity / Cohesion and Integration**

There is no Equality and Diversity or Cohesion and Integration implications of this report.

### **6. Council Policies and City Priorities**

6.1 Leeds City Council approved the 2011 / 12 Capital programme.

### **7. Resources and Value for Money**

7.1 Spending and monitoring of the Capital budget is administered by the East North East Homes Leeds.

### **8. Legal Implications, Access to Information and Call In**

8.1 East North East Homes Leeds has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital budgets.

### **9. Risk Management**

9.1 All Capital funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them.

### **10. Conclusions**

10.1 Not applicable as this report is information based.



**11. Recommendations**

11.1 Area Committees are requested to note the content of this report.

**12. Background documents**

12.1 Not applicable as this report is information based.

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## Appendix 1

## Capital Programme Areas

Area	Doors	Heating	Bathroom	Kitchen	Alarm & Lights	Roofing	Windows
Bardsey				2			
Boston Spa	19			5			
Bramham				7			
Burmantofts	12			39		2	3
Chapel Allerton	11			2			
Chapelton	11			14		4	14
Clifford	2			1			
Collingham				1			
Cross Gates	14			12		1	1
Cross Green	3			5			
East End Park	16			2			
East Keswick							1
Gipton	8			15		2	4
Gledhow	30			2			6
Halton Moor	1			6			1
Harehills	84			27		27	14
Killingbeck	1			7			
Lincoln Green	11			9			
Meanwood	36			7			14
Miles Hill							1
Moortown	50			25		18	7
Osmondthorpe	1			22			1
Roundhay	5			17			
Seacroft	50			69		1	15
Shadwell	1						1
Sheepscar	27					5	1
Thorner	2			1			1
Wetherby	5			3			1
<b>Grand Total</b>	<b>400</b>	<b>300</b>	<b>150</b>	<b>300</b>	<b>160</b>	<b>60</b>	<b>86</b>

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## **1 Purpose of this Report**

- 1.1 To advise Area Committee of the work carried out by East North East Homes Leeds and the residents Area Panel
- 1.2 To detail projects carried out in the community including those funded through Estate Investment Bids and also Community Development schemes initiated through the Partnerships Team.

## **2 Background Information**

- 2.1 Residents Area Panels were created in 2007 with the merger of ALMOs. The number of residents involved with the governance of the company as Board Members was to reduce to four members from the previous maximum of eighteen. To ensure that residents were given the opportunity to be included in the governance of the company following the merger four Area Panels were created.
- 2.2 The four Area Panels of East North East Homes Leeds form part of the governance structure of the company sitting below the board of management, each representing a geographical area:
  - Inner East
  - Inner North East
  - Outer East
  - Outer North East
- 2.3 The make up of each panel is:
  - One resident board member
  - Two ward members nominated by the local area committee
  - Up to nine resident members, either tenants or leaseholders
- 2.4 The main roles of the panels are:
  - Approval and overseeing of environmental and community safety improvements in their area. Each panel has a devolved capital and revenue budget to deliver these improvements.
  - Responsibility for monitoring company performance in their areas by setting appropriate priorities, discussing these with senior managers and making suggestions or setting targets for improvements. The panel can ask for members of staff to attend meetings to explain procedures and give an officer view on issues.
  - From 2011 panels are responsible for the monitoring of elements of ENEHL Service Standards.

## **3 Main Issues**

- 3.1 Each Area Panel has a Community Development Officer whose role is to administer the panels and to represent the panels at various partnership meetings that exist in the area as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.

- 3.2 Community Development Officers are responsible for developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery. They also encourage and support tenants and residents to set up residents' groups and keep them maintained. They assist residents to get involved in their communities. They are responsible for encouraging youth participation in the community and rewarding young people for their positive input.
- 3.3 Panel membership is for three years with one third of resident members standing down each year. Recruitment begins in late June, an article in the resident magazine asks for interested residents to get in contact with Partnership Team.
- 3.4 Panel members undertake mandatory training courses including an induction and equality training along with training being offered on procurement, project planning and other items as required. Each panel produces a Business Plan every year.
- 3.5 The Inner North East Business Plan 2011/12 was created by the Area Panel and accepted by the Board. The Panel agreed that community safety, environmental improvements and encouraging greater involvement were priorities for the coming year. The Area Panel work closely with the local housing teams and are developing relationships with Area Management Teams to improve the service East North East Homes Leeds are delivering in Inner North East Leeds.
- 3.6 Estate Investment Bids are available for improvements to an area which will be of benefit to the community. The Community Development Officer consults with affected residents and works closely with various agencies to ensure the work will have a positive effect on the area. Completed bids are presented to the Area Panel for approval, rejection or referral.
- 3.7 The bids can involve funding youth activities or rewards for work done in the community by young people as well as identifying and developing customer led environmental and community safety schemes.
- 3.8 Estate Walkabouts are a service offered to Resident Groups, Village Voices and Community Champions. It is an opportunity for Residents to walk around the estate with members of staff from East North East Homes Leeds and other agencies such as West Yorkshire Police, Local Councillors, Highways, and Parks & Countryside who can attend at the request of the group, where resources allow.
- 3.9 The East North East Homes Leeds Service standards include both the national and city objectives while incorporating local priorities and issues. The Leeds Service offer was distributed to all homes via the Leeds City Council Annual Report. The proposal is that the four area panels will each be responsible for the monitoring of one of the standards over the whole of the company for a period of time which is still to be decided. Panels will then rotate standards.

#### **4.0 Estate Investment Bids completed during 2010/11**

- 4.1 Beckhill Estate – Gating Project, a project developed in partnership with Safer Leeds and Inner North East Area Management Team to close off a number of passageways. The overall cost of the scheme was £16,900, the panel paying half of the cost.
- 4.2 Beckhill Estate – Recycling Project, a scheme in partnership with City Services and Inner North East Area Committee to create three recycling sites on the estate at a cost of £18,000, the panel paying £4,888.
- 4.3 Bronte House – Garden Improvement, this scheme included the clean up and cutting back of trees and shrubs in the area, repair work to the steps and walls in and the planting of shrubs, bulbs and flowers at a cost of £6,925.
- 4.4 Button Hill – Garden Project, to update facilities in the communal garden at this sheltered housing complex in the Chapeltown area at a cost of £810.00.
- 4.5 Leaffield Estate – Environmental work, the cutting back of trees from pavements and drying areas, the addition of mulch and replanting of a garden area, £1,300.
- 4.6 Leaffield Towers – Car Parking, funding of £492.00 to have the bays remarked including the provision of disabled bays,
- 4.7 Leopold Gardens - communal garden, the removal of sections of tarmac, cleaning of cobble sets, turfing of two smaller areas and the planting of low growing shrubs and plants. £7,805.35
- 4.8 Miles Hill - Security Project, In partnership with Leeds Community Safety, the installation of security fencing to combat burglaries and vandalism. The overall cost of the project - £18,000, panel contribution £12,000.
- 4.9 Queenshill / Highwoods Fencing Scheme, in conjunction with the Inner North East Area Committee a fencing scheme securing of the boundary of Highwood on the Queenshill estate. The overall cost of the project being £19,288, the panel making a contribution of £5,000.
- 4.10 Stratford Court – Garden Improvements, two schemes to improve the garden areas for residents. The first with Probation Services to clear a garden and large rockery, the second to create a seating area and raised planters, lay grass seed and paint fencing £3,520.
- 4.11 Area wide, a number of grit bins were purchased for areas where there are vulnerable residents with mobility issues. Communities to benefit were Leaffield Towers, Scott Hall Estate and Meanwood Valley.
- 4.12 Demonstrate Day - a day of environmental and intergenerational activities in the Meanwood area in March 2011 by over 60 young people with adult supervision from Leeds Youth Cell Network. £500.



- 4.13 Mini Breeze – Meanwood, the creation of Meanwood Mini Breeze aimed at a younger age group with families also invited. £3750.
- 4.14 Young Peoples Charity Work and Reward - a reward for a group of thirteen young people (with four adults) of a visit to west Yorkshire Playhouse. The young people from the Meanwood area had carried out a number of activities to help the local adult learning centre gain funding for an arts group and an away day
- 4.15 Donovan S Webster – Training Base, along with other panels a donation of £500.00 was given by the panel to the training base which has been created to assist young people into employment.
- 4.16 Leeds North East Junior Football Club - sponsorship package includes company details and links on the website, company logo on shirts and pitch side suits for 2 years. £450.00.
- 4.17 Potternewton Heights – Secure Storage, the purchase and installation of a secure s storage unit at a cost of £600.00.
- 4.18 REAP ( Roundhay Environmental Action Project) - funding for a 9 month period to book space at Open Door on Lidgett Lane for meetings. . From this REAP have assisted both Gledhow Towers and Friends of Allerton Grange with planting projects in the area as well as holding advisory sessions and planting workshops.
- 4.19 Older People Week 2010 - The Panel contributed £250 to a Leeds-wide event for older people, with the money primarily earmarked for food and transport.
- 4.20 Area Forum - Two forums were held in 2010 / 11. Sessions were split into two sections with the first being information giving to attendees and the second being taking questions and suggestions from attendees.

## **5.0 Estate Investment Bids completed during 2011/12**

- 5.1 Sugar Well Hill – a scheme to improve the Sugar Well Hill site, part funding a clear up, replacement of fencing and creation of entrance features. The panel approved £5,000 on proviso that other monies required to complete the project are attained.
- 5.2 Gledhow Valley Woods – a project for the clearance and replanting of the entrances to the woods as well as the provision of information boards was given approval, funding 25% of the scheme - £8,750.
- 5.3 Community Outreach and Development Enterprise - a project to encourage members of the local community to learn computing skills. . The panel approved funding to purchase three lap top computers with Microsoft Home and Student software, antivirus and guide to their use.
- 5.4 Donovan S Webster Training Centre – Fun day for Teenage Cancer, The panel approved a donation of £500 towards the charity holding a fun day in the Meanwood area to raise awareness of the issues of teenage cancer.

- 5.5 Noticeboards - Information Noticeboards in low rise flats and maisonettes in the area have been supplied.
- 5.6 Beckhill Summer Play Session - A project to provide a series of play sessions in the Beckhill area over the summer holiday period each Tuesday for two hours from 26<sup>th</sup> July to 23<sup>rd</sup> August.
- 5.7 Community Arts Initiative - Based in the Meanwood area at Stainbeck Church, to assist with the provision of a number of musical projects over the next year.

## **6.0 Potential projects that are currently being worked**

- 6.1 Scott Hall Regeneration Project - A large joint project on the Scott Hall estate to create a new fence line to a large number of properties and a manageable hedge line.
- 6.2 Lidgett Lane Gateway – Planting Scheme, to plant bulbs along the ‘island’ on Lidgett Lane and areas at the junction of Allerton Grange Avenue and Lidgett Lane
- 6.3 West Park Chase – a garage resurfacing scheme
- 6.4 Fieldhouse Close - a seating project.

## **7.0 Other Community Development project at East North East Homes Leeds**

### **7.1 Skills week**

Skills week is an innovative scheme put together with the partnership team, training and development team and East North East Homes Leeds Construction Services Section. The aim of the scheme is to teach local people basic DIY skills in some of our empty properties. People are taught Joinery, Plumbing, Brick laying Painting and Decorating and Plastering. Each participant is given a portfolio of the work that they do throughout the week, along with a certificate of achievement at the end of the course.

Over 80 people enquired about the course from different age groups and ethnicities. Four courses have been completed in Halton Moor, Gipton and Meanwood with a further one planned later in the year for the Moortown area. One of the courses was aimed specifically for women with another aimed at 16-18yr olds.

Every one who took part in the weeks said how much they had enjoyed it and that they wish it had of been for longer

Responses from trainees have included:

- “Brilliant training and a great hands on experience”
- “As a tenant it’s a great customer experience”
- “I will do my own DIY at home before I call the council”

- “Hopefully I will be more confident doing jobs around the house”
- “I would like to pursue a career in painting and decorating”
- “I will look for a college course or an apprenticeship in construction”.

Quote from our staff:

- “This has been a life changing experience for me”
- “This is the best tenant scheme I’ve seen so far”
- “I was really apprehensive to show other people how to paint and decorate but I have really enjoyed meeting our tenants”
- “I have got a real sense of achievement out of doing this project”

Since the participants have completed the programme we have sign posted them to applying for apprentices within our own construction services and Hay’s job seeking skills in partnership with ENEHL which four participants have been taken on! We also aim to sign post the younger participants to the Youth Inspire Project headed up by LCC

## 7.2 Job seeking skills

The Partnerships Team worked with Hays Recruitment on an exciting pilot project. During July and August running a job seeking skills programme with 12 tenants who have been unemployed for 6 months or more. Hays delivered a series of 4 workshops on job seeking, enabling the trainees to gain a better understanding of how they can approach job applications and interviews. The topics covered included;

- Selling yourself – understanding strengths and confidence building
- CV writing – how to create the right first impression
- Job search techniques – how to target the hidden jobs market and networking
- Interviews – how to tackle competency-based interviews and assessment centres

As part of the programme we offered work placement experience for 4 weeks during July and August.

## 7.3 Garden Competition

East North East Homes Leeds is working in partnership with Leeds in Bloom to encourage as many residents and schools as we can to show off their blooming great gardens by entering this year’s Garden Competition. The garden competition recognises the efforts of the community in enhancing the local landscape and providing a quality environment. This action by the community links in with ENEHL’s commitment to sustainable development and improving the visual environment.

## 7.4 Junior Wardens Scheme

East North East Homes Leeds (ENEHL) has a successful Junior Wardens Scheme and we are looking at working with 10 pupils who will be in Year five and Year six in September 2011. The scheme will be run during lunchtimes and occasional

afternoons once a month and some sessions during school holidays. All the sessions are free. The Junior Wardens Scheme aims to encourage young people to become involved in their local area through positive and active engagement while creating a sense of community ownership, respect and pride for the local environment in which they live and play. They are involved in activities that highlight issues around abandoned vehicles, dumped rubbish and graffiti with the aim to help children understand why these become problems and what they can do about it. We complete regular litter picks within the scheme which benefits the whole community.

#### 7.5 East North East Homes Leeds and Leeds Safety Rangers

The Leeds Safety Rangers is an interactive prevention initiative targeted at 9-11 year old children in Leeds. Leeds Safety Rangers is an established project which has been running in Leeds since 1994. Leeds Safety Rangers encourages and promotes the safety and welfare of children in Leeds, it recognises that children need help and guidance in keeping themselves safe from accidents and crime. Leeds Safety Rangers operates through a series of real life scenarios in which small groups of children interact, develop skills, as well as acquiring knowledge. It provides the children with a realistic controlled environment in which they can safely participate and learn. Each child is encouraged to stop and think before they act and to consider the consequences of their actions.

#### 7.6 Mobile Office Road show

Over the past few years Partnership team have used the programme of galas and summer events as a means of informal involvement. We have now run a series of road shows targeted at a specific geographical area.

In the Inner North East Area around 30 people used the facility, 11 people were identified who were interested in forming a residents group on the Beckhills estate, we also received a proposal for an Estate Investment Bid, information received on drug dealing was passed to West Yorkshire Police colleagues and residents raised issues around repairs and Anti Social Behaviour.

The events seemed to work better in some areas than others. In villages and communities, where there is little or no formal involvement and limited space to hold surgeries or meetings, residents took the opportunity to visit and give their views. This approach also seemed to enable older or less mobile residents to take part as the facility was more accessible than traditional contact.

The next round of visits with the mobile office by Partnership Team to areas that have little or no community meeting space have been arranged for the first two weeks in October. The office is to be in the inner north east area on Thursday 12<sup>th</sup> October.

#### 7.7 Passion 4 Fashion

The event giving young people the opportunity to learn more about business, finances, creating fashion and modelling the designs culminated in an event held at Leeds Town Hall attended by over 500 people.

## **8.0 Corporate Considerations**

8.1 There are no corporate considerations in this report.

## **9.0 Consultation and Engagement**

9.1 Area Panels give residents the opportunity to be included in the governance of the company. The four Area Panels of East North East Homes Leeds form part of the governance structure of the company sitting below the board of management, each representing a geographical area. The Inner North East Business Plan 2011/12 was created by the Area Panel and accepted by the Board.

## **10.0 Equality and Diversity / Cohesion and Integration**

10.1 Area panel members have received Equality and Diversity training and receive an analysis of spend broken down to Diversity strands where possible

## **11.0 Council Policies and City Priorities**

11.1 These initiatives comply with the Councils priorities on Crime and Grime

## **12.0 Resources and Value for Money**

12.1 Spending and monitoring of Estate Investment Bids is carried out by the Partnerships Team and subject to Financial regulations and Audit. by the East North East Homes Leeds.

## **13.0 Legal Implications, Access to Information and Call In**

13.1 East North East Homes Leeds has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of budgets.

## **14.0 Risk Management**

14.1 All projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them.

## **15.0 Conclusions**

15.1 Not applicable as this report is information based.

## **16.0 Recommendations**

16.1 Area Committee is requested to note the content of this report.

## **17.0 Background documents**

17.1 None.

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Report author: Tony Head,  
Station Commander (Gipton)  
Tel: 07776 256929

**Report of West Yorkshire Fire and Rescue Service**

**Report to Inner North East Area Committee**

**Date: 17<sup>th</sup> October 2011**

**Subject: West Yorkshire Fire & Rescue Service (WYFRS) – Fire Cover Proposals**

Are specific electoral Wards affected? Chapel Allerton, Moortown and Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

West Yorkshire Fire and Rescue Service are currently undertaking consultation on a series of seven proposals to deliver significant efficiencies over the next few years. The proposal of significance to the Inner North East Area Committee is for the introduction of a Fire Response Unit and Resilience Pump at Moortown to replace the 2nd fire appliance and the removal of up to 12 fulltime posts by way of planned retirements. Consultation is also ongoing regarding the construction of a new fire station at Killingbeck to replace Gipton and Stanks fire stations in the adjoining Inner East Area Committee area.

Station Commander Tony Head will attend the Area Committee to present the case and answer any questions.

**Recommendations**

That the Area Committee note the report.

## **Purpose of this report**

1. The purpose of this report is to introduce Station Commander Tony Head who will present the business case for the introduction of a Fire Response Unit and Resilience Pump at Moortown to replace the 2nd fire appliance and the removal of up to 12 fulltime posts by way of planned retirements, and the construction of a new fire station to replace Gipton and Stanks fire stations. The business cases are attached as Appendix A and B to this report.

## **Background information**

2. West Yorkshire Fire and Rescue Authority faces some difficult challenges in meeting its objectives and at the same time delivering significant efficiencies over the next few years.
3. On 9 September 2011 the Fire Authority agreed that the recommendations from the Chief Fire Officer be published for a 12-week period of public consultation.
4. These recommendations include a draft Integrated Risk Management Plan (IRMP) for 2012-13 with a supporting business case for each of the seven proposals.
5. A further report will then be considered by the authority in December 2011. If the proposals are approved they will be implemented between 2012 and 2017.

## **Main issues**

6. The proposal of significance to the Inner North East Area Committee is the introduction of a Fire Response Unit and Resilience Pump at Moortown to replace the 2nd fire appliance and the removal of up to 12 fulltime posts by way of planned retirements.
7. Independent research has assisted WYFRS in determining the potential impact that the implementation of each proposal would have on fire appliance attendance times to operational incidents. A simulation model has been used to identify the potential impact of implementing a range of options upon fire appliance attendance times to operational incidents.
8. A copy of the Moortown business case is attached as Appendix A to this report.

## **Corporate Considerations**

### **Consultation and Engagement**

9. WYFRS consult regularly on proposals for improving fire cover. Full consultation on these proposals is open until 9 December 2011, and formal representations must be made in writing/email to Stephen Hardy, Consultation Co-ordinator, West Yorkshire Fire and Rescue Authority, Oakroyd Hall, Bradford Road, Birkenshaw, BD11 2DY or [stephen.hardy@westyorksfire.gov.uk](mailto:stephen.hardy@westyorksfire.gov.uk)



## **Equality and Diversity / Cohesion and Integration**

10. WYFRS perform at the excellent level of the Fire and Rescue Service Equality Framework and are the first fire and rescue service to achieve this level. They also have a continued presence in the Stonewall top 100 Workplace Equality Index.

## **Council Policies and City Priorities**

11. WYFRS are a member of the Safer Leeds Partnership.

## **Resources and Value for Money**

12. There are no resource implications.

## **Legal Implications, Access to Information and Call In**

13. There are no implications to Council Policy and Governance. This report does not require a major or key decision therefore is not eligible for call in.

## **Risk Management**

14. A Community Risk Management Strategy is contained within the 2011 – 2015 Service Plan.

## **Conclusions**

15. WYFRS works closely with the communities it serves to improve its understanding of local needs and prioritise resources where they are most needed and deliver services in the most cost effective ways.

## **Recommendations**

16. It is recommended that the Area Committee note the report.

## **Background Papers**

Website - <http://www.westyorksfire.gov.uk/news/Fire+Cover+Proposals>. This includes details of the consultation plus a copy of the Integrated Risk Management Plan, and a business case for each proposal.

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West Yorkshire  
Fire & Rescue Service

# Moortown

## Fire Station

### Business Case

**Making West Yorkshire Safer**  
[www.westyorkfire.gov.uk](http://www.westyorkfire.gov.uk)

## **At a Glance – the Key Points for this Proposal**

### Proposal:

The introduction of a Fire Response Unit and Resilience Pump at Moortown to replace the 2nd fire appliance and the removal of up to 12 fulltime posts by way of planned retirements.

### Key Points:

- Moortown is classed as a high risk area. <sup>1</sup>
- In the 5 year period between 2004/5 and 2009/10 operational demand in this area has reduced by 35% (there has been a reduction of 47% of serious fires). <sup>2</sup>
- WYFRS has piloted a new type of vehicle (Fire Response Unit) to deal with smaller fires and incidents to free up fire appliances to respond to more serious emergencies. The pilot has been successful and it is believed that a District based Fire Response Unit will handle in the region of 3,000 calls per year.
- A Resilience Pump would still be located at Moortown fire station for use during spate conditions.
- The revised level of resources at Moortown fire station will bring it in line with other fire stations with similar characteristics.

## **1. Foreword**

- 1.1. This proposal forms one of a number of similar initiatives developed by West Yorkshire Fire and Rescue Service (WYFRS) as part of its plans for the future provision of a highly effective and professional Fire and Rescue Service.
- 1.2. Each proposal is based on sound and comprehensive research, using real data from past performance and predictions of future demand and risk. Multiple sources of analysis have been used, allied to professional judgment and experience, to form the basis of robust business cases for change. The proposals are also reflective of the significant improvements in fire and community safety achieved over the past 10 years and represents a return on the investment made by the Authority on behalf of the public of West Yorkshire.
- 1.3. The proposals also incorporate a number of new and innovative approaches to addressing the challenge of maintaining high standards of performance for an emergency response service, within ever tightening financial constraints. The proposals have been developed as a package of inter related initiatives, representing major capital investment in local communities, whilst at the same time delivering annual recurring savings.

## **2. Introduction**

- 2.1. Moortown fire station was constructed in 1956; it provides the initial emergency response for the residential and commercial areas of Moortown, Chapeltown, Alwoodley, Meanwood and Harewood.
  - The fire station area covers approximately 25 square miles.
  - The population is 88,427.
  - The area incorporates 37,257 dwellings.
  - There are approximately 2150 commercial properties.
- 2.2. The fire station is situated within three miles of other WYFRS stations located at Leeds, Gipton and Cookridge and continues to provide an effective base for our resources; however, as it was constructed over 50 years ago, it is in need of refurbishment.
- 2.3. Moortown is a whole-time fire station and 48 firefighters, working shifts, currently crew two front-line fire appliances providing a total of nine firefighters on duty at any one time in two fire appliances. The operational demand in these areas has reduced by 35% between 2004/5 and 2009/10 (there has been a reduction of 47% of serious fires) yet the provision of operational resources has remained the same over this period of time.<sup>2</sup>
- 2.4. The area of Moortown has been classified as being high risk using the WYFRS Risk Matrix methodology (see para 3.3), although the majority of this risk and operational activity is towards the city of Leeds, with the outlying areas being much lower risk. During 2009/10 there were 900 operational incidents within the fire station area including 62 dwelling fires and 35 road traffic collisions. Moortown has a lower number of operational incidents than other stations in Leeds District that have two fire appliances. For example, during the same period there were 1807 operational incidents in the Hunslet area including 77 dwelling fires and 30 road traffic collisions.<sup>1</sup>

- 2.5. The fire appliances based at Moortown were mobilised a total of 1447 times during 2009/10 whilst those based at the neighbouring Leeds and Gipton fire stations received 3696 and 3510 mobilisations respectively.<sup>5</sup>
- 2.6. On 1<sup>st</sup> April 2011 a pilot of a new Fire Response Unit commenced in the Leeds District. This unit has been based at Moortown fire station and has been mobilised to automatic fire alarm actuations and smaller fires within a 15 minute travel radius of its base. Initial indications from the pilot are that approximately 3000 incidents are likely to be attended by this unit each year and that 260 of these incidents would be located within the Moortown fire station area. The pilot has proved that the unit will reduce the demand placed on the front line appliances within the area leaving them available to attend more serious life risk emergencies and property fires.

### **3. Community Impact Assessment**

- 3.1. The following statement is taken from the 2011-2015 Community Risk Management Strategy and emphasises WYFRS commitment to deliver an efficient, economic and effective range of services; *“Every area within WYFRS will be considered in order to provide a better service at reduced cost”*.
- 3.2. To enable WYFRS to deliver against this commitment a range of modelling tools have been used to determine the current and predicted levels of risk and activity and the corresponding level of service delivery required, together with their associated costs. These tools have also been used to undertake four separate impact assessments, which seek to:
  - Identify options which minimise reductions in service delivery standards and/or where there is scope for service delivery improvement.
  - Develop measures that will mitigate any reduction of service delivery and where possible maximise opportunities to achieve improvements.
- 3.3. WYFRS has developed a risk matrix which allocates a separate score/rating for hazards within communities. It is possible to use this risk rating in conjunction with the costs for providing services to each fire station to compare the cost of fire and rescue cover for each area.<sup>6</sup>
- 3.4. The average cost for the Moortown fire station area has been calculated and with the exception of Dewsbury and Keighley it is the most expensive of the WYFRS multi-pump fire stations.
- 3.5. Moortown station has high costs compared to the risk in the area and the efficiencies brought about by this proposal ensure that resource allocation is more aligned with other areas of West Yorkshire.
- 3.6. The proposal is to align operational resources to the current risk profile by reducing the number of whole-time crewed fire appliances from two to one and to maximise the availability of the remaining appliance by sending a Fire Response Unit to less serious incidents and by introducing a Resilience Pump.
- 3.7. Figure 1 (overleaf) illustrates that the operational incident profile for Moortown fire station area is similar to that of other areas with single fire appliance stations and that the station is comparable to them in terms of activity/demand. The provision of a Fire Response Unit in the Leeds District and its deployment to less serious incidents will reduce the demand placed on the Moortown fire appliance and further increase its availability to respond to life and property risk incidents.<sup>7</sup>

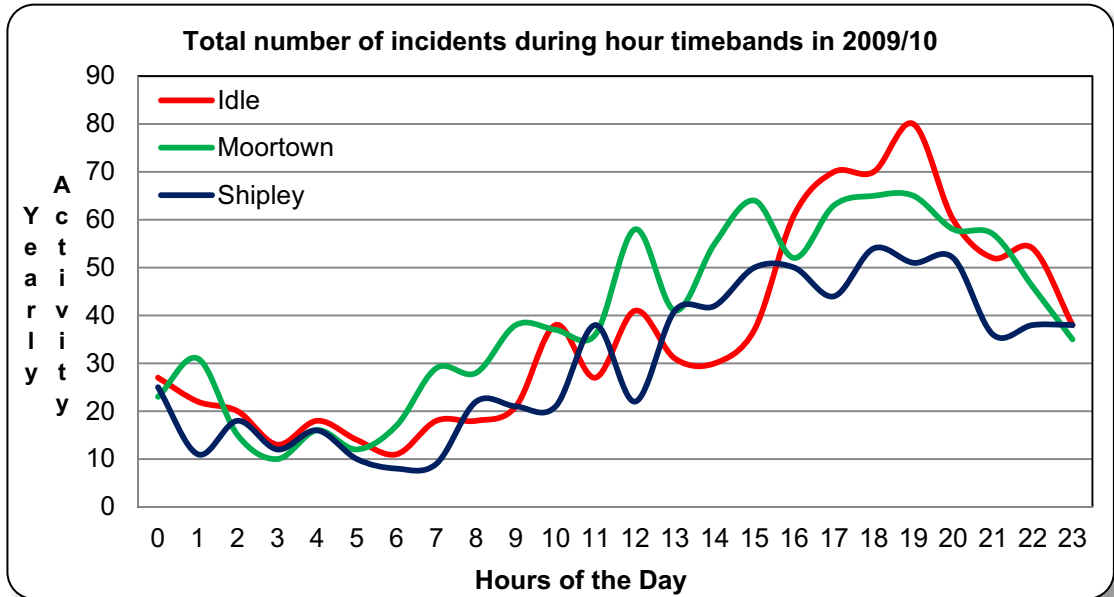


Figure I

**Determining where resources should be located**

- 3.8. Independent research has assisted WYFRS in determining the potential impact that the implementation of each proposal would have on fire appliance attendance times to operational incidents. A simulation model has been used to identify the potential impact of implementing a range of options upon fire appliance attendance times to operational incidents.
- 3.9. The most important aspect of emergency response is the time taken for the first fire appliance to arrive at the emergency and WYFRS has set response planning assumptions based on risk and incident types within an area.
- 3.10. This proposal is not predicted to have any significant county-wide impact upon first or second appliance attendance times against the Risk Based Planning Assumptions for life risk incidents. <sup>4</sup>
- 3.11. Local Impact – Figure 2 identifies that:
  - There is a slight reduction in performance of first fire appliance and second appliance attendance times against the Risk Based Planning Assumptions of 4.7% and 15.6% in Moortown station area. <sup>4</sup>
  - There is predicted to be an average increase for the first appliance of 17 seconds only, which is due to simultaneous incidents (which are rare in the Moortown area). These increased attendance times represent a very small change and will be mitigated by targeted risk reduction work and the introduction of the Fire Response Unit which will increase the availability of the remaining Moortown fire appliance and fire appliances from surrounding stations. <sup>8</sup>

### 1st Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	89.4%	89.3%	-0.1%	96.0%	95.9%	-0.1%	98.9%	98.8%	0.0%
Leeds	88.1%	88.0%	-0.1%	96.0%	95.9%	-0.1%	98.9%	98.9%	0.0%
Moortown	91.9%	87.2%	-4.7%	97.3%	95.6%	-1.7%	98.6%	98.0%	-0.6%
Cookridge	98.9%	96.9%	-2.0%	99.9%	98.9%	-0.9%	99.3%	99.2%	-0.2%
Stanks	96.4%	96.1%	-0.3%	99.1%	98.9%	-0.2%	99.2%	99.1%	-0.1%
Wetherby	86.7%	86.5%	-0.2%	91.4%	91.3%	-0.1%	95.5%	95.4%	-0.1%

### 2<sup>nd</sup> Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	92.6%	92.3%	-0.3%	95.6%	95.5%	-0.1%	99.4%	99.3%	0.0%
Leeds	93.8%	93.3%	-0.5%	98.4%	98.3%	-0.1%	99.1%	99.1%	0.0%
Moortown	91.5%	75.8%	-15.6%	94.4%	91.1%	-3.3%	99.4%	98.9%	-0.6%
Cookridge	94.8%	91.1%	-3.7%	94.9%	93.7%	-1.2%	98.5%	98.3%	-0.2%
Stanks	93.8%	92.7%	-1.1%	99.7%	99.4%	-0.3%	99.6%	99.6%	-0.1%
Wetherby	47.9%	46.6%	-1.3%	73.2%	72.5%	-0.7%	91.1%	90.8%	-0.3%

Figure 2 <sup>4</sup>

- 3.12. The simulation model has been used to identify the associated performance impact from removing a fire appliance from each WYFRS fire station provided with two appliances. <sup>4</sup>
- 3.13. Table 1 below illustrates the local impact if each second fire appliance was removed individually from each of West Yorkshire's two appliance stations: <sup>4</sup>

Table 1 - Impact of Removing Second Fire Appliances

Station	% increase in 1 <sup>st</sup> fire appliance attendance	% increase in 2 <sup>nd</sup> fire appliance attendance
Bradford	8.8	11.5
Dewsbury	5.0	33.1
Fairweather Green	6.0	21.8
Gipton	8.4	15.9
Halifax	6.7	41.2
Huddersfield	7.8	53.3
Hunslet	5.9	13.8
Keighley	5.6	49.2
Leeds	7.2	11.8
<b>Moortown</b>	<b>4.7</b>	<b>15.6</b>
Odsal	4.5	21.6
Stanningley	7.5	45.4
Wakefield	6.5	56.5

- 3.14. The local impact of removing a second appliance from Moortown is the lowest of all of the options considered.
- 3.15. Certain stations have specialised vehicles and equipment which are utilised infrequently and WYFRS therefore share crewing with the fire appliances at those stations. This is referred to as "Dual crewing" and these arrangements are currently being operated at Dewsbury, Hunslet, Odsal and Stanningley. WYFRS have also introduced appliances with combined functions (a normal fire engine combined with an aerial high reach appliance, known as Combined Aerial Rescue Pumps or CARP's). WYFRS currently operate CARP's at Halifax and Wakefield and have proposals to introduce these at Huddersfield and Bradford. The value of the two



appliances at all these stations is therefore greater than at Moortown where no such arrangements are in place.

- 3.16. Other fire stations that have dedicated crews for two fire appliances (i.e. no dual crewing arrangements are in place) are Gipton, Fairweather Green and Keighley and it can be seen from Table 1 that removal of the second appliance at these stations represents greater risk than Moortown.

### **Fire Service Emergency Cover (FSEC) toolkit**

- 3.17. The FSEC software toolkit has been developed by Central Government (Department for Communities and Local Government) for use by Fire and Rescue Authorities in determining appropriate fire and emergency cover. It enables the relationship between dwelling fire casualties and the social demographics of small areas in the county (super output areas) and the location of response resources (fire stations) to be determined. Four demographic benchmarks are used to demonstrate this relationship and to represent predicted risk associated with a range of appliance response times.
- 3.18. Analysis of FSEC outputs (which is a cost-benefit analysis with regard to property and life risk) predicts that basing one fire appliance at Moortown fire station will have a very slight negative impact on the predicted level of risk (this is mainly in relation to road traffic collisions).<sup>9</sup>
- 3.19. Improvements in risk reduction activities and the introduction of the Fire Response Unit to improve the availability of the Moortown fire appliance for life and property incidents will offset this slight predicted increase in risk.

### **Phoenix/Active toolkit**

- 3.20. The Phoenix/Active software tool is another analysis tool used to identify the impact of any changes of the Risk Based Planning Assumptions referred to above. Phoenix predicts that locally there is only likely to be a very small adverse impact on the response performance and the county wide impact will be negligible.<sup>10</sup>

### **Predicted Risk Level**

- 3.21. This proposal does not have any impact on the predicted risk levels in Moortown station area.<sup>1</sup>

### **Risk Reduction**

- 3.22. During 2010 a comprehensive and integrated framework for service delivery was developed, this is outlined in the Community Risk Management Strategy 2011-15. This was implemented in 2011 and is proving to be a very effective means for targeting resources and reducing risk and is an essential method for reducing negative impact of changes in fire cover. Fundamental to this approach is the introduction of District and Local Area Risk Reduction Teams.
- 3.23. The continued provision of a fire station in North Leeds will enable targeted community risk reduction activities to continue in a prioritised manner.

#### **4. Firefighter Safety Impact Assessment**

##### **Risk and firefighters gathering risk information about premises.**

- 4.1. One of WYFRS's risk indicators is dedicated solely to "Firefighter safety" and has taken cognisance of the following statement within the 2009 WYFRS Firefighter Safety Strategy; *"Effective gathering and analysis of information prior to operational incident attendance is of critical importance"*.
- 4.2. The firefighter safety indicator captures the following information to reflect this statement:
  - The predominance of specified commercial properties within each fire station area.
  - The availability of associated risk information held for commercial properties.
  - The predominance of high-rise properties within each fire station area.
- 4.3. The swift arrival of supporting resources can have a beneficial impact upon the safe management of operational incidents and is the rationale for this information being captured by way of the indicator.
- 4.4. Following the 2009/10 evaluation process the firefighter safety risk banding for Moortown was determined as being low. <sup>1</sup>
- 4.5. Targets for gathering operational risk information will lead to a gradual improvement in the availability of operational risk information which in turn will reduce the risks presented to firefighters from hazards within commercial properties.
- 4.6. The targets for operational risk information for the 2012/13 IRMP Action Plan will be set in a proportionate manner, with areas of higher risk levels receiving a greater number of operational risk information inspections.
- 4.7. Approximately one third of commercial properties within the Moortown area have been made subject to an operational risk inspection and it is anticipated that the availability of risk information to firefighters via the Mobile Data Terminals (MDT's) on all fire appliances will be considerably improved by 2012. <sup>11</sup>

##### **The arrival times of the 2<sup>nd</sup> fire appliance**

- 4.8. The demand for a second appliance in the Moortown area is low in comparison to other areas of the county provided with two appliances. <sup>12</sup>
- 4.9. Currently the North Leeds area is provided with two fire appliances at Moortown, Gipton and Leeds and with one at Cookridge, Wetherby and Stanks. The deployment of a Fire Response Unit to the majority (2500-3000) of minor incidents in Leeds and North Leeds will enable fire appliances to stay available for more serious incidents. The deployment of this unit will lead to an increased availability of fire appliances in the Leeds District and improved response times for second fire appliances attending incidents in the Moortown fire station area.
- 4.10. Due to the improved availability of operational risk information, the relatively low occurrence of multi-pump incidents and the provision of a Fire Response Unit the

predicted risk posed to firefighters from slightly extended arrival times (a few seconds) for the second appliance is very low.

## **5. Equality Impact Assessment**

- 5.1. The new Public Sector Equality Duty places a requirement on the organisation to ensure where changes affect service delivery to the community or employees, WYFRS assesses those changes for any possible negative impact on equality. In this context equality refers to the protected characteristics in the Equality Act 2010, race, gender, disability, religion and belief, sexual orientation, age, gender-reassignment, maternity and pregnancy and marriage and civil partnerships.
- 5.2. This Equality Impact Assessment has been completed by using information drawn from the Office for National Statistics in regard to the Moortown area and has been used to determine whether the removal of a fire appliance from the area will lead to an adverse or disproportionate impact upon any sections of the population. <sup>13</sup>
- 5.3. A 2008 report provided by the Communities and Local Government (CLG) department analysed the correlation between dwelling fires and socio demographics. This report has been used to provide an indication of whether any particular groups within the Moortown population are at heightened risk from fire. The report indicates that sick/disabled persons, lone pensioners and Black Caribbean/African groups were associated with a greater incidence of dwelling fires.
- 5.4. Moortown's population was estimated as being 88,427 during 2001 with a fairly equal gender distribution. The predominant ethnic group within the population is White British (78.4%) with Asian/Indian representing the next major group (7.5%), followed by Pakistani (3.6%), Black British/Caribbean (1.1%) and Chinese (1%).
- 5.5. Approximately 59% of the resident Moortown population are Christians, 7% are Jewish, 6% are Sikhs, and 4% are Muslims and 21% declared no religious preference. In 2001, 22% of the population was aged over 60 and 18% of the population had a limiting long-term illness.
- 5.6. The WYFRS Prevention strategy contained within the 2011-2015 Community Risk Management Strategy emphasises that risk reduction activities will be focussed toward areas of the county identified as being at higher risk from dwelling fires, deliberate fire setting and road traffic collisions and that an appropriate and proportionate allocation of resources will be made available for District Risk Reduction Teams (DRRT) to achieve this.
- 5.7. It is anticipated that the reduction in the number of firefighters at Moortown fire station will have a small impact upon the amount of risk reduction work which the station will be able to deliver. This reduced capacity will be off-set by the targeted risk reduction initiatives being co-ordinated by the Leeds District Risk Reduction Team and the Inner City East Local Area Risk Reduction Team.
- 5.8. The Fire Response Unit will need to be available when most fires occur, which necessitates crewing the vehicle into late evening. This duty system will be different from anything currently in operation in WYFRS and negotiations are currently taking place with representative bodies. An Equality Impact Assessment will be undertaken as part of this process.

- 5.9. Notwithstanding the requirement to finalise the EIA for the new duty system, the findings of the overall Equality Impact Assessment are that this proposal will not lead to any significant changes in the delivery of WYFRS's services within the area and will not adversely or disproportionately impact upon any group or individual by virtue of, race, gender, disability, religion and belief, sexual orientation, age, gender-reassignment, maternity and pregnancy and marriage and civil partnerships.

## **6. Organisational Impact Assessment**

### **Efficiencies**

- 6.1. This proposal will enable WYFRS to manage some of the financial deficit caused by reduced government funding.
- 6.2. The proposal has considered the less than optimal positioning of existing fire appliances together with the reduced operational demand and the associated costs. The most cost effective solution is to replace the second fire appliance at Moortown with a Fire Response Unit and to introduce a Resilience Pump.
- 6.3. This can be achieved by reducing the staffing level at Moortown by between 8 and 12 posts, which will be done by way of planned retirements.
- 6.4. The removal of these posts to coincide with forecasted retirements will achieve significant revenue savings.
- 6.5. There will be other associated savings delivered by this proposal, including:
- Reduction in Personal Protective Equipment requirements.
  - Reduced consumables and fire station maintenance costs.

### **Impact across West Yorkshire and Resilience**

- 6.6. There is a small reduction in performance of first appliance attendance times against the Risk Based Planning Assumptions across West Yorkshire for all incidents of 0.1% and for the second fire of 0.1%. The provision of a Fire Response Unit to deal with small fires and to attend certain fire alarms will improve availability of front line fire engines thereby offsetting this negative impact. <sup>4</sup>
- 6.7. In order to maintain WYFRS's operational resilience, a second fire appliance will continue to be located at Moortown fire station as a Resilience Pump. This Resilience Pump will not be continually staffed but will be activated during periods of anticipated or unexpected/unplanned high levels of operational activity and in response to significant events which could affect emergency response; such as wide area flooding, bonfire night, periods of bad weather or when very large incidents are ongoing.
- 6.8. The use of Resilience Pumps supports WYFRS strategy of staffing an appropriate number of fire appliances for normal levels of activity and having the ability to add further fire appliances when required. This strategy is important in maintaining an excellent fire and rescue service whilst meeting the efficiencies required by the reduction in public service funding.

## 7. Conclusions

- 7.1. The fire appliances based at Moortown have relatively low operational activity levels and the operational demand in the area has reduced by 35% between 2004/5 and 2009/10 (there has been a reduction of 47% of serious fires). As a consequence the associated resources are currently being under-utilised.<sup>2</sup>
- 7.2. The provision of two fire appliances in this area is disproportionate to the level of risk and on a comparative cost basis Moortown is the second most expensive multi-pump fire station in West Yorkshire.
- 7.3. It is expected that the targets established for gathering safety critical risk information, will mitigate any impact upon the safety of WYFRS firefighters resulting from the removal of a fire appliance from this area.
- 7.4. Although the removal of a fire appliance will reduce the capacity of Moortown fire station to undertake risk reduction work the targeted risk reduction initiatives co-ordinated by the District Risk Reduction Team and the Inner City East Local Area Risk Reduction Team will enable the delivery of improved services to more vulnerable groups.
- 7.5. The removal of a fire appliance from Moortown and the provision of a Fire Response Unit will deliver significant efficiency savings whilst maintaining a high level of service delivery which is more aligned to risk and operational activity levels.
- 7.6. The introduction of a Resilience Pump will maintain two appliances in the area and enable WYFRS to meet its legal and local obligations in planning for significant operational events.

## 8. References

1. WYFRS (2010/11); *Risk Matrix - Base Year*
2. WYFRS (2004/05, 2009/10); *Incident Records*
3. WYFRS (2009/10); *Retained Availability Records*
4. ORH Limited (2011); *Resource Optimisation Study – Final Results Report*
5. WYFRS (2009/10); *Appliance Activity Records*
6. WYFRS (2009/10); *Cost per Point of Risk – Chart and Data*
7. WYFRS (2009/10); *Incident Records*
8. ORH Limited (2011); *Resource Optimisation Study – Progress Report 2 – Initial Modelling*
9. WYFRS (2011); *FSEC Summary Report*
10. WYFRS (2011); *Phoenix Active Summary Report*
11. WYFRS (2011); *Premises Record Database*
12. WYFRS (2009/10); *Incident Records – Multi-pump activity*
13. <http://www.ons.gov.uk/> (Accessed August 2011)
14. WYFRS (20011); *Current pump coverage*

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# **Gipton and Stanks Fire Station Business Case**

**Making West Yorkshire Safer**  
[www.westyorkshire.gov.uk](http://www.westyorkshire.gov.uk)

## **At a Glance - the Key Points for this Proposal**

### Proposal:

The construction of a new fire station to replace Gipton and Stanks fire stations and removal of 24 fulltime posts from the establishment by way of planned retirements.

### Key Points:

- Gipton is classed as a very high risk area and Stanks as medium risk area.
- Stanks fire station is poorly located at the outer edge of the local community and access/egress from the site is problematic.
- In the 5 year period between 2004/5 and 2009/10 operational demand in these areas reduced by 28% (there has been a reduction of 61% of serious fires) .<sup>2</sup>
- WYFRS has piloted a new type of vehicle (Fire Response Unit) to deal with smaller fires and incidents to free up fire appliances to respond to more serious emergencies.
- The pilot has been successful and it is believed that a District based Fire Response Unit will handle in the region of 3,000 calls per year.
- The new fire station would have lower running costs.
- The two Killingbeck fire appliances would be supplemented by a Resilience Pump for use during spate conditions.
- Targeted community safety and risk reduction work would continue.



## 1. Foreword

- 1.1 This proposal forms one of a number of similar initiatives developed by West Yorkshire Fire and Rescue Service (WYFRS) as part of its plans for the future provision of a highly effective and professional Fire and Rescue Service.
- 1.2 Each proposal is based on sound and comprehensive research, using real data from past performance and predictions of future demand and risk. Multiple sources of analysis have been used, allied to professional judgment and experience, to form the basis of robust business cases for change. The proposals are also reflective of the significant improvements in fire and community safety achieved over the past 10 years and represents a return on the investment made by the Authority on behalf of the public of West Yorkshire.
- 1.3 The proposals also incorporate a number of new and innovative approaches to addressing the challenge of maintaining high standards of performance for an emergency response service, within ever tightening financial constraints. The proposals have been developed as a package of inter related initiatives, representing major capital investment in local communities, whilst at the same time delivering annual recurring savings.

## 2. Introduction

- 2.1. Gipton fire station was constructed in 1937; it provides the initial emergency response cover for the residential and commercial areas of Gipton, Harehills, Burmantofts, Killingbeck, Halton Moor and Oakwood.
  - The fire station area covers approximately 8.45 square miles.
  - There is a population of 75,316.
  - There are approximately 2015 commercial properties within the area.
- 2.2. Stanks fire station was constructed 1973; it provides the initial emergency response cover for the mainly residential locations of Whinmoor, Swarcliffe, Whitkirk, Colton, Halton, Crossgates, Scarcroft, North Seacroft, Wellington Hill, Manston, Barwick-in-Elmet, Scholes and Thorner.
  - The station area covers approximately 14.39 square miles
  - There is a population of 42,452
  - There are approximately 663 commercial properties within the area.
- 2.3. Gipton has been classified as a very high risk area using the WYFRS Risk Matrix methodology. During 2009/10 there were 2196 operational incidents within this area including 86 dwelling fires and 33 Road Traffic Collisions. Stanks fire station area has been classified as medium risk and during the same period there were 688 operational incidents in the area including 34 dwelling fires and 12 Road Traffic Collisions. <sup>1</sup>
- 2.4. Three fire appliances currently provide the initial fire and rescue coverage for Gipton and Stanks and are constantly crewed by 60 whole-time firefighters. The operational demand in these areas has reduced by 28% between 2004/5 and 2009/10 (there has been a reduction of 61% of serious fires) yet the provision of operational resources has remained the same over this period of time. <sup>2</sup>

### 3. Community Impact Assessment

- 3.1. The following statement is taken from the 2011-2015 Community Risk Management Strategy and emphasises our commitment to deliver an efficient economic and effective range of services, *“Every area within WYFRS will be considered in order to provide a better service at reduced cost”*.
- 3.2. To enable WYFRS to deliver against this commitment a wide range of analysis and modelling tools have been used to determine the current and predicted levels of service delivery, together with their associated costs. These tools have also been used to undertake four separate impact assessments in regard to WYFRS proposals which will seek to:
- Identify options which minimise reductions in service delivery standards and where there is scope for service delivery improvement.
  - Develop measures that will mitigate any negative impact upon service delivery and where possible maximise opportunities to achieve improvements.
- 3.3. WYFRS has developed a risk matrix which allocates a separate score/rating for hazards within communities. It is possible to use this risk rating in conjunction with the costs for providing services to each fire station to compare the cost of fire and rescue cover for each area. Gipton is one of the more cost effective stations in West Yorkshire but Stanks is almost 50% more expensive proportionate to the risk.<sup>6</sup>
- 3.4. For most parts of the day the operational demand on resources based at the new station will be comparable to those of equally resourced fire stations. Figure 1 compares the predicted average operational activity levels for the new station with those of two other fire stations provided with two appliances. It indicates that although operational activity levels are generally comparable they are slightly higher during the evening hours due to the occurrence of smaller nuisance fires.<sup>7</sup>

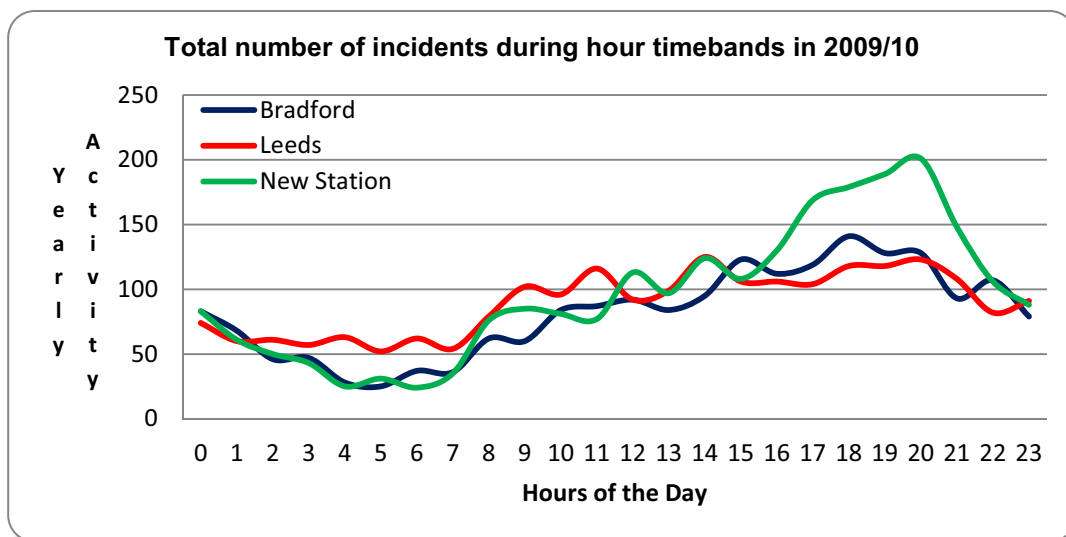


Figure 1 - Activity Timeline for New Station

- 3.5. A Fire Response Unit has been piloted in Leeds District; this unit will attend small fires, car fires and certain fire alarms. These types of incident occur frequently in the East Leeds area. Figure 2 shows the level of activity in the new fire station area with the incidents the Fire response Unit attends taken out of the activity levels. The benefit of the Fire Response Unit can clearly be seen. The activity levels for the new station have been reduced considerably compared to other stations; it also shows that the new station will be less operationally active during the evening than the other local stations.

- 3.6. The new station in East Leeds will have a comparable level of activity to other fire stations provided with two appliances. <sup>7</sup>

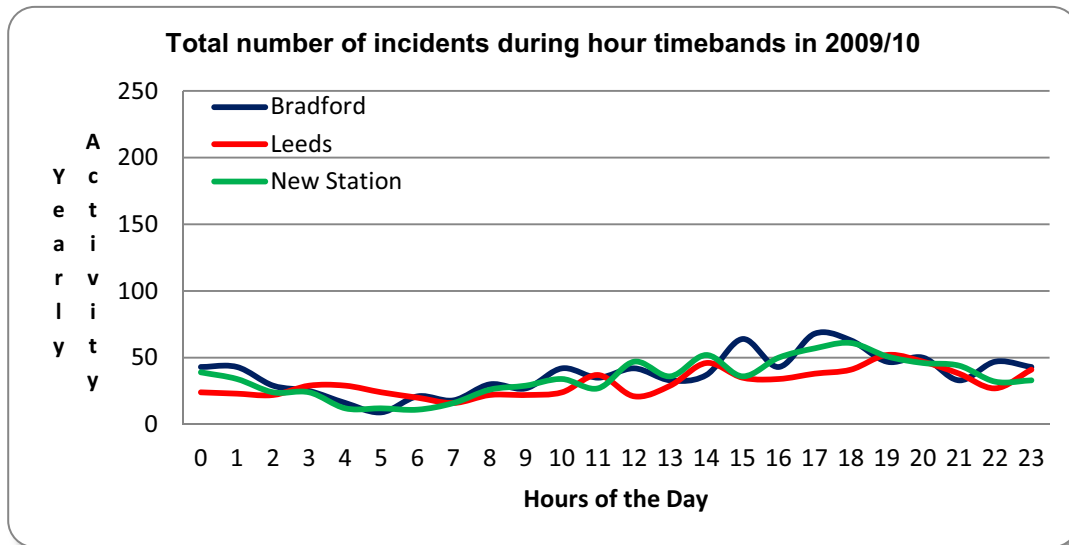


Figure 2 - Activity Timeline of Incidents Excluding Secondary Fires and Some False Alarms

### Site Locations

- 3.7. An extensive review of emergency response cover has recently been completed and this has included the use of evaluation tools alongside local knowledge and professional judgment to identify optimum locations to build new WYFRS fire stations.
- 3.8. A site search mapping system has identified a number of appropriate areas across the County to build new fire stations and a number of sites have been identified within these areas which would provide the best solutions. A new fire station site must first be available for purchase and also provide access to road networks, it must not be located within flood plains and it must meet local planning permission requirements.
- 3.9. Analysis has been undertaken using the Fire Service Emergency Cover (FSEC – see also para 3.15) toolkit, together with the Phoenix/Active resource modelling toolkit.
- 3.10. The optimum area for a fire station between Gipton and Stanks has been identified as being situated on the A64 in the vicinity of Killingbeck police station. This proposed site is approximately 1.6 miles from Gipton Approach and 2.2 miles from Sherburn Road. The presence of a large site owned by West Yorkshire Police at this location may also present some potential to co-locate resources.

### Determining where resources should be located

- 3.11. Independent research has assisted WYFRS to determine the potential impact that the implementation of each proposal would have on fire appliance attendance times to operational incidents. A simulation model has been used to identify the performance impact of moving resources to the new fire station. This modelling measures how the location of a new fire station would have performed if it had been in existence and responded to the actual incidents that did occur in this area between 2007/8 and 2009/10. <sup>4</sup>
- 3.12. Models have been run for locating a two fire appliances at Gipton and closing Stanks, and then run again for locating a two fire appliances at Stanks and closing Gipton, both these options provide a significantly lower level of response performance than would be achieved by locating

the fire appliances at the Killingbeck site. The Killingbeck site provides a much better location for a single fire station. <sup>4</sup>

3.13. The proposals has a small reduction in performance in fire appliance attendance times against the Risk based Planning Assumptions for all incidents across the whole of West Yorkshire of approximately 0.3% for first appliance and 0.1% for the second appliance. <sup>4</sup>

3.14. Local Impact – Figure 3 identifies that:

- There is a reduction in response performance against the Risk Based Planning Assumptions in the Gipton station area. The main reason for this is simultaneous activity. This change will be greatly mitigated by the Fire Response Unit. The predicted response times still represent good performance and are appropriate for the. Further impact will be achieved by targeted risk reduction activities.

1<sup>st</sup> Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	89.4%	66.7%	-22.7%	96.0%	91.7%	-4.2%	98.9%	97.7%	-1.2%
Leeds	88.1%	85.0%	-3.1%	96.0%	94.8%	-1.3%	98.9%	98.6%	-0.3%
Hunslet	94.1%	93.5%	-0.6%	97.6%	97.4%	-0.2%	99.0%	98.9%	-0.1%
Moortown	91.9%	88.7%	-3.2%	97.3%	97.0%	-0.3%	98.6%	98.5%	-0.1%
Stanks	96.4%	94.0%	-2.4%	99.1%	98.0%	-1.1%	99.2%	98.9%	-0.3%
Garforth	84.2%	84.4%	0.2%	92.4%	92.9%	0.4%	97.5%	97.7%	0.2%
Rothwell	92.4%	92.3%	-0.1%	96.7%	96.6%	-0.1%	98.5%	98.4%	0.0%

2<sup>nd</sup> Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	92.6%	87.9%	-4.7%	95.6%	94.3%	-1.3%	99.4%	99.2%	-0.2%
Leeds	93.8%	91.0%	-2.8%	98.4%	98.0%	-0.4%	99.1%	99.1%	0.0%
Hunslet	95.1%	94.2%	-1.0%	96.3%	95.9%	-0.3%	98.9%	98.9%	-0.1%
Moortown	91.5%	90.5%	-1.0%	94.4%	94.0%	-0.3%	99.4%	99.4%	-0.1%
Stanks	93.8%	92.1%	-1.7%	99.7%	99.4%	-0.3%	99.6%	99.6%	-0.1%
Garforth	70.1%	79.4%	9.3%	87.7%	89.6%	2.0%	96.7%	97.0%	0.3%
Rothwell	87.3%	87.3%	-0.1%	91.8%	91.7%	-0.1%	97.7%	97.7%	0.0%

Figure 3 <sup>4</sup>

### Fire Service Emergency Cover (FSEC) toolkit

3.15 The FSEC software toolkit has been developed by Central Government (Department for Communities and Local Government) for use by Fire and Rescue Authorities in determining appropriate fire and emergency cover. It enables the relationship between dwelling fire casualties and the social demographics of small areas in the county (super output areas) and the location of response resources (fire stations) to be determined. Four demographic benchmarks are used to demonstrate this relationship and to represent predicted risk associated with a range of appliance response times.

3.16 Analysis of the FSEC outputs (which is a cost benefit analysis in regard to property and life risk) predicts that the relocating the fire station to Killingbeck will:

- Reduce the risk to the community.
- Result in significant efficiencies. <sup>9</sup>

3.17 The FSEC modelling suggests that the impact of the Killingbeck proposal would be less than other relocation options considered.

## Phoenix/Active toolkit

3.18 The Phoenix/Active software tool is another analysis tool used to identify the impact of any changes of the Risk Based Planning Assumptions referred to above. It predicts that locally there is likely to be a small adverse impact on the performance against Risk Based Planning Assumptions. Across the Brigade the impact is negligible. <sup>10</sup>

### Predicted Risk Level

3.19. A new fire station located, within the Killingbeck area would attract the same risk classification as the Gipton fire station area therefore the new fire station would be classified as very high risk. Targeted risk reduction activity will help to reduce the risk, with the aim of reducing it sufficiently enough to re-categorise the area as high risk in the future. <sup>1</sup>

3.20. Isochrones (travel distance) can be drawn around the proposed location of the new fire station (Section 8). These indicate the distance the appliance would be able to travel within the Risk Based Planning Assumption time of 7 minutes.

3.21. Section 8 also illustrates that for this area of West Yorkshire a single fire station in the new location provides fire appliance coverage which is more proportionate to risk than the current arrangements.

### Risk Reduction

3.20 During 2010 a comprehensive and integrated framework for service delivery was developed, this is outlined in the Community Risk Management Strategy 2011-15. This was implemented in 2011 and is proving a very effective means for targeting resources and reducing risk and is an essential method for reducing any negative impact of change in fire cover. Fundamental to this approach is the introduction of District Risk Reduction Teams and Local Area Risk Reductions Teams.

3.21 The location of a fire station in the Killingbeck area will enable targeted community safety activities such as Home Fire Safety Checks to continue.

## 4 Firefighter Safety Impact Assessment

### Risk and firefighters gathering risk information about premises.

4.1 One of WYFRS's risk indicators is dedicated solely to "Firefighter safety" and has taken cognisance of the following statement within the 2009 WYFRS Firefighter Safety Strategy; *"Effective gathering and analysis of information prior to operational incident attendance is of critical importance"*.

4.2 The firefighter safety indicator captures the following information to reflect this statement:

- The predominance of specified commercial properties within each fire station area.
- The availability of associated risk information held for commercial properties.
- The predominance of high-rise properties within each fire station area.

4.3 The swift arrival of supporting resources can have a beneficial impact upon the safe management of operational incidents and this is the rationale for this information being captured by the indicator.

4.4 Following the 2009/10 evaluation process the firefighter safety risk bandings for Gipton and Stanks have been determined as high and very low respectively. <sup>1</sup>

- 4.5 The targets for operational risk information for the 2012/13 IRMP Action Plan will be set in a proportionate manner, with areas of higher risk levels receiving a greater number of operational risk information inspections. More inspections will take place in areas such as Gipton to increase the availability of risk information available to firefighters via the Mobile Data Terminals (MDT's) and as more information is made available the corresponding risk level will be reduced.
- 4.6 The Premises Data-base currently indicates that there are a total of 1650 commercial properties within the Gipton and Stanks area that have not been made subject to an operational information inspection. A high priority has been placed on firefighters in Gipton visiting the premises where incidents could potentially occur. <sup>11</sup>
- 4.7 It is therefore anticipated that the availability of risk information via the Mobile Data Terminals (MDT's) for properties within all areas will be considerably improved by 2015, by which time the corresponding firefighter safety risk banding will have been reduced to Medium

#### **The arrival times of the 2<sup>nd</sup> fire appliance**

- 4.9. During 2009/10 there were a total of 333 operational incidents within the areas of Gipton and Stanks which required the attendance of more than one pumping appliance (one every 1.1 days). <sup>12</sup>
- 4.10. Currently the North and East Leeds area has two fire appliances based at Gipton, Moortown and Leeds with one at Rothwell, Garforth, Stanks and Wetherby.
- 4.11. Increased second pump arrival times require the first attending crew to manage the initial stages of certain incidents in isolation; there is some potential for fires to become more developed in these initial stages.
- 4.12. The proposal improves the second appliance attendance times into Garforth station areas and there is little impact for the others local station areas.

#### **5. Equality Impact Assessment**

- 5.1 The new Public Sector Equality Duty places a requirement on the organisation to ensure where changes affect service delivery to the community or employees WYFRS assess those changes for any possible negative impact on equality. In this context equality refers to the protected characteristics in the Equality Act 2010, race, gender, disability, religion and belief, sexual orientation, age, gender-reassignment, maternity and pregnancy and marriage and civil partnerships.
- 5.2 This Equality Impact Assessment has been completed by using information drawn from the Office for National Statistics in regard to this area and has been used to determine whether the removal of a fire appliance from the area will lead to an adverse or disproportionate impact upon any sections of the population. <sup>13</sup>
- 5.3 A 2008 report provided by the Communities and Local Government (CLG) department analysed the correlation between dwelling fires and socio demographics. This report has been used to provide an indication of whether any particular groups within the population are at heightened risk from fire. The report indicates that sick/disabled persons, lone pensioners and Black Caribbean/African groups were associated with a greater incidence of dwelling fires.
- 5.4 The Gipton and Harehills population was estimated as being 24,904 during 2001 with a fairly equal gender distribution. The predominant ethnic group within the population is White British with Asian/Asian British representing the next major group, followed by Pakistani, Black British/Caribbean and Asian/British Bangladeshi.

- 5.5 Approximately 49% of the resident Gipton and Harehills population are Christians, 23% are of Muslim faith and 25% declared no religious preference. In 2001 16% of the population was aged over 60 and 20% of the population had a limiting long-term illness.
- 5.6 The WYFRS Prevention strategy contained within the 2011-2015 Community Risk Management Strategy emphasises that risk reduction activities will be focussed toward areas of the county identified as being at higher risk from dwelling fires, deliberate fire setting and road traffic collisions and that an appropriate and proportionate allocation of resources will be made available for District Risk Reduction Teams (DRRT) to achieve this.
- 5.7 Although the Ward statistics indicate that the communities of Gipton and Harehills are very diverse the findings of the Equality Impact Assessment are that this proposal will not lead to any negative changes in the delivery of Prevention, Protection and Response services and consequently there will be no anticipated impact upon any under-represented groups. The Equality Impact Assessment also confirms that there is no negative impact on any employee group.

## **6. Organisational Impact Assessment**

### **Efficiencies**

- 6.1 This proposal will enable WYFRS to manage some of the financial deficit caused by reduced government funding.
- 6.2 The proposal has considered the less than optimal positioning of existing fire stations and appliances together with the reduced operational demand placed and associated costs. The most cost effective solution to these issues is to provide a new fire station and ensure that two fire appliances will be crewed by nine firefighters who will respond to emergencies in less than two minutes from being mobilised.
- 6.3 This can be achieved by reducing the staffing at Gipton and Stanks by 24 posts; this will be done by way of planned retirements. The staffing and duty system at the new fire station will remain the same.
- 6.4 The removal of posts that coincide with forecasted retirements will achieve significant revenue savings.
- 6.5 Although capital investment will be required to construct a new fire station, part of these costs will potentially be off-set by the sale of the two existing fire station sites.
- 6.6 There will be other associated savings delivered by this proposal, including:
- Reduction of Personal Protective Equipment.
  - Reduction in consumables and station maintenance costs.
  - The new station will be more environmentally friendly and have energy efficiency technology.
- 6.7 The analysis undertaken for Gipton and Stanks has identified that there is considerable overlap in the existing Risk Based Planning Assumption isochrones (footprints) for these areas. This overlap represents a duplication of resource coverage and therefore one of the objectives for providing a more efficient service within these areas is to reduce this overlap. <sup>14</sup>

## **Impact across West Yorkshire and Resilience**

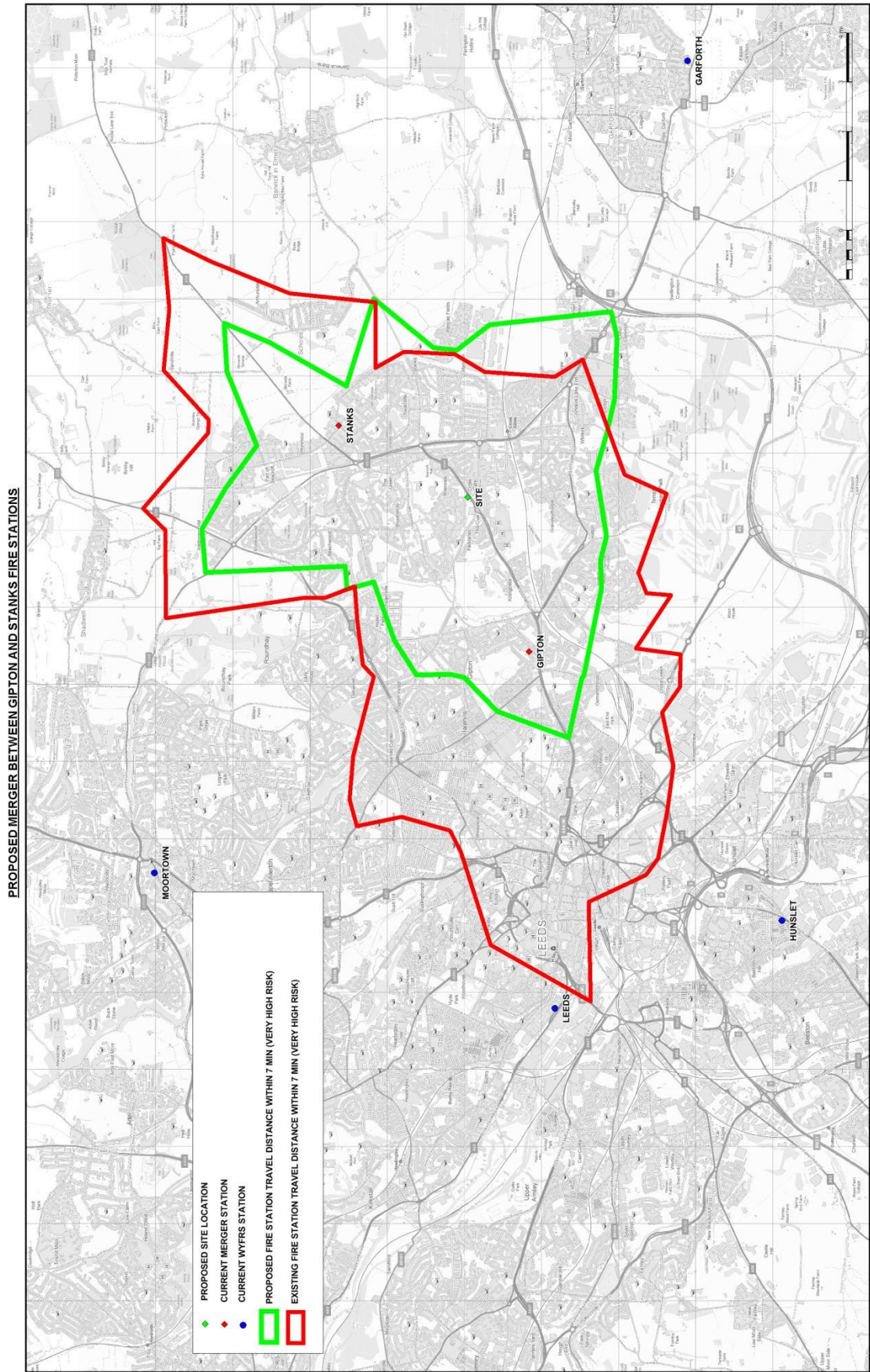
- 6.8 The reduction in pumping appliances in this area does have a small impact upon attendance times against the Risk Based Planning Assumptions across West Yorkshire for all incidents; performance is reduced by 0.3% for first appliances and 0.1% for second appliances. <sup>4</sup>
- 6.9 In order to maintain WYFRS's operational resilience, the fire appliance currently sited at Stanks will be relocated at the new fire station. This fire appliance will not be continually staff but will be activated during periods of anticipated or unanticipated high levels of operational activity and in response to significant events which could affect emergency response; such as wide area flooding, bonfire night, periods of bad weather or when attending very large incidents.
- 6.10 The use of Resilience Pumps supports WYFRS strategy of staffing the appropriate number of fire appliances for normal levels of activity and having the mechanisms to add further fire appliance when required. This strategy is important in maintaining an excellent fire and rescue service whilst meeting the efficiencies required by the reduction in public service budgets.

## **7. Conclusions**

- 7.1 The existing fire stations at Gipton and Stanks are 3.7 miles apart and consolidating resources at a new fire station at a central location is an economic, effective and efficient way of providing fire and rescue services for these areas.
- 7.2 The provision of two front-line fire appliances constantly crewed by whole-time firefighters is still deemed appropriate for this area despite the success of previous year's risk reduction activities.
- 7.3 Targeted risk reduction initiatives co-ordinated by the Leeds Outer North East, Inner North East and Outer East Local Area Risk Reduction Teams will be undertaken.
- 7.4 It is expected that the targets established for gathering safety critical risk information, will mitigate the impact upon the safety of WYFRS firefighters resulting from the removal of a pumping appliance from this area.
- 7.5 The introduction of a Resilience Pump will maintain three appliances in the area and support WYFRSs resilience arrangements
- 7.6 The consolidation of Gipton and Stanks resources at one central location together with the addition of a Resilience Pump will deliver significant efficiency savings whilst maintaining a high level of service delivery and providing employees with vastly improved accommodation facilities.



## 8. Travel Distances



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 Ordnance Survey 100022450

## 9. References

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